

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 9TH AUGUST 2016
THE PARISH ROOMS
Commenced at 8.00 PM**

<p>PRESENT: Dr Travers (Chair) Mr Bevan (Vice Chair) Miss Lofthouse</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Mr Cross GBC Councillor</p>
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16/53 Apologies for Absence

Apologies from Mr Aish and Mrs Paton

16/54 Approve Minutes of 12th July 2016

The minutes of the meeting on 12th July 2016 were approved and signed by the Chair.

16/55 Disclosure of interest.

There were no disclosures

16/56 Matters Arising not on agenda:

Item 14/40 Appointments - Councillor vacancy for Enforcement Lead, to carry forward to next meeting.

Item 16/42 Asset of Community Value - Awaiting a response from GBC.

Item 16/35 Highways re: obstruction Public Right of Way 13A - Agreed to carry forward the action for Mr Aish to lead on. Concern raised about the temporary bunds on the Wisley Airfield from the earth and tyres impacting on the openness of the Greenbelt. Mr Bevan agreed to write to express concerns to GBC. MA
PB

Item 16/37 b.) Neighbourhood Plan- Air Quality Monitoring - Carry forward action to seek contact details at Imperial University for Air Quality Monitoring. Mr Cross reported that GBC have installed 2 air quality diffusion tubes in Ripley High Street and 1 at Elm Corner. Requested an additional diffusion tube at Ockham Bites. Lovelace Neighbourhood Plan Group (LNPG) has requested a revised quote from TLR for a static box and diffusion tubes from 1 September to 31 December 2016. OPC agreed to make a payment of £744.10 to the LNPG as agreed towards the costs. MA
PC

Item 16/38 Find your footpath – Resolved, agreed to re-register the footpaths with SCC by 2020 and to update when completed. MA

Item 16/46 Update on the farmland – Response received from Mr Ephgrave, Chief Constable Surrey Police re noise nuisance and anti-social use of motorbikes on the former Wisley Airfield. Matter referred to Temporary Chief Superintendent to address.

Item 16/51 Surrey Wildlife Trust Liaison Group – Miss Lofthouse attended and Surrey Police in attendance. SWT need to seek funding for plans to develop the new visitor centre.

16/57 Planning matters PLANNING APPLICATIONS AS AT 08/08/2016

1. **GBC Draft Local Plan** New Local Plan published 6/06/2016.
Former Wisley airfield still included as strategic site with addition of privately owned land bordering Ockham Lane at Bridge End. Consultation closed 18th July 2016. Awaiting feedback GBC.
2. **Reference: 14/P/01718** (SCC Ref: 2014/0150) Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU.
Proposal: Consultation from Surrey County Council for a proposed teaching academy featuring practice ground remodelling, new covered practice bays, a new water storage lake.

- OPC has written further to SCC stating that fundamental objections to the application remain and that the proposed change of access route does not resolve the traffic issue.
 SCC decision awaited as at 08/08/2016. Decision now expected 28/09/2016.
3. **Reference: 16/P/00023** Ash Tree Stables, Ockham Road North, Ockham GU23 6PF
 Proposal: Certificate of Lawfulness for an existing use to establish whether the use of the existing field entrance to the site began more than 10 years before the date of this application
 GBC decision: approved 04/08/2016
 4. **Reference: 16/T/00072** Location: Land adjacent to Cricket Club and Car Park to Hautboy, Alms Heath, Ockham
 Proposal: Fell all Norway Spruces within falling distance of the public highway and adjacent land (Ockham Conservation Area)
 OPC responded with comments.
 GBC decision 01/06/2016: no objection
 5. **Reference: 16/P/00796 and 16/P/00797** Location: Bridgefoot Farm, Portsmouth Road, Ripley GU23 6BA
 Proposal: Change of use of a Grade 2 Listed timber framed barn to a single residential dwelling and provision of the timber double garage and the demolition of the existing dutch barn
 OPC objection lodged. As this site is within the Ripley Conservation Area, Ripley PC was informed and they have objected.
 GBC decision awaited as at 08/08/2016.
 6. **Reference: SUR-028/HIT/GE** Proposed Stopping up of Land at Pound Farm, Old Lane, Martyrs Green
OPC objected to the proposed stopping up.
 7. **Reference: 16/P/00975** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
 Proposal: Erection of two detached dwellings following demolition of existing office building
 OPC comments: OPC has objected to this application on the same grounds as objections to application 15/P/02289 for a pair of semi-detached 3 bedroom dwellings which application was approved by GBC. Additional objection to a larger and bulkier development comprising two detached dwellings, separated by 1 metre, and comprising one 3 bedroom and one 4 bedroom house.
 GBC decision awaited as at 08/08/2016.
 8. **Reference: 16/P/00984** Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
 Proposal: Demolition of existing building and erection of semi-detached, three bedroom dwellings
 OPC comments: application identical to the previous application, Reference: 15/P/02289 (objected to by OPC, GBC approved), save that the one remaining wall of the original building is to be demolished. OPC objected to the new application on the same grounds as before.
 GBC decision is awaited as at 08/08/2016.
 9. **Reference: 16/P/01080** Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS
 Proposal: Erection of new part single- storey part two-storey building accommodating retail, entrance and visitor facilities and alterations to the car parking. Hard and soft landscaping following demolition of the existing plant centre, extensions to the Laboratory building, toilet blocks, Aberconway Cottage and part of Aberconway House. Listed building consent for the erection of new part single-storey part two-storey building.
 OPC comments: no objection in principle, asked for conditions to be imposed
 GBC decision awaited as at 08/08/2016.
 10. **Reference: 16/T/00129** Location: Brook House, Ockham Lane, Ockham, GU23 6NP
 Proposal: Cut back to trunk (southerly) Fell Sycamore on the front boundary and fell Ash adjacent to the left of front gate. (Ockham Conversation Area).
 OPC comment: No objection lodged by OPC.

- GBC decision 02/08/2016: no objection
11. **Reference: 16/T/00132** Location: Ockham Cottage, School Lane, Ockham, GU23 6PA
 Proposal: London Plane (T1) – reduce the length of approximately 30 branches up to 3m; remove deadwood. (Ockham Conservation Area)
 OPC comments.No objection lodged by OPC
 GBC decision 02/08/2016: no objection
 12. **Reference: 16/P/01211** Location: Wilderness Cottage, Hatch Lane, Ockham, KT11 1NR
 Proposal: Two storey and single storey extensions
 OPC comments: this application was not notified by GBC to OPC.
 GBC decision of 29/07/2016: refused
 13. **Reference: 16/P/01371** Location: Ivy Cottage,, Ockham Lane, Ockham, GU23 6NR
 Proposal: Proposed rear conservatory
 OPC comments: OPC has raised no objection on assumption that the extension does not exceed the 50% increase guideline.
 GBC decision awaited as at 08/08/2016.
 14. **Reference: 16/P/01459** Location: Land with frontage to Long Reach, Silkmore Lane and Green Lane West, Long Reach, West Horsley
 Proposal: Change of use from agricultural land to Suitable Alternative Natural Greenspace (SANG) with associated scheme of landscaping including a circular walkway, hedge planting and boundary works, new access works, cycle and car parking, interpretation points, benches and bins.
 OPC comments: Site lies within West Horsley Parish, OPC has an interest due closeness to Ockham Parish and impact on potential developments in Ockham, Horsleys and further afield. The application is pre-emptive as no relevant development planning applications yet granted.
 OPC decision to object.
 15. **Reference: 16/P/01599** Location: Brook House, Ockham Lane, Ockham, GU23 6NP
 Proposal: Amendments to planning reference 13/P/01379 including gable to hipped main roof to half hip and amend front porch to gable fronted roof and amend converted garage roof to a gable front and remove front bay extension (Ockham Conservation Area)
 OPC comments: To review the plans.

16/58 Highways Update

a.) Notice on footpath of Application CA17, Landowners deposits - Agreed to write to SCC MA to ask whether OPC should have been informed.

b.) Approval for Ockham Village signage – Approved signs need to be in line with requirements from Highways. Requested Mr Aish to check the symbols on the signs are an accurate depiction in line with the approved Concurrent Function Grant Application for 2016-17. MA

16/59 Financial Matters

a.) Bank statement - Received at the meeting for the community account £15,614.36 as at 29th July 2016. Annual statements now received for the business savings account of £3,418.85. Cheques were signed for: GB Walker Garden maintenance £110, Mrs Moran for expenses for signs and stakes, workshop £666.94, Mr Phillips erecting the signs £120.

b.) Eastern Parish Cluster Forum – Agreed to request potential funding by 19th August for re-painting the yellow lines on Wisley Airfield for the Public Rights of Way. PC

c.) Grant Aid to Parish Councils for Concurrent Functions 2017-18 – Agreed to submit proposals by 9th September 2016 for funding for the replacement gate in the burial ground and the project to improve Ockham Green, as outlined under item 16/63. PB

16/60 Neighbourhood Plan

Update from Mr Baker, draft policies are completed and will be circulated to OPC by the end of

August for comments by September 2016. Final consultation will take place in November and submission in February 2017. Miss Lofthouse attended the housing group, awaiting the Ockham survey results, required by 27 th August 2016. Dr Travers agreed to inform Mrs Paton on the timeframe.	AP CT
16/61 OPC Website Development Agreed for items to be included to be submitted to the Parish Clerk by 12 th August 2016 for the specification for the website developer. Parish Clerk agreed to look at generic email addresses for Councillors.	ALL PC
16/62 OPC Trustee for the Playing Field Trust and ideas for use Discussed historically the OPC Chair was represented on the Playing Fields Trust and agreed that the Parish Council would like this to continue. Dr Travers is prepared to be involved. Agreed to request a copy of the Trust deeds and to inform the Chair of the Playing Field Trust about the decision.	PC
16/63 Ockham Green – Review Options Agreed to request a survey of the area and costs for marking out Ockham Green, to include plans and costs for improvements to the Green. Propose to submit the costs for the project for Grant Aid for Concurrent Functions 2017-18 funding.	PB
16/64 Cleaning of the War Memorial Agreed to obtain a quote to clean the War Memorial and to explore potential funding sources.	PC
16/65 Correspondence	
a.) Community Led housing survey - Response required by 30 th September 2016. Agreed to send to Mr Aish to complete. To obtain information from Mrs Clegg where required as part of the handover arrangements.	MA
b.) Ockham War Memorial – Report received from Historic England as part of the listed building application. Agreed to inform of no further comments.	PC
c.) Surrey Country & Rural Enterprise Conference - 9 th March 2017, Miss Lofthouse expressed an interest in attending.	
d.) Parish & Town Nominations Programme - Applications required by 2 September 2016. Agreed to ask Mr Aish to consider any priorities for Highway improvements for PROW.	MA
16/51 Any Other Business	
a.) SSALC Planning Update – 9 th November 2016 at Dorking Halls. Miss Lofthouse agreed to attend. Parish Clerk to book the event.	PC
b.) Enquiry regarding oak processionary moth research – Agreed to ask the Research Associate to contact OHRA about whether they are interested in taking part.	PC
c.) Surrey Prepared Conference – 27 th September in Leatherhead. Mr Baker agreed to explore whether of interest for a representative from LNPG to attend.	CB
16/39 Date of next meeting - Tuesday 13th September at 8pm There being no further business the meeting ended at 10.06pm	