

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 13<sup>TH</sup> SEPTEMBER 2016  
THE PARISH ROOMS  
Commenced at 8.10 PM**

<p><b>PRESENT:</b> Dr Travers (Chair) Mr Bevan (Vice Chair) Dr Aish Miss Lofthouse Mrs Paton</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) 1 Local Resident</p>
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**16/68 Apologies for Absence**

Apologies from Colin Cross, GBC Councillor and Mr Baker.

**16/69 Approve Minutes of 9<sup>th</sup> August 2016**

The minutes of the meeting on 9<sup>th</sup> August 2016 were approved and signed by the Chair.

**16/70 Disclosure of interest.**

There were no disclosures

**16/71 Matters Arising not on agenda:**

**Item 14/40 Appointments** - Councillor vacancy for Enforcement Lead, to carry forward to the November meeting. CT

**Item 16/42 Asset of Community Value** - Awaiting a response from GBC.

**Item 16/35 Highways re: obstruction Public Right of Way 13A** – Letter drafted to GBC to express concern about the temporary bunds on the Wisley Airfield from the earth and tyres impacting on the openness of the Greenbelt.

**Item 16/59 b.) Eastern Parish Cluster Funding** –Resolved, written to propose funding priority for maintenance to Public Rights of Way. Agreed for any additional priorities to be shared with Mr Bevan who is attending the meeting.

**Item 16/62 OPC Trustee for the Playing Field Trust** – Response received from the Chair of the Playing Field Trust to convey that there is no automatic right to appoint the Chair of OPC to the Playing Field Trust. Agreed to review advice received.

**Item 16/64 Cleaning of the War Memorial** - Quote requested for cleaning the War Memorial.

**Item 16/65 b.) Ockham War Memorial** – Awaiting a response from Historic England for a Listed building application for the War Memorial.

**16/72 Planning matters PLANNING APPLICATIONS AS AT 12/09/2016**

- 1. GBC Draft Local Plan** New Local Plan published 6/06/2016.

Former Wisley airfield still included as strategic site with addition of privately owned land bordering Ockham Lane at Bridge End. 16/8/16 Applicant submitted new scoping opinion request with revised proposals.

**Reference: 14/P/01718** (SCC Ref: 2014/0150) Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU.

Proposal: Consultation from Surrey County Council for a proposed teaching academy featuring practice ground remodelling, new covered practice bays, a new water storage lake.

OPC has written further to SCC stating that fundamental objections to the application remain and that the proposed change of access route does not resolve the traffic issue.

SCC decision awaited as at 08/08/2016. Decision now expected 28/09/2016.

2. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH  
 Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, continued use of hardstanding for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application) .OPC objected.  
 Application refused by GBC on 25/04/2016 on grounds of inappropriate development in the Green Belt Applicant appealed. Appeal decision awaited as at 12/09/2016.
3. **Reference: 16/P/00796 and 16/P/00797** Location: Bridgefoot Farm, Portsmouth Road, Ripley GU23 6BA  
 Proposal: Change of use of a Grade 2 Listed timber framed barn to a single residential dwelling including provision of a timber double garage and demolition of the existing dutch barn.  
 OPC comments: Objection lodged. As this site is within the Ripley Conservation Area, Ripley PC was informed and they have objected.  
 GBC approved the Application 09/09/2016.
4. **Reference: SUR-028/HIT/GE** Proposed Stopping up of Land at Pound Farm, Old Lane, Martyrs Green  
**OPC objected to the proposed stopping up.**
5. **Reference: 16/P/00975** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP  
 Proposal: Erection of two detached dwellings following demolition of existing office building  
 OPC comments: OPC has objected to application 15/P/02289 for a pair of semi-detached 3 bedroom dwellings which application was approved by GBC. Additional objection to a larger development comprising two detached dwellings, separated by only 1 metre, and comprising one 3 bedroom and one 4 bedroom house.  
 GBC decision awaited as at 12/09/2016.
6. **Reference: 16/P/00984** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP  
 Proposal: Demolition of existing building and erection of semi-detached, three bedroom dwellings  
 OPC comments: Application identical to the previous application, Reference: 15/P/02289 (objected to by OPC,GBC approved), save that now the one remaining wall of the original building is to be demolished. OPC has objected to the new application on the same grounds as before.  
 GBC decision is awaited as at 12/09/2016.
7. **Reference: 16/P/01080**Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS  
 Proposal: Erection of new part single- storey part two-storey building accommodating retail, entrance and visitor facilities, alterations to the car parking. Hard and soft landscaping following the demolition of the existing plant centre,extensions to the Laboratory building, toilet blocks, Aberconway Cottage and part of Aberconway House.  
 Listed building consent for the erection of new part single-storey part two-storey building.  
 OPC comments: no objection in principle, asked for conditions to be imposed  
 GBC decision awaited as at 12/09/2016.
8. **Reference: 16/P/01371** Location: Ivy Cottage, Ockham Lane, Ockham, GU23 6NR  
 Proposal: Proposed rear conservatory  
 OPC comments: OPC no objection on assumption that proposed extension does not exceed 50% increase guideline.  
 GBC refused the Application on 26/08/2016 on grounds of disproportionate addition over and above the original dwelling and inappropriate development in the Green Belt.
9. **Reference: 16/P/01459** Location: Land with frontage to Long Reach, Silkmore Lane and Green Lane West, Long Reach, West Horsley  
 Proposal: Change of use from agricultural land to Suitable Alternative Natural Greenspace (SANG) with associated scheme of landscaping including a circular walkway, hedge planting and boundary works, new access works, cycle and car parking, interpretation points, benches

and bins.

OPC comments: Site lies within West Horsley Parish, OPC has an interest because of closeness to Ockham Parish and impact on potential developments in Ockham as well as the Horsleys and further afield. The application is pre-emptive as no relevant development planning applications yet granted.

OPC objected on 10/08/2016 .

GBC decision awaited as at 12/09/2016.

10. **Reference: 16/P/01599** Location: Brook House, Ockham Lane, Ockham, GU23 6NP  
Proposal: Amendments to planning reference 13/P/01379 including gable to hipped main roof to half hip and amend front porch to gable fronted roof and amend converted garage roof to a gable front and remove front bay extension (Ockham Conservation Area)  
OPC responded on 22/08/2016 raising no objection.  
GBC decision awaited as at 12/09/2016.
11. **Reference: 16/P/01664** Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB  
Proposal: Planning permission and Listed building consent for two storey side extension on the west elevation, erection of a detached double garage with associated driveway.  
OPC comments: OPC responded on 03/09/2016 raising no objection in principle, subject to the total amount of extensions not exceeding the usual 50% guideline  
GBC decision awaited as at 12/09/2016
12. **Reference: 16/P/01670** Location: High Ryde, Old Lane, Mays Green, Cobham, KT11 1NJ  
Proposal: Certificate of lawfulness for a proposed development to establish whether a two storey rear extension would constitute permitted development  
OPC wrote to GBC 25/08/2016 querying the basis on which a certificate of lawfulness could be claimed.  
GBC response awaited as at 12/09/2016.
13. **Reference: 16/W/00071** Location: High Ryde, Old Lane, Mays Green, Cobham, KT11 1NJ  
Proposal: Application for prior approval of proposed change of use of agricultural building to a dwelling house  
OPC comments: OPC wrote to GBC on 25 August 2016 seeking clarification as to why the proposed change of use could amount to a permitted development and why a prior notification process was appropriate  
GBC response awaited as at 12/09/2016.

### 16/73 Highways Update

**a.) Notice on footpath of Application CA17, Landowners deposits** - Resolved, as permitted to lodge the statement under the Commons Act to acknowledge the footpath and everything else to cease, no further action.

**b.) Approval for Ockham Village signage** – Dr Aish agreed to contact Mr Walker to obtain and copy of the quote and Highways about installing the historic Ockham signs at the entry points to Ockham.

MA

**c.) Parish and Ward Autumn Programme** – Dr Aish presented a report on the condition of Footpaths and Bridleways in Ockham. Dr Aish was thanks for his comprehensive report. Agreed the following priorities to request clearing footpath 13a/20, FP30, Bridleway 29, 544/60 and 544/50. Parish Clerk agreed to submit the application form for the Autumn Programme. Dr Aish agreed to progress the other priorities identified in the report and to report back.

PC  
MA

### 16/74 Financial Matters

**a.) Bank statement** - Received for the community account £15,504.36 as at 30<sup>th</sup> August 2016, business savings account of £3,418.85. Cheques were signed for: Ripley Parish Council for Air Quality Monitoring £744.10, £810 STIPEND. Agreed to seek further information for the

- invoice for Garden maintenance. PC
- b.) Grant Aid to Parish Councils for Concurrent Functions 2017-18** – Agreed to submit PC  
 applications for two projects:
- 1.) New oak gate made for the Burial Ground to preserve the heritage and the utility of the Burial Ground. Mr Bevan agreed to send the quote received PB
  - 2.) Restore Ockham Green for the benefit of the Community and Visitors to improve access to open spaces. Agreed to contact a local surveyor for a quote to review and mark out the boundaries. PC

**16/75 Neighbourhood Plan**

Neighbourhood Plan is at drafting stage when completed the draft plan will be shared with OPC to review. Next meeting of the LNPG steering group is on 14<sup>th</sup> September 2016. Ockham survey results completed and submitted.

**16/76 TFM WPIL request to GBC for new scoping document**

Agreed to write to GBC to express concerns about the extensive documentation lodged for an EIA Scoping Opinion Request - revised proposals. PB

**16/77 OPC Website Development**

Agreed the website domain name and email addresses for Councillors to be set up as separate email accounts. Councillors agreed to send photos of Ockham for use on the website. Noted annual cost charges. ALL

**16/78 Correspondence**

- a.) **Notification of cycling event** – 9<sup>th</sup> October 2016, noted.
- b.) **Notification of Governance Referendum** – Leader or Directly Elected Mayor elections on 13<sup>th</sup> October 2016, noted.

**16/79 Any Other Business**

- a.) **NALC Grant and Funding Bulletin** – noted potential sources for funding.
- b.) **Notification of conclusion of Audit for year ended 31 March 2016** – BDO report including the certificate was received and the annual return was approved. The notice of conclusion of audit will be published for 14 days. PC
- c.) **Update report received Surrey Wildlife Trust** – Thanks were extended to Michael Jones, Assistant Ranger for the report.

**16/80 Date of next meeting - Tuesday 11<sup>th</sup> October at 8pm**

There being no further business the meeting ended at 10.30pm