

MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 9TH May 2017
THE PARISH ROOMS
Commenced at 8.15 PM

<p>PRESENT: Dr Travers (Chair) Mr Bevan Dr Aish Miss Lofthouse</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Emily Inge - observer</p>
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17/30 Apologies for Absence

Apologies from GBC Cllr Colin Cross, newly elected SCC Cllr Julie Iles, SCC Cllr Bill Barker recently retired. Mrs Paton has resigned. Thanks were extended for her valuable contribution to the Parish Council.

17/31 Approve Minutes of 11th April 2017

The minutes of the meeting on 11th April 2017 were approved and signed by the Chair.

17/32 Disclosure of interest.

There were no conflicts of interest.

17/33 Matters Arising not on agenda:

Item 17/21 Ockham Common Green – Agreed to carry forward the action to ask Surrey Wildlife Trust at the Annual Meeting of the request to thin the trees on Ockham Common Green.

EI

Item 17/22d.) Approval for internet connection at Parish Rooms – Agreed siting at the Parish Rooms meeting.

Item 17/24 Councillor Lead for Enforcement – Still vacant. Identified need to contact SCC Enforcement about concerns raised about illegal dumping of demolition material at Brick Kiln Farm.

17/34 Planning matters

Planning Applications as at 9.5.17:

1. GBC Draft Local Plan
 New Local Plan published 6/06/2016. Former Wisley airfield included as strategic site with addition of privately owned land bordering Ockham Lane at Bridge End.
 27/10/2016 GBC announced “Targetted consultation next step for Draft Local Plan” aim of completion by summer 2017.
2. Reference: 15/P/00012. Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU. Proposal: Outline planning permission for the phased development of a new settlement of up to 2100 dwellings, amended 7 January 2016 for the phased development of up to 2068 dwellings. GBC decision 8 April 2016: refused on multiple grounds.
 Reference: APP/Y3615/W/16/3159894 - WPIL appeal 30/09/2016 against GBC refusal of planning application. OPC objected 9/12/16 obtained status as a Rule 6 party.
3. Highways England published consultation document: “M25 junction 10/A3 Wisley interchange improvement scheme. OPC submitted its response to Highways England on 19/01/2017.
4. Reference: 14/P/01718 (SCC Ref: 2014/0150) Location: The Drift Golf Club, The Drift, East Horsley, Guildford, KT24 6NU. Proposal: Consultation from Surrey County Council for a proposed teaching academy featuring practice ground remodelling, new covered practice bays, a new water storage lake.

OPC Comments: Sent letter of objection on grounds of traffic implications during the construction phase. SCC granted approval subject to legal agreement.

5. Reference: 16/P/00449 Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH. Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, use of hardstanding for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application). Application refused by GBC on 25/04/2016. Applicant appealed. Appeal dismissed 26/10/2016. Awaiting enforcement action by GBC. Mr Bevan agreed to send a chaser letter to GBC to express concerns raised about the noise from the dogs and health & safety issues when the dogs are walked.
6. Location: Nutberry Fruit Farm, Portsmouth Road, Ripley GU23 9XX.
 - A. Reference 16/P/00724. Proposal: Erection of two detached dwellings. OPC objected 28/04/2016 on grounds appeared to be identical refused application 15/P/02012. Applicant appealed (APP/Y3615/W/16/3158341). Appeal refused.
 - B. Reference: 15/W/00080 Conversion of barn into 2 dwelling houses Approved by GBC (10/07/2015) subject to conditions, completion within 3 years of prior approval.
 - C. Reference 17/P/00258 Proposal: Retention of static caravan for a period of 3 years during implementation of conversion of barn approved for application 15/W/00080. Application withdrawn 21/03/2017.
7. Reference: 16/P/02518 Location: Land south east of Whitehill Lane and north east of Ockham Road North, West Horsley. Proposal: Change of use of land from agriculture to use for the walking of dogs. GBC refused 15/03/2017.
8. Reference: 17/P/00027 Location: Field 1, off Ockham Lane, Cobham, KT11 1LY Proposal: Change of use of land to dog walking area with fenced enclosure GBC refused 01/03/2017.
9. Reference: 17/P/00162 Location: Lake House, Old Lane, Cobham, KT11 1NL Proposal: Change of use of mobile home approved under 14/P00044 (Use Class C3) to a yoga studio (Class D2). GBC refused application 23/03/2017.
10. Reference: 17/P/00315 Location: Ashdown, Surrey Gardens, Effingham Junction, Leatherhead, KT24 5HF. Proposal: Proposed insertion of dormer window to front elevation, two storey side extension and first floor side extension. GBC refused application.
11. Reference: 17/P/00349. Location: Ivy Cottage, Ockham Lane, Ockham, GU23 6NR Proposal: Single storey rear conservatory. GBC approved application 06/04/2017.
12. Reference: 17/P/00388. Location: Holly Cottage, Ockham Lane, Ockham, GU23 6NP Proposal: Proposed dormer to existing annex roof. GBC approved application 11/04/2017.
13. Reference: 15/P/00712 Location: Rydings Farm, Long Reach, Ockham, GU23 6PF Proposal: Certificate of Lawfulness to establish whether the existing use of the land and buildings on the site have been used for non agricultural purposes for more than 10 years. Certificate of Lawfulness was refused by GBC on 29/03/2016. Applicant appealed, withdrew appeal 28/03/2017.
14. Reference: 17/P/000441 and 17/P/00442. Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB. Proposal: Full Application and Listed Building Consent for proposed conversion of the North Barn into a dwelling, conversion of the South and West Barns into a dwelling with small link extension; associated parking and landscaping. OPC response: OPC no objection in principle with assumptions specified. GBC decision awaited as at 09/05/2017.
15. Reference: 17/T/00064 Location: Old Forge Studio, Ockham Lane, Ockham, GU23 6NP Proposal: T19 Locust Tree – Fell (Ockham Conservation Area)

PB

OPC no objection, assumption qualified tree surgeon opined on the dangerous or diseased nature of the tree. GBC decision awaited as at 09/05/2017.

16. Reference: 17/P/00734. Location: Bassetts, Old Lane, Cobham, KT11 1NQ
Proposal: Single storey rear extension. First floor rear extension above existing garden room. OPC raised no objection provided 50% guideline for extensions not breached. GBC decision awaited as at 09/05/2017.
17. Reference: 17/P/00782 Location: Willow Glen Cottage, Old Lane, Mays Green, Cobham, KT11 1NJ. Proposal: Demolition of existing single storey side extension and construction of new two-storey side extension, small single storey rear/side extension and dormer alteration/addition to rear roofscape. OPC comments: Expressed concern that the extensions/alterations appeared to change the character and apparent size and bulk of the current dwelling but raised no objection assuming the 50% guideline for extensions not breached. GBC decision awaited as at 09/05/2017.
18. Reference: 17/P/00796 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS Proposal: Erection of a new single storey building for offices, ancillary to the use of RHS Wisley and associated works. OPC comments: OPC noted that the new building had apparently already been completed but raised no objection in principle. GBC decision awaited as at 09/05/2017.

17/35 Highways Update

- a.) **Ockham Signs** – New signs being delivered 10th May 2017. Dr Aish agreed to arrange for them to be installed and for the SCC representative to attend as requested. MA
- b.) **Speed Watch Initiatives** - 5 Volunteers attended the training, Miss Lofthouse agreed to request a team leader for speed watch to keep the equipment and liaise with Brenda Gough at Surrey Police. Proposed sites to use for speed watch submitted to Surrey Police for approval. Dr Travers viewed the Vehicle Activated sign in Ripley, equipment purchased by SCC Cllr Bill Baker and Normandy Parish Council to be shared and used by Parish Councils. Agreed to explore interest from other Parish Council to jointly purchase equipment and to review the earliest date Ockham can use the equipment. . JL
- c.) **Complaint vans at Elm Corner and Motorcycles on PROW at Wisley Airfield** – Awaiting a response to the letter sent to Mr Murray, Causeway Land Investment about the serious concerns from the escalating use of Wisley Airfield as a motorcycle speedway. Parish Clerk to chase response. Agreed to follow up with GBC to request a parking inspector at the weekend and bank holidays, to patrol Elm Lane to address the illegal parking on double yellow lines. PC
MA

17/36 Financial Matters

- a.) **Bank statement** – Received for community account of £19,521, business premium account of £3,420 as at 28th April 2017. Receipts – SSALC £240 transparency grant, GBC Concurrent Function grant £1,250 for historic signs and Parish Precept 1st payment £5250. Payments - Garden Maintenance GB Walker - £110, Replacement cheque TRL Ltd £6263.27 for Air Quality Monitoring, Alabet Consultancy Ltd £80 for internal audit.
- b.) **Approval and acceptance of un-audited draft accounts for year end 31 March 2017**
Approved end of year accounts total Receipts of £11,502, Payments of £8,893, balance carried forward of £17,385. Internal audit completed.
- c.) **Section 1 Annual Governance Statement 2016/17** – Approved and signed by the Chair and Clerk on behalf of Ockham Parish Council.
- d.) **Renewal Local Council Insurance** – Approved renewal of Came & Company Local Council Insurance of £454.33 from 1 June 2017 to 31st May 2018.

17/37 Community Governance Review

Discussed at the meeting and agreed to review the options further as requires additional information before an option appraisal can be considered. Dr Travers to address any enquires.

17/38 Neighbourhood Plan Update

Dr Aish attended the Lovelace Neighbourhood Plan meeting, update planned for the Annual meeting. Asked GBC Electoral Services for clarification on the number of properties in Ockham. Identified requirement to define green spaces for Ockham in the Plan. Comments requested on latest draft of Neighbourhood Plan by 31st May 2017.

ALL

17/39 Final Arrangements for Annual Meeting – 10th May 2017- Arrangements finalised and for refreshment, invitations sent out via the OHRA. Guest speakers Zoe Channon from Surrey Wildlife Trust and Chris Baker on Lovelace Neighbourhood Plan.

17/40 Any Other Business

- a.) Request to hold a Ploughing Event at Wisley Airfield on 1st October 2017 – Agreed to invite the Chobham and district ploughing match Chairman to the next parish meeting to explain about the event.
- b.) Agreed to invite Ms Tracey Coleman, Director of Planning and Regeneration at GBC to the June meeting.
- c.) Agreed to ask the GBC Election Services about guidance on the limit of number of Councillors.

PC

PC

PC

17/42 Date of next meeting – 13th June 2017 at 8pm.

There being no further business the meeting ended at 10.25pm