

MINUTES OF OCKHAM PARISH COUNCIL MEETING

TUESDAY 8TH MARCH 2016
THE PARISH ROOMS
Commenced at 8 PM

PRESENT: Mr Worsfold (Chair) Mrs Travers (Vice Chair) Mr Bevan Mrs Clegg Miss Lofthouse Mrs Paton	In attendance: Mrs Blackwell (Parish Clerk) Mr Cross Mr Baker Mr Brind
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1. Apologies for Absence

There were no apologies.

2. Police Report

A Police update report was received with the crime statistics for Ockham Parish from 1st February 2016 to 29th February 2016. It included theft from a lorry parked on the A3, theft of plant, scarves and tools from a van parked at Royal Horticultural Society.

3. Minutes

The minutes of the last meeting were circulated, approved and signed by the Chair.

4. Matters Arising not on agenda

- Response to questions raised at the meeting on 13th October 2015 with Cllr Furniss, the Parish Clerk followed up on progress. Cllr Furniss is awaiting a response from Highways and Gas Utilities.
- Notes of the meeting on 8th February 2016 with Cllr Spooner and Cllr Billington were circulated in advance of the meeting. The Parish Clerk agreed to follow up on the response to the outstanding matter with Cllr Spooner.
- Beacon for the Queen's 90th Birthday on 21st April – Decision taken not to light a Beacon on 21st April, to focus on an event for the Queen's Birthday in June 2016. Miss Lofthouse agreed to take a lead in arranging an event. Parish Clerk to inform GBC of decision not to light a Beacon.
- Traffic Count and accident data has been received from SCC in response to the FOI request for WAG.
- Update from Surrey Wildlife Trust (SWT) about site preparations for the Persian New Year. Miss Lofthouse attended the meeting with SWT, Police and SCC also attended. Events likely to take place on 2nd & 3rd April 2016. SCC has no budget to support the event, for SWT to resource. SCC will provide some road signs and traffic cones as no road closures are planned. Mr Cross agreed to provide SWT with contact details for the Ripley Bonfire Committee for SWT to approach for additional traffic cones. Miss Lofthouse agreed to contact OHRA to invite volunteers to help the Rangers.

5. Disclosure of interest.

Councillors shared disclosure of interests:

- Mr Worsfold - Trustee Ockham Village Cricket Ground.
- Mrs Travers - Trustee Parish Rooms, WAG.
- Mr Bevan – Lovelace Cottages Trust, Parish Rooms Committee.
- Miss Lofthouse – Parish Rooms Committee, Secretary for WAG, OHRA Committee.

6. Transparency Fund – arrangements for use of the fund.

SSALC informed of the successful application for the Transparency Fund and payment of £1,810. Agreed priority to focus on setting up the website and the broadband connection at the Parish Rooms.

7. PMSA Licence for Ordinance Survey mapping

Parish Clerk agreed to sign up for the access to Ordinance Survey and to register with Parish on-line to assist with the Neighbourhood Plan.

8. Burial ground - policies, procedures, and availability regarding reservations, burials, internments and fees for the parish graveyard.

Agreed to increase the rates from 2016 to £250 for the Parish graveyard, restricted to Parishioners. Parish Clerk agreed to respond to the recent enquiry. Mr Bevan agreed to undertake a review of burial spaces remaining in the parish graveyard and report back at a future meeting.

9. Planning PLANNING APPLICATIONS AS AT 08/03/2016

1. Reference: 15/P/00012.
Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU.
Amended Proposal 7 January 2016: phased development of up to 2068 dwellings, lodged with GBC by Savills on behalf of the Applicant
Contact: Paul Sherman.
Expected Decision Level: Delegated.
Applicant Name: Wisley Property Investments Ltd.
OPC has objected to the revised Application by letter dated 29 January 2016.
Likely the application will go before the planning committee on 6 April 2016.
2. Reference: 14/P/01718 (SCC Ref: 2014/0150)
Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU.
Proposal: Consultation from Surrey County Council for a proposed teaching academy featuring practice ground remodelling, new covered practice bays, together with a new water storage lake.
Contact: Kelly Jethwa
OPC has written further to SCC stating that fundamental objections to the application remain and that the proposed change of access route does not resolve the traffic issue.
SCC decision awaited as at 08/03/2016.
3. Reference: 14/W/00136
Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP
Proposal: Prior approval for change of use from B1(A) (office) to C3 (residential) – consisting of one 3 bedroom dwellinghouse

Contact: Michael Parker

OPC by letter dated 24 December 2015

OPC confirmed and restated its objections by letter dated 11 February 2016.

GBC approval given subject to conditions 12/02/2016.

4. Reference: 15/P/02177

Location: Land south of Pound Farm, Old Lane, Cobham KT11 1NH

Proposal: Change of use of agricultural land to dog walking area with fenced enclosure, continued use of hardstanding, field shelter and outbuilding (retrospective application).

Contact: Chris Gent

OPC comments: OPC wrote in December 2015 and 11 February 2016 and objected.

Application withdrawn.

5. Reference: 15/P/02387

Location: Wisley Golf Club, Mill Lane, Ockham GU23 6QU

Proposal: Erection of replacement bridge and temporary access track (part retrospective)

Contact: John Busher

OPC comments: no objection.

GBC approved 07/03/2016

6. Reference: 16/P/00022

Location: Blue Ryde Cottage, Ockham Road North, East Horsley, KT24 6NU

Proposal: Replacement of existing brick boundary wall with a close boarded soft wood fence

Contact: Becky Souter

OPC comments: no objection

GBC refused 25/02/2016.

7. Reference: 16/P/00023

Location: Ash Tree Stables, Ockham Road North, Ockham GU23 6PF

Proposal: Certificate of Lawfulness for an existing use to establish whether the use of the existing field entrance to the site began more than 10 years before the date of this application

Contact: John Busher

OPC comments: OPC had raised no objection (provided the pre-application advice was strictly complied with). OPC express some traffic concerns regarding site access to the public road.

GBC decision awaited as at 08/03/2016.

8. Reference: 16/P/00172

Location: Ockham Cricket Club Pavilion, Ockham Lane, Ockham GU23 6NP
Proposal: Proposed partial change of use of pavilion to accommodate Little Oaks Montessori school

Contact: John Busher OPC comments: objected. Application withdrawn.

10. Highways

Agreed to carry forward the items on Historic Ockham signs and the sign to be fixed on the airfield to the next meeting. Mrs Clegg has contacted Highways about 2 new signs. Agreed to review whether to amalgamate the signs, subject to approval.

Applied via the Clean for the Queen - Parish and Town Ward Programme for the footpaths to be cleared and the road signs cleaned. Mrs Clegg agreed to contact Highways to request cleaning the lorry layby by the M25/A3 Junction and West of Old Lane.

11.Accounts

Bank statements were received at the meeting, current account £11,578.22 and savings account £3,418 as at 26th February 2016. Notification received of change of saving account to Business Premium account from 6 June 2016.

Cheques were signed for invoices for:

Ockham Parish Room rental £283

Administrative Services £660

Received payment from SSALC of £1,810 for Transparency funding.

12.Neighbourhood Plan

Miss Lofthouse reported on the meeting with the Technical Consultant from AECOM who are supporting the Neighbourhood Planning Process. Next step is the mapping process. A call for sites has been made in the area and the data will be shared with the Consultants by 15th April 2016. Quotes have been obtained to look at air quality as part of the research. Agreed that the costs will be shared between LNPG, Ockham and Ripley Parish Council.

Mr Brind reported on the group meeting whose focus was to review the style and mix of houses to build into the plan.

13. Meetings attended

WAG meeting attended by Mrs Travers and Miss Lofthouse Mrs Travers attended the CPR

Miss Lofthouse attended the Surrey Wildlife Trust meeting and Councillors Update.

Mrs Paton attended the Environmental Group meeting.

14. Any other Business

- War Memorial – Mr Brind agreed to contact the War Memorials Trust about having the Memorial listed.

15. Date of next meeting.

The meeting will be held on Tuesday 12th April 2016 at 8pm in the Parish Rooms

There being no further business the meeting ended at 10.07pm