

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 11th OCTOBER 2016
THE PARISH ROOMS
Commenced at 8.10 PM**

<p>PRESENT: Mr Bevan (Vice Chair) Dr Aish Mrs Paton</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Cllr Barker (part meeting) Cllr Cross (part meeting)</p>
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16/81 Apologies for Absence

Apologies from Dr Travers, Miss Lofthouse and Mr Baker.

16/82 Approve Minutes of 13th September 2016

The minutes of the meeting on 13th September 2016 were approved and signed by the Vice Chair.

16/83 Disclosure of interest.

There were no disclosures

CT

16/84 Matters Arising not on agenda:

Item 14/40 Appointments - Councillor vacancy for Enforcement Lead, to carry forward to the November meeting.

Item 16/42 Asset of Community Value - Awaiting a response from GBC.

Item 16/35 Highways re: obstruction Public Right of Way 13A – Letter sent to GBC to express concern about the temporary bunds on the Wisley Airfield impacting on the openness of the Greenbelt. Mr Bevan agreed to follow up responses and to contact Mr Rayner about contract renewal arrangements.

PB

Item 16/64 Cleaning of the War Memorial – Received a quote of £827.40 for cleaning the war memorial. Agreed to seek additional quotes.

PC

Item 16/73 b.) Approval for Ockham Village signage – Agreed in principle to progress signage at £500 per sign. Agreed to circulate the quote for final sign off at the November meeting.

PC

Item 16/74 a.) Bank statement – garden maintenance – Resolved, approved the invoice on receipt of supplementary information.

b.) Grant Aid to Parish Councils for Concurrent Functions 2017-18 – Submitted applications for 2 projects for new oak gate for the burial ground and to restore Ockham Green. Notified by GBC that the Ockham Green project does not qualify, as it is feasibility work.

16/85 Planning matters

a.) Current planning applications and Appeal by WPIL re development of land at TFM
– PLANNING APPLICATIONS AS AT 07/10/2016

1. **GBC Draft Local Plan** New Local Plan published 6/06/2016, response awaited.
Reference: 15/P/00012. Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU.
30/09/2016 WPIL submitted an appeal reference: APP/Y3615/W/16/3159894 against GBC refusal of planning application.
2. **Reference: 14/P/01718 (SCC Ref: 2014/0150)** Location: The Drift Golf Club, The Drift, East

Horsley, Guildford, KT24 6NU.

Proposal: Consultation from Surrey County Council for a proposed teaching academy featuring practice ground remodelling, new covered practice bays, new water storage lake. OPC wrote further to GBC/SCC repeating their objection as the reduced quantities/traffic movements does not resolve the issue. SCC decision awaited as at 07/10/2016.

3. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, continued use of hardstanding for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application)
OPC objected. Application refused by GBC on 25/04/2016 on grounds of inappropriate development in the Green Belt. Applicant appealed.
Appeal decision awaited as at 07/10/2016.
4. **Reference: SUR-028/HIT/GE** Proposed Stopping up of Land at Pound Farm, Old Lane, Martyrs Green. OPC objected to the proposed stopping up.
5. **Reference: 16/P/00975** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
Proposal: Erection of two detached dwellings following demolition of existing office building
OPC objected to this application on the same grounds as application 15/P/02289 for a pair of semi-detached 3 bedroom dwellings which application was approved by GBC.
GBC decision awaited as at 07/10/2016.
6. **Reference: 16/P/00984** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
Proposal: Demolition of existing building and erection of semi-detached, three bedroom dwellings. OPC objected to the new application on the same grounds as before.
GBC decision is awaited as at 07/10/2016.
7. **Reference: 16/P/01080** Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS
Proposal: Erection of new part single- storey part two-storey building accommodating retail, entrance and visitor facilities, alterations to the car parking, hard and soft landscaping following the demolition of the existing plant centre, extensions to the Laboratory building, toilet blocks, Aberconway Cottage and part of Aberconway House.
OPC no objection in principle asked for conditions to be imposed.
GBC approved the application 30/09/2016 subject to conditions.
8. **Reference: 16/P/01459** Location: Land with frontage to Long Reach, Silkmore Lane and Green Lane West, Long Reach, West Horsley
Proposal: Change of use from agricultural land to Suitable Alternative Natural Greenspace (SANG) with associated scheme of landscaping.
Site within West Horsley Parish, OPC has an interest because of closeness to Ockham Parish and impact on potential developments in Ockham as well as the Horsleys and further afield.
OPC objected on 10/08/2016 GBC decision awaited as at 07/10/2016.
9. **Reference: 16/P/01599** Location: Brook House, Ockham Lane, Ockham, GU23 6NP
Proposal: Amendments to planning reference 13/P/01379 including gable to hipped main roof to half hip and amend front porch to gable fronted roof and amend converted garage roof to a gable front and remove front bay extension (Ockham Conservation Area)
OPC responded 22/08/2016 no objection. GBC approved the application 27/09/2016.
10. **Reference: 16/P/01664** Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB
Proposal: Planning permission and Listed building consent for a proposed two storey side extension on the west elevation and erection of a detached double garage with associated driveway. OPC no objection in principle. GBC decision awaited as at 07/10/2016
11. **Reference: 16/P/01670** Location: High Ryde, Old Lane, Mays Green, Cobham, KT11 1NJ
Proposal: Certificate of lawfulness for a proposed development to establish whether a two storey rear extension would constitute permitted development.
OPC response to GBC queried the basis on which a certificate of lawfulness could be claimed.

GBC approved the application 04/10/2016.

12. **Reference: 16/W/00071** Location: High Ryde, Old Lane, Mays Green, Cobham, KT11 1NJ
Proposal: Application for prior approval of proposed change of use of agricultural building to a dwelling house. OPC response to GBC asked for clarification on why the proposed change of use could amount to a permitted development and why a prior notification process was appropriate. GBC refused application 16/09/2016.

13. **Reference: 16/P/01864** Location: Albion Cottage East, Ockham Lane, Ockham, GU23 6NP
Proposal: Conversion of existing barn into a studio. Partial demolition of lean-to and construction of a side extension on the opposite corner of the existing barn.
Applicant has now withdrawn the application

b.) Planning Policy Consultation – GBC issued 2 draft Supplementary Planning documents, Thames Health Special Protection Area Avoidance Strategy and draft Planning Contributions update. Noted consultation documents. Mrs Paton agreed to respond on wider issues and copy the response to Ripley Parish Council.

AP

c.) Ockham War Memorial – Notification of Designation Decision – Received from Historic England of the designation of Ockham War memorial as Grade 2 on the list of Special Architectural or Historic Interest.

16/86 Highways Update

a.) Parish and Ward Programme – Update Autumn Programme and review of footpaths
Received feedback on the clearing of footpath needs to be reported to Highways, as they are too overgrown. Reported 13a/20, FP30, Bridleway 29, 544/60 and 544/50 to SCC Highways to address.

16/87 Guildford Local Committee Eastern Parish meeting -12th October 2016

Cllr Barker informed that priorities for funding of £17.5k across 12 Parishes would be discussed. Mr Bevan and Mrs Paton agreed to attend. Identified priorities for OPC as maintenance for footpaths and stiles, cleaning of the war memorial and drainage/flooding.

PB/AP

16/88 Ockham Common Green

Agreed to progress as the project did not qualify for CFGA funding. Next step agreed to seek legal advice to ensure it is registered with SCC as Ockham Parish Green before engaging a surveyor to peg out the area.

PB

16/89 Financial Matters

a.) Bank statement – Received for the community account of £18,547.42 as at 29th September 2016, business premium account of £3419.71. Cheques were signed for: Ockham Parish Rooms for £291 and garden maintenance for £110.

16/90 OCKHAM PLAYING FIELD TRUST – OPC nomination of Trustee

Agreed to send a letter to the Ockham Playing Field Trustees to request that Dr Travers as Chair of OPC be appointed an OPFT Trustee.

PC

16/91 Neighbourhood Plan

Received the 2nd draft of the Neighbourhood Plan for comment. Dr Aish agreed to arrange a meeting for interested parties to review the document and to submit comments.

MA

16/92 Any Other Business

a.) Update from Cllr Barker

- Informed of the Pigeon House bridge collapsing as a valuable right of way for

walkers. Mr Bevan agreed to write to SCC to request the repair or replacement for the bridge. PB

- Noted request to the auditors by Cllr Barker to review the drainage work undertaken at Ockham Road North.
- Noted opportunity to attend the SCC selection meeting, 4th November 2016 at Horsley Village Hall.

16/93 Date of next meeting – 13th December 2016

There being no further business the meeting ended at 10.40pm