

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 14th JUNE 2016
THE PARISH ROOMS
Commenced at 8.05 PM**

<p>PRESENT: Mr Worsfold (Chair) Mrs Travers Mr Bevan Mrs Paton</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Mr Cross Mr Baker Mr Aish 2 Local Residents</p>
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16/28 Apologies for Absence

Apologies Miss Lofthouse.

16/29 Minutes

The minutes of the meeting on 10th May 2016 were approved and signed by the Chair.

16/30 Matters Arising not on agenda

Item 16/04b Notified David Boddy will be Acting Site Manager at SWT whilst Gemma Hayes is on maternity leave.

Item 16/04c Transparency Fund – Agreed to commission the website within a budget of £750 - £800 from the Transparency Fund.

Item 16/14e Oak Processionary moth – Resolved agreed to acknowledge receipt and to pass to the Parish Room Committee to action.

Item 16/23 Local Council Insurance – Resolved annual policy with Ecclesiastical Insurance for 2016/17.

16/31 Disclosure of interest.

There were no disclosures

16/32 Presentation on the Development Plans for Tyrrells

Presentation by Matthew Estwick and David Ardley, Fairmile Holmes on development plans for the Tyrrells site. Local developers working with Adam Architecture at pre application stage. Plans include 28 houses with a range of units. Contamination of asbestos identified in the ground would need to be removed. No plans to develop beyond square mass of site. Own 60 acre site at Long Reach, seeking planning for a SANG. Agreed to forward details of the presentation for Cllrs to further consider outside of the meeting.

ALL

16/33 Invitation to Colin Rayner to meet OPC for to update on the farmland.

Mr Rayner did not attend the meeting, to re-arrange for the July meeting. Agreed to send a letter to convey requirements to maintain the Public Rights of Way on the Airfield as complaints have been made as crops and a large mound of earth and tyres has blocked some access. Received letter of 31 May 2016 from Mike Murray, Wisley Property Services about measures taken to address trespassers at Wisley Airfield. Concerns raised about the impact on the Public Rights of Way.

PC

16/34 Planning matters PLANNING APPLICATIONS AS AT 07/05/2016

1. GBC Draft Local Plan Revised Local Plan published 05/04/2016.
Former Wisley airfield included as strategic site with addition of privately owned land bordering Ockham Lane at Bridge End.

- Tyrell site also included as potential development site.
 OPC agreed to send a further letter of objection in response to the Local Plan
2. Reference: 14/P/01718 (SCC Ref: 2014/0150) Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU.
 Proposal: Consultation from SCC for a proposed teaching academy featuring practice ground remodelling new covered practice bays, new water storage lake.
 Contact: Kelly Jethwa
 OPC has sent a further letter of objection dated 21/08/15 to SCC.
 SCC decision awaited as at 11/06/2016.
 3. Reference: 16/P/00023 Location: Ash Tree Stables, Ockham Road North, Ockham GU23 6PF
 Proposal: Certificate of Lawfulness for an existing use to establish whether the use of the existing field entrance to the site began more than 10 years before the date of this application
 Contact: John Busher
 GBC decision awaited as at 11/06/2016.
 4. Reference: 16/P/00602 Location: Ockham Park, Ockham Road North, Ockham GU23 6NQ
 Proposal: Construction of new tennis court in garden
 Contact: Sigourney Fox.
 No OPC objection.
 GBC decision 13/05/2016 Approved
 5. Reference: 16/T/00072 Location: Land adjacent to Cricket Club and Car Park to Hautboy, Alms Heath, Ockham
 Proposal: Fell all Norway Spruces within falling distance of the public highway and adjacent land (Ockham Conservation Area)
 Contact: Jane Silveyra
 GBC decision awaited 11/06/2016
 6. Reference: 16/P/00724 Location: Nutberry Fruit Farm, Portsmouth Road, Ripley GU23 9XX
 Proposal: Erection of two detached dwellings
 Contact: Kelly Jethwa
 OPC comments: OPC objected to the proposal by letter dated 28/04/2016
 GBC decision 27/05/2016 refused.
 7. Reference: 16/P/00796 and 16/P/00797 Location: Bridgefoot Farm, Portsmouth Road, Ripley GU23 6BA
 Proposal: Change of use of a Grade 2 Listed timber framed barn to a single residential dwelling and provision of the timber double garage and the demolition of the existing dutch barn.
 Contact: Sigourney Fox
 OPC objection lodged. Ripley notified as within Ripley Conservation Area and objected.
 GBC decision awaited 11/06/2016
 8. Reference: SUR-028/HIT/GE Proposed Stopping up of Land at Pound Farm, Old Lane, Martyrs Green
 OPC agreed to object to the proposed stopping up.
 9. Reference: 16/P/01019 Location: Brook House, Ockham Lane, Ockham, GU23 6NP
 Proposal: Infill of existing carport structure with timber cladding and with vehicle doors to front, removal of existing roof structure and erection of gable ended pitched roof over
 Contact: Becky Souter OPC comment: No objection provided infill does not result in a habitable building.
 10. Reference: 16/P/01080 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS
 Proposal: Erection of new part single- storey part two-storey building accommodating retail, entrance and visitor facilities and alterations to the car parking. Hard and soft landscaping following demolition of the existing plant centre, extensions to the Laboratory building, toilet blocks, Aberconway Cottage and part of Aberconway House.

Listed building consent for the erection of new part single-storey part two-storey building, etc.
Contact: Paul Sherman OPC comments: no objection in principle exception to object to the stopping up of the Public Rights of Way. To include comment about the need for a construction management plan with no construction trucks via Ockham Village.

16/35 Highways

SCC Highways have confirmed arrangements to visit the footpath following the complaint about the fallen tree on Hollybush Lane to review requirements for the works to be done. Agreed forward action for the lead Councillor for Highways when co-opted to report the obstruction on the Public Rights of Way 13A and the others that have crops growing across them.

CT

16/36 Accounts

Bank statements were received at the meeting current account £17,164.69 and savings account £3,418.85 as at 27th May 2016. Cheques were signed for: GB Walker Garden maintenance £110, Refreshments Annual Meeting £64.85, STIPEND £810, Ecclesiastical Insurance £435.48. Receipt of payment of £1500 for burial plots. Section 1 Annual Governance statement 2015/16 and Section 2 Accounting Statements for 2015/16 were approved. Notification of Public Rights to see the accounting records to commence from 16th June to 27th July 2016. Approved Annual return to be sent to BDO LLP for External Audit.

PC

16/37 Neighbourhood Plan

Consultation received on the Effingham Neighbourhood Plan, comments required by 18th July 2016.

Minutes of the LNPG held on 1 June 2016 were received. Agreed to the housing survey for Ockham to be circulated via OHRA.

AP

Reported that Ripley Parish propose to proceed with a static box in the High Street for Air Quality monitoring, subject to final approval at the next Ripley Parish Council meeting at a cost of £4,500. In principle agreement by OPC for a second static box and diffuser at Ockham Bites, subject to a review of the costs. Agreed to review alternative options in the next 7 days and scope for collaborative work with Imperial or Kings University. Mr Baker agreed to circulate the contract terms from TLR. LNPG awaiting a response from RHS Wisley on interest in AQ monitoring.

CT

CB

16/38 Correspondence

- a. Find your way for footpaths – requirement to register footpaths noted for future action for the Lead Councillor for Highways when co-opted to follow up with SCC to register the Public Rights of Way in the Village.

CT

16/39 Any Other Business

- Mr Worsfold confirmed his intention to withdraw as Chair of the Parish Council. Mrs Travers, Vice Chair agreed to take on the role as Chair from the next meeting and to organise to co-opt additional Councillors. Thanks were expressed to Mr Worsfold for contribution as Chair over the last 6 years.
- Approval given for a budget of £500 for signs and posts for the Local Plan notices for Ockham. Mrs Paton agreed to lead on the arrangements for 50 signs.

CT

AP

**16/40 Date of next meeting, Tuesday 12th July 2016 at 8pm
There being no further business the meeting ended at 10.10pm**

