

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 14th MAY 2019
THE PARISH ROOMS
Commenced at 8pm**

PRESENT: Dr Aish (Chair) Miss Lofthouse Mrs Jamieson Mrs Walton Mr Walton	In attendance: Mrs Blackwell (Parish Clerk) 8 Local Residents SCC Cllr Iles (part meeting)
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19/52 Apologies for Absence

Apologies from Dr Travers, Mr Waldman and GBC Cllr Cross.
Agreed the meeting would be recorded.

19/53 Welcome to New Councillors

Dr Aish was elected as Chair for the Meeting and welcomed the new Councillors.

19/54 Election of Chair for 2019-20

Resolved Dr Aish proposed Dr Travers as Chair for 2019-20. In favour: Dr Aish, Miss Lofthouse and Mrs Jamieson. Abstentions: Mr Walton and Mrs Walton.

19/55 Acceptance of Office of Chair

Resolved received the acceptance of Office and agreed to endorse at the next meeting.

19/56 Election of Vice Chair

Resolved Dr Aish proposed as Vice Chair. In favour: Miss Lofthouse, Mrs Jamieson and Dr Aish. Abstentions: Mr Walton and Mrs Walton.

19/57 Acceptance of Office of Vice Chair

Resolved acceptance of Office received from Dr Aish

19/58 Disclosure of interest.

There were no disclosures of interest.

19/59 Approve Minutes of 9th April 2019

The Minutes of the meeting on 9th April were approved and signed by the Chair.

19/60 Questions from Members of the Public

Questions were invited from the Public:

- i.) Question raised by Local Resident recently heard plan to sell the Parish Room why the secrecy and selling the only Village asset. Why are Mrs Browning and Rosalind being evicted from their homes. The Chair thanked the Residents for the questions and explained it is not within the remit of the Parish Council to answer, it is a matter for the Parish Room Trustees. A meeting by the Trustees has been arranged for 12th June 2019.
- ii.) Question raised as to who are the Parish Room Trustees. Chair advised on Trustees; Dr Travers, Mrs Jefferies and Miss Lofthouse who is attending tonight's meeting as a Parish Councillor.
- iii.) Question asked as to whether arrangements are being put on hold pending the meeting on 12th June. The Chair reiterated it is not within the remit of the Parish Council to respond and the questions need to be addressed to the Parish Room Trustees.
- iv.) Mr Walton agreed to answer questions where he can and advised that an

email has been sent out to Residents from the Trustees to explain the difficulties in finding the finances to meet the obligations of the building. Mr Walton confirmed he is not aware of plans if the decision is taken to sell the building where the assets will go. In his view Local Residents were the ultimate beneficiaries although the Trustees have the power to dispose of the asset and land as left in Trust as long as they meet the legal obligations of the day. Mr Walton confirmed the matter was not for the Parish Council although he had requested an Extraordinary Meeting be arranged with the Trustees but the request has been refused. Question asked whether the Parish Rooms have been put up for sale. Mr Walton had posed a similar question to Knight Frank who were affirmative. The Chair reiterated this was not the right forum for the discussion that needs to take place with the Trustees on 12th June 2019.

- v.) Peggy Bonnet raised that she has not been informed having been a Trustee of the Parish Rooms for many years. The Chair agreed to pass on the comment to the Trustees as it is not a matter the Parish Council can address.
- vi.) Mr Walton requested to read a personal statement. The Chair agreed for Mr Walton to share his personal views and agreed to pass it on to the Trustees who have sole authority to make the decisions. Mr Grear requested to comment as the Trustees are not present and felt they work hard for the Village and need to be given the opportunity to respond as only heard one side of the view tonight. Acknowledged this is not the right forum and understand Residents are keen to share their views but urged questions be raised with the Trustees in the right forum at the meeting on 12th June 2019. The Chair thanked Residents for the questions and agreed to pass them on to the Trustees.

19/61 Matters Arising not on agenda:

18/102 Review of Burial Fees - Resolved to review the lead to take over from Mr Bevan at the next meeting and other duties for Councillors to lead on. Request from Mrs Walton for Councillors to be given more information about what the roles involve. CT/PC

19/62 Planning Matters

a.) Guildford Local Plan – Notification received from GBC on the adoption of the plan at the meeting on 25th April 2019 under Regulation 17 and 26 of the Town and Planning Regulations 2012. Awaiting feedback as change of Council Members at GBC following the Elections. Resolution to arrange an Extraordinary Meeting of Ockham Parish Council to discuss a potential Judicial Review involving Section 113 in the High Court as deadline of 5th June 2019. MA

b.) Lovelace Neighbourhood Plan (NP) update – Noted the impact on the NP as the outcome of the Guildford Local Plan would need to comply with the adopted plan of 2019, however in the event this is challenged this is uncertain at present. Habitat Assessments progressing. Resolved to circulate the latest version of the NP for Councillors to comment as the final decision about submission rests with Ockham and Ripley Parish Councils. MA/ALL

c.) Current Planning Applications – Report circulated in advance of the meeting. Discussion on the Certificate of proposed development for Oakmead Farm. Resolved that OPC to object on similar grounds as last time. Enforcement notices listed on the report been outstanding for some time. Resolved that Mrs Walton would follow up on progress with GBC and seek support from Cllr Cross to chase up unresolved cases. Mrs Walton advised on receipt of the GBC Consultation on the revised local Validation list by 3rd June 2019 and agreed to review the changes. Received notification of planning for land between Green Lane and Long Reach as will impact on traffic, resolved to contact West Horsley Parish Council for details of the Planning application for Manor Farm and East Horsley regarding planning for Lulsworth field. CW
CW
CW

19/63 Financial Matters

- a.) Internal Audit report for 2018/19 – Approved
- b.) Section 1 Annual Governance Statement 2018/19 - Approved
- c.) Section 2 Accounting Statement 2018/19 - Approved PC
- d.) Certificate of Exemption 2018/19 - Approved
- e.) Review Annual Parish Council Insurance for 2019/20 – Received Employers Liability quotes for renewal of £298. Resolved to circulate the information outside of the meeting as renewal due from 1 June 2019. Agreed to update the fixed asset register to include the Oak Gate in Burial Grounds, Historic Ockham signs and Lecturn Noticeboard. Resolved to seek a quote from a local stonemason for insurance purposes for the replacement value of the War Memorial to inform the Insurance Company. PC
- f.) Cheques paid out/money received to bank account balance – Resolved that Mr Bevan would be the second signatory for the cheques for SSALC for Councillor Briefing - £84, Internal Audit professional fees - £80, Reimbursement for AGM refreshments - £37.94, GB Walker for Garden Maintenance - £110, pending the approval for the mandate changes.

19/64 Correspondence

- a.) Surrey County Council Statement of Community Involvement Consultation from 7th May 2019 to 18th June 2019 – Mrs Walton provided feedback. Noted
- b.) Registration of Parish Councillor Interests – Received from Councillors, resolved to put on the website and send the link to GBC. PC
- c.) Received letter from Highways England - notification of survey work for the A3/M25. Noted, resolved to circulate the letter to Cllrs. PC
- d.) Response to the letter from HM Land Registry re Land at Wisley Airfield – Noted the comments received, not able to defer completion of the application. Resolved to circulate the letter to Cllrs. PC
- e.) Received details Surrey Rural Economy Conference – Miss Lofthouse agreed to attend. JL

19/65 Any item for noting or inclusion on a future agenda

- a.) Dr Aish circulated a note regarding a potential Judicial review Section 113 of Guildford Local Plan and outlined the difficulty with the timetable as have until 5th June 2019 to lodge an application. Seeking advice on legal issues. Resolved to hold an Extraordinary Meeting to discuss the Section 113 process and to agree who will lead the case and seek protective costs as cannot discuss the resolution today as not listed on the agenda. MA
- b.) Review priorities for the SCC Community Allowance of £5K across Neighbouring Parishes to be received by 31st October 2019. ALL
- c.) Noted update from Cllrs Iles on actions discussed with the Police at the Joint Action Group about the on-going measures to address the motorbike activities at Three Farm Meadows and Elm Corner.
- d.) Thanks extended to the Clerk for the additional hours due to the increased workload, resolved to agree additional cost to supplement the budget. CT/MA

19/66 Date of next meeting - Resolved to agree the date for the Extraordinary meeting next week commencing 19th May 2019. Date of the next ordinary meeting of the Parish Council - 11th June 2019 at 8pm.

There being no further business the meeting ended at 9.25pm
Alyson Blackwell, Clerk to Ockham Parish Council