

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 9th OCTOBER 2018
THE PARISH ROOMS
Commenced at 8pm**

<p>PRESENT: Dr Travers (Chair) Dr Aish (part meeting) Mr Bevan</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Mr Waldman Mr Scotland (part meeting) Ms Townsend (part meeting)</p>
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18/95 Apologies for Absence

Apologies from Miss Lofthouse, Mrs Porter, Mrs Inge, GBC Cllr Cross and SCC Cllr Iles

18/96 Disclosure of interest.

There were no disclosures of interest.

18/97 Questions from Members of the Public

No questions.

18/98 Approve Minutes of 11th September 2018

The minutes of the meeting on 11th September 2018 were approved and signed by the Chair.

18/99 Matters Arising not on agenda:

18/29 Review of flooding issues – Closed item. Helpful meeting taken place with Ian Fowler, some progress with Thames Water sewage addressing the piping problem and re-lined the drains. Environmental Agency confirmed they are responsible for the maintenance of Stratford brook, on the schedule to review next year.

18/75e.) GBC Invite to Planning Enforcement Forum 15th October 2018 – Closed item, Miss Lofthouse to attend diary permitting.

18/88a.) Horse stile at Elm Corner – Closed item. Horse stile in place, thanks were extended to Julie Iles for her support regarding the installation. Costs met by the landowner.

18/89 Brick Kiln Copse complaints of fires – Multi Agency arrangements in discussion. Cllr Iles submitted request for a larger sign to advise on weight restrictions for HGV Lorries before they turn down Old Lane.

18/100 Litter problems in Ockham.

David Scotland and Christine Townsend attended for the discussion. The paper prepared by Christine Townsend on the issues had been shared in advance of the meeting with Cllr Iles and Cllr Cross. Response received from Cllr Iles. Suggestion for litterbins to be installed on the layby of the A3 at Ockham Bites by Highways England who are responsible for cleaning the area. Concerns expressed about the safety hazard of the urine bottles left at the roadside. Noted GBC responsible for clearing Old Lane and Ockham, initial response from GBC would need to be close the road for safety, subsequently advised by Surrey Wildlife Trust that GBC have recently done a litter pick. OHRA undertake a bi annual litter pick. Overall concern expressed about the normalisation of litter. Discussed measures to address the issue such as county wardens as a similar scheme in the Cotswolds, traffic calming measures or as a last resort to adopt measures under section 91 of the Environment Act for the Parish Council to declare as a litter authority.

Identified the need to have a lead to carry forward the actions with the various Authorities. David Scotland and Christine Townsend agreed to submit a list of priorities to the Parish Council for consideration.

DS/CT

18/101 Planning matters:

a.) Planning Application as at 8/10/18, noted report received on updates:

1. **GBC Draft Local Plan** - GBC submitted new Local Plan to Planning Inspectorate 13 December 2017. Examination in Public from 5 June 2018 and ended 5 July 2018. Planning Inspector issued some comments, final report awaited.

2. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure. Appeal dismissed 26/10/2016. Awaiting enforcement action. Applicant/defendant entered a guilty plea at Guildford Magistrate Court on 29th August 2018. At the Crown Court on the 28th September 2018 the applicant/defendant was fined £2,100, GBC was awarded full costs of £2,523.51, and a Confiscation Order under the Proceeds of Crime Act was made for £7,805.

3. **Location: Brick Kiln Copse, Old Lane, Cobham, KT11 1NL.** Land being used/to be used for importation, deposit, storage, processing and composting of waste materials, excavated waste. Retrospective planning application submitted to SCC (ref: 2017/0194) and registered with GBC (ref: 18/CON/00017). OPC submitted an objection letter to SCC and GBC. GBC has itself raised no objection but SCC is the final arbiter. SCC decision awaited.

OPC has also written to the Environment Agency objecting to the application (ref: EPR/FB3807UK/A001) for an Environmental Permit.

4. **Reference: 18/P/01057** Location: **Oakmead Farm, Ockham Lane, Cobham, KT11 1LY**
Proposal: Proposed shed to provide storage of motor vehicles and workshop together with access road. OPC objected on grounds of green belt and size/bulk. GBC refused the application on 17/09/2018 on grounds of inappropriate development in the Green Belt.

5. **Reference: 18/P/01267** Location: **Ash Tree Stables, Ockham Road North, Ockham**
Proposal: Erection of 6 loose box stables and creation of new access on to Ockham Road North
OPC objected on previously expressed grounds. GBC decision awaited 8/10/18.

6. **Reference: 18/P/01390 and 18/P/01391** Location: **Ockham Park, Ockham Road North, Ockham, GU23 6NQ** Proposal: Conservatory extension to south eastern elevation (full and listed building consent) OPC has raised no objection. GBC approved the application 17/9/2018.

7. **Reference: 18/P/01526** Location: **Rusper Cottage, Ockham Lane, Ockham, GU23 6NR**
Proposal: Erection of a first floor rear extension and two replacement roof lights following demolition of existing rear dormer. OPC comments: this application follows an application for the erection of an outbuilding in the garden of Rusper Cottage, which was rejected by GBC and appealed but subsequently withdrawn. The site plans attached to the application were inaccurate as they included a significant area of land actually forming part of Bridge End Cottage and Walnut Tree Cottage, OPC written to GBC of the error in the site plan. Subject to that, OPC has no objection to the proposed extension per se provided it does not exceed the usual 50% guideline. The site plans have been amended. Confirmation from GBC awaited. GBC approved the application 21/9/18.

8. **Reference: 18/P/01636** Location: **Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS** Proposal: Variation of condition 2 (drawings) of application no 17/P/02446, approved on 23/01/2018 to change the cladding infill between the existing building and proposed new glasshouse. OPC comments: no objection. GBC decision awaited as at 8/10/18

9. **Reference: 18/P/01665** Location: **Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS** Proposal: Variation of condition 2 of planning application 17/P/02452 approved 24/01/2018 to allow changes to the detailed design of the proposal. OPC No objection. GBC decision awaited as at 8/10/18

10. **Reference: 18/P/01641** Location: **Ockham Cottage, School Lane, Ockham, GU23 6PA**
Proposal: Erection of a two storey rear extension with changes to fenestration. Noted the footprint and general appearance of this application replicates that of lapsed application ref: 98/P/01079. OPC no objections. GBC decision awaited as at 8/10/18

11. **Reference: 18/P/01669** Location: **Thrashers, Old Lane, Cobham, KT11 1NA**

Proposal: Proposed two storey dwelling following demolition of existing dwelling and associated works. The application follows application 17/P/00842 (also for a two storey dwelling house of "contemporary design" following demolition of existing dwelling and associated works) which was refused on grounds of size and scale, constituting inappropriate development, harmful to the Green Belt and for which no very special circumstances were put forward. A subsequent appeal was dismissed. OPC was not made aware of that earlier application in time to respond. OPC itself has no objection to the new planning application and has so commented to GBC. GBC decision awaited as at 08/10/2018

12. Reference: 18/P/01766 Location: Tankards, Ockham Road North, Ockham, GU23 6NQ

Proposal: Proposed single and two storey side extension, enlargement to one rear dormer, amendment to one end gable to form hipped end, changes to fenestration following removal of ground and first floor side bay windows and one chimney. No objection lodged by OPC. GBC decision awaited as at 8/10/2018.

13. Reference: 18/P/01831 Location: Tankards, Ockham Road North, Ockham, GU23 6NQ

Proposal: Proposed new outbuilding following demolition of an existing outbuilding. No objection lodged by OPC. GBC decision awaited as at 8/10/2018.

14. Reference: 18/P/01750 and 18/P/01751 Location: Millwater, Mill Lane, Ockham, GU23

6QT. Proposal: Full and Listed Building Consent for infilling of existing roofed over area and extension to ground floor to create a pool house and associated facilities. Internal alterations to all floors. No OPC objection proposed.

15. Reference: 18/P/01792 Location: 1 Lovelace Cottages, Ockham Road North, Ockham, GU23 6NL. Proposal: Proposed creation of permeable hardstanding and replacement of single glazed windows with double glazed windows. No OPC objection proposed.

16. Reference: 18/P/01793 Location: 2 Lovelace Cottages, Ockham Road North, Ockham, GU23 6NL. Proposal: Proposed creation of permeable hardstanding and replacement of single glazed windows with double glazed windows. No OPC objection proposed.

17. Reference: SCC Ref 2018/0111/GU18/CON/00034/2018 Site: The Drift Golf Club, The Drift, East Horsley, KT24 5HD. Proposal: Details of a Woodland Management Plan; details of a Landscape and Ecology Management Plan; details of foul drainage; details of a Dust Action Plan; and details of an Archaeological Written Scheme of Investigation, submitted pursuant to Conditions 15, 16, 17, 18 and 19 respectively of planning permission ref: GU14/P/01718 dated 23 February 2018 Applicant: Drift Golf Club Grid Ref: 509522 155780. OPC to review the plans.

Mr Bevan agreed to send details of planning notifications to OHRA on receipt so they are aware to look at the GBC website and to forward any comments to GBC. Mr Bevan agreed to confirm the arrangements in writing to OHRA and copy to the Parish Council.

PB

b.) Guildford Local Plan - Consultation next steps- Deadline for comments on the modifications by 23rd October 2018. WAG (Wisley Action Group) has an open meeting on 18th October 2018 at 7.45pm at West Horsley Village Hall.

c.) Lovelace Neighbourhood Plan (NP) 2018 – 2033 – Consultation extended to 16th November 2018 to notify local businesses and farmers. Open meeting planned for Local residents on 13th October 2018 from 2-6pm at Ockham Parish Rooms, attended by Dr Travers, Mr Bevan and a representative from Ripley. Agreed to circulate a reminder via OHRA email. Received a few complaints from Residents about the focus of the plan being on Ripley and queries about the Former Wisley Airfield in the NP Plan. Dr Aish agreed to pursue the option of seeking independent advice on the concerns raised. Agreed for several Cllrs to meet before the next meeting to discuss.

MA

18/101 Highways

a.) Footpath update on clearing – Missing directions signs on the FWA, noted some signs tied in place. Dr Travers agreed to check the signs. Dr Aish agreed to

MT

- give a list to Colin Rayner of the posts that have been knocked over by the contractors during the maize harvest. Reported FP13A as accessible. Dr Aish agreed to follow up on the complaints about the overgrown footpath by the cricket club. MA
MA
- b.) Pidgeonhouse Bridge to review options**– Parish Clerk asked to follow up with Cllr Iles on the feedback from the Board at Wisley Golf Club. Noted responsibility rests with SCC to look at alternatives as pressed to address under Section 56. PC
JI
- 18/102 Review of Burial Fees**
Agreed to maintain fees agreed as at May 2016 for Parishioners; £250 per plot for interment of ashes, £750 per plot for single burial and £1,000 for a joint plot. Due to limited space unable to offer to non-parishioners exception agreed where there are other family members or a close relative in the burial ground. Mr Bevan agreed to prepare a draft of the changes approved. PB
- 18/103 Financial Matters**
- a.) Cheques paid out/money received to bank account - Community Account as at 28th September 2018 of £12,032, Business Premium Account of £3,425. Cheques signed Stipend 1 June – 31st August 2018 -£967.50, GB Walker garden maintenance September 2018 - £110, Postage stamps £21.12, Printer cartridge £30.99, Affinity water bill £22.38, Ockham Parish rooms rental 1 April – 30th September 2018 - £285. Received payment for Precept on 24th September 2018 of £5,250. Agreed not to pursue water metre leaking as costs mainly attributable to standing charge and the cost to remove is excessive.
- b.) Concurrent Functions Grant Aid for 2019-20 – GBC request to review options to address the shortfall. Agreed preference for option 2 to limit to 2 projects.
- c.) SCC Members Community Allocation and Highways Funding – deadline 31st October 2018. Agreed to seek funding from the SCC Members allocation for a replacement noticeboard with a weather-proof cabinet for parish notices near the bench at the War Memorial. Parish Clerk agreed to notify Cllr Iles. From the Highways Fund to seek replacement 40mph signs on Ockham Lane to replace signs that have been knocked down. Agreed to review traffic calming measures on Ockham Lane, Ockham Road North and Old Lane. PC
MA
- 18/104 Ockham Green Restoration Project**
Agreed priority to source machines to clear the area. CFGA bid submitted for Ockham Green sign. MA/EI
- 18/105 Correspondence**
- a.) Notification received from OHRA – Cathy Walton, new secretary. Parish Councillors invited to attend the AGM on 21st November 2018. Dr Travers agreed to attend. Dr Aish invited to update on the NP Plan. MT
- b.) Response received from Colin Rayner regarding the complaints from Local Residents regarding the recent maize harvest. Agreed to invite Mr Rayner to the November meeting. PC
- c.) SSALC training courses for new Cllrs - Agreed to book a place for Mrs Porter as expressed an interest in attending a course. EP
- 18/106 Any item for noting or inclusion on a future agenda**
No items raised.
- 18/107 Date of next meeting** – Tuesday 13th November 2018 at 8pm at the Parish Rooms.
There being no further business the meeting ended at 10pm.
Alyson Blackwell, Clerk to Ockham Parish Council