

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 13th DECEMBER 2016
THE PARISH ROOMS
Commenced at 8.10 PM**

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| <p>PRESENT: Dr Travers (Chair) Mr Bevan Dr Aish Miss Lofthouse Mrs Paton</p> | <p>In attendance: Mrs Blackwell (Parish Clerk) Colin Cross (part meeting)</p> |
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16/109 Apologies for Absence

There were no apologies.

16/110 Approve Minutes of 8th November 2016

The minutes of the meeting on 8th November 2016 were approved and signed by the Chair.

16/111 Disclosure of interest.

Dr Travers - Member of WAG. There were no other disclosures.

16/112 Matters Arising not on agenda:

Item 14/40 Appointments – New Councillor vacancy to review in January 2017

Item 16/42 Asset of Community Value - Awaiting a response from GBC, decision unknown.

Item 16/35 Highways re: obstruction Public Right of Way 13A – Resolved as highway cleared.

Item 16/64 Cleaning of the War Memorial – Agreed to approach the War Memorials Trust for funding towards the cost. PC

Item 16/100 Guildford Local Committee Eastern Parish meeting – Resolved as identified priorities for Ockham for extra jetting to prevent blocked drains.

Item 16/102 Public meeting at the Cricket Club – Councillors attended the Public meeting. Concerns were raised about parking. Dr Travers agreed to write to Francis Porter. CT

Item 16/107 a.) Plaque for Oak Tree – Resolved as plaque was shown at the meeting. Thanks were extended to Mr Brind for arranging the plaque and for it to be installed.

b.) New email addresses for Councillors – Resolved with the exception of 2 Councillors to confirm when set up. Mrs Paton agreed to send the advice on set up arrangements. MA/JL/AP

16/113 Planning matters

Planning Applications as at 12/12/2016:

1. **Reference: 15/P/00012.** Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU.
Proposal: Outline planning permission for the phased development of a new settlement of up to 2100 **Reference: APP/Y3615/W/16/3159894** WPIL submitted an appeal 30/09/2016 against GBC refusal of planning application
OPC comment: Submitted a further letter of objection and comments to Planning Inspectorate on 09/12/2016.
2. **Reference: 14/P/01718 (SCC Ref: 2014/0150)** Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU.
Proposal: Consultation from Surrey County Council for a proposed teaching academy, practice ground remodelling, new covered practice bays, new water

- storage lake.
 OPC comment: Written to GBC/SCC repeating objections
 SCC decision awaited as at 12/12/2016
3. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
 Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, hard standing for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application)
 OPC objected
 Application refused by GBC on 25/04/2016
 Applicant appealed. Appeal dismissed 26/10/2016.
 Awaiting enforcement action by GBC.
 4. **Reference: 16/P/00975** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
 Proposal: Erection of two detached dwellings following demolition of existing office building
 OPC comments: OPC has objected.
 GBC approved the application 20/10/2016.
 5. **Reference: 16/P/01459** Location: Land with frontage to Long Reach, Silkmore Lane and Green Lane West, Long Reach, West Horsley
 Proposal: Change of use from agricultural land to Suitable Alternative Natural Greenspace (SANG) with associated schemes.
 OPC comments: Site lies within West Horsley Parish, OPC objected
 GBC refused application 10/11/2016
 6. **Reference: 16/P/01664** Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB
 Application withdrawn.
 7. **Reference: 16/W/00071** Location: High Ryde, Old Lane, Mays Green, Cobham, KT11 1NJ
 Proposal: Application for prior approval of proposed change of use of agricultural building to a dwelling house
 OPC comments: OPC asked for clarification as to why the proposed change of use could amount to a “permitted development” and why a prior notification process was appropriate
 GBC refused application 16/09/2016
 Applicant has appealed.
 8. **Reference: 16/P/02097** - Location: Albion Cottage East, Ockham Lane, Ockham, GU23 6NP
 Proposal: Conversion of existing barn into a studio. Partial demolition of lean-to and construction of a side extension on the opposite corner of the existing barn..
 GBC decision awaited as at 12/12/2016.
 9. **Reference: 16/P/02035** Location: Wilderness Cottage, Hatch Lane, Ockham, KT11 1NR
 Proposal: Erection of a two storey extension
 GBC refused application 28/11/2016
 10. **Reference: 16/T/00237** Location: Ashlea, Ockham Road North, Ockham, GU23 6NL
 Proposal: reduce crowns of 1 plum tree, 1 sycamore, 1 ash and 1 beech tree with some reductions
 GBC raised no objection 09/12/2016

11. **Reference: 16/T/00239** Location: Church Gate Cottage, Ockham Road North, Ockham, GU23 6NL
Proposal: reduce crowns of 2 horse chestnut trees
GBC raised no objection 09/12/2016
12. **Reference: 16/T/00243** Location: Clamp Rough and Gallows Grove, Old Lane, Cobham
Application withdrawn.
13. **Reference: 16/C/00005** Location: Phone Box Ockham SPO Alms Heath, Ockham
Proposal: Consultation from British Telecommunications for removal of public phone kiosk
OPC comments: No objection unless a sufficient number of local residents or others express a wish to retain or “adopt” the phone box.

16/114 TFM Planning Appeal

Dr Travers and Mr Bevan attended a requested meeting by Mr Sherman, Planning Officer to discuss the focus of the appeal.

16/115 Highways Update

- a.) **Update from SCC on clearing of footpaths** - Received an update from John Baker, Countryside Access Assistant. Resolved as FP29 at School Lane is cleared, broken stile to be repaired in New Year. FP30 Guileshall is cleared and FP39 and Hyde Lane is cleared
- b.) **Ockham Signs** – Agreed to seek a quote from Mr Phillips to erect the new signs. Mrs Paton agreed to ask Mr Phillips. Agreed to order 5 historic signs at a cost of £2,562 inclusive of VAT, 2 signs of William of Ockham, 2 signs of Aida Lovelace and 1 sign of the Ockham Hoard. Financial assistance towards the costs of £1,250 to be funded from the Concurrent Functions Grant Aid 2016 -17. Dr Aish to lead on the sign location, to inform highways and to advice on the height of the poles for the signs. AP
PC
MA

16/116 Ockham Common Green

Awaiting a quote to restore the Parish Green as an open space.

16/117 Financial Matters

- a.) **Bank statement** - Received for the community account of £17,403.32 as at 29th November 2016, business premium account of £3419.71 as at 10th October 2016. Cheques were signed for: Commemorative tree plaque - £109.98, printer cartridge - £13.77, Stipend £840 and garden maintenance - £120.
- b.) **Grant Aid to Parish Councils for Concurrent Functions 2017-18** - Concurrent functions grant aid 2017-18 approved matched funding of £645, subject to the final determination of the Borough’s budget for 2017-18, for a new gate for the burial ground. Mr Bevan agreed to commission the gate, pending receipt from GBC of confirmation of budgets.
- c.) **Parish Precept** – Discussed a budget increase of 5% to the precept for 2017-18 to £10,500 to reflect increased costs for projects towards the new gate in the burial ground and to restore Ockham Green.

16/118 Neighbourhood Plan

Awaiting the 3rd draft of the Neighbourhood Plan. Identified the need for air quality monitoring. Agreed to review the air quality monitoring specification and for Mrs Paton to seek advice on quotes.

CT/MA/AP
AP

16/119 Correspondence

a.) **Supply of 2017 Register of Electors** - Agreed Parish Clerk and Chair to request the information. PC/CT

b.) **Christmas trees recycling for 2016-17** – Noted Christmas trees will be collected from the Parish rooms for recycling between 29th December and 16th January 2017.

c.) **Notification of new Director of Planning and Regeneration at GBC – Tracey Coleman** - Agreed to invite Ms Coleman to the 14th February 2017 Parish meeting. PC

16/120 Any Other Business

a.) Stakeholder briefing M25 junction 10/A3 Wisley interchange improvements - Notification received of public consultations from 5 December 2016 to 6th February 2017. Agreed to circulate details of the Public Consultation meetings via the Ockham and Hatchford Residents Association. CT

b.) New Guildford post 1945 War Memorial - noted

c.) Register of Members interest form received from Dr Aish

d.) Ockham Parish website – agreed changes and additions.

e.) Enforcement Officer - Agreed the need to identify a Councillor to Lead on Enforcement. CT

f.) Surrey Wildlife Trust – Agreed to invite David Boddy to the next meeting to discuss the questionnaire and to clarify plans. PC

16/121 Approved dates for meetings in 2017

Following dates were approved: 10th January, 14th February, 14th March, 11th April, 9th May, 10th May (Annual Meeting), 13th June, no August meeting, 12th September, 10th October, 14th November and 12th December 2017.

16/122 Date of next meeting – 10th January 2017 at 8pm

There being no further business the meeting ended at 11pm