

MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 9TH JUNE 2020
held remotely on Zoom due to Covid-19 restrictions
Commenced at 8pm

PRESENT: Dr Aish (Chair) Mrs Jamieson Miss Lofthouse Mr Waldman Mr Walton Mrs Walton	In attendance remotely: Mrs Blackwell (Parish Clerk) SCC Cllr Iles (part meeting) GBC Cllr Cross (part meeting)
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20/59 Apologies for Absence

No apologies

20/60 Disclosure of Interest

No disclosures of interest.

20/61 Questions from members of the Public

No questions received although invited members of the Public on the OPC website and Parish noticeboard to contact the Parish Clerk for details of how to join the meeting.

20/62 Approve Minutes of the Meeting on 12th May 2020

The Minutes of the Meeting on 12th May 2020 were approved and will be signed by the Chair.

20/63 Matters Arising not on agenda:

20/44b.) Invoice received from the solicitor for the Appeal to the High Court – Close item as VAT claim submitted to reimburse WAG on behalf of benefactors.

20/46b.) Issues with (FP) Old Lane to Wisley Airfield via the Gardens – Dr Aish has reported the issues with the stile, posts and dead tree by the stile to SCC who advised they are not doing works during lockdown. Agreed to follow up when restrictions ease.

MA

20/56b.) Overhanging trees over the pavement by the War Memorial on Ockham Road North – Close item as gardener has cut back the branches.

20/56c.) Complaint re: make-shift mountain bike trail at Barnsthorn's Wood – Replied to the Resident to inform following enquires as this is private land the Parish Council is not able to progress the matter as it does not impact the Public Footpath.

20/57b.) Update given by Cllr Cross on GBC changes to the Executive from September 2020 following the agreement to rotate the Council leadership. Caroline Reeves, Liberal Democrat will stand down from September and Cllr Joss Bigmore, Leader of Residents for Guildford and Villages (R4GV) will take on the leadership. New Committee and Member appointments. Cllr Fiona White will Chair the Planning Committee, Cllr Cross will be Deputy Chair. In response to question on the Local Plan Review, timescale likely to be by the end of the year.

20/64 Planning Matters

Planning Applications as at 06/05/20:

1. Reference: 20/T/00136 Location: Oakfield Cottage, School Lane, Ockham, Woking, GU23 6PA Proposal: T1 Conifer (Cyprus Sp.) Fell due to low amenity value, misshaped and intertwined with ivy. Replanted with more aesthetically suitable tree. (Ockham Conservation Area). Viewed tree noted issues and plan to replant. OPC agreed no objection

2. Reference 20/P/00836 Location: Bassetts, Old Lane, Cobham, KT11 1NQ Proposal: Single storey rear extension, first floor rear extension above existing garden

room. Renewal of consent 17/P/00734. Application to renew the permission granted 24/05/17. OPC had no objections in 2017 and this application is identical. OPC agreed no objection

3. Reference 20/T/00117 Location: 1 Yew Tree Cottages, Hatch Lane, Ockham, Woking, GU23 6NU Proposal: T1- Yew - Reduce the side of the crown adjacent to the property back to the most recent pruning points. Reduce and reshape the remaining crown size of the tree by removal of up to approximately 0.5 metres from the last pruning cuts. T2- Holly - Fell. The application states that T2 has little aesthetic value. 13.05.20 OPC objected to the felling of the (healthy) holly tree within the Ockham Conservation Area. Awaiting decision.

4. Reference: 19/P/00675 Location: Oakmead Farm, Ockham Lane, Cobham, KT11 1LY Proposal: Certificate of lawfulness for a proposed development to establish whether a garage and store building with a proposed new access road would be lawful. OPC objected on 17/05/2019 on the grounds of Green belt, spoils the openness of the green belt, overdevelopment, huge construction for numerous vehicles, Commercial use, out of character with the surrounding area, storage of classic cars for business, blot on the landscape in rural area with tiny lanes, increase in traffic, no exceptional circumstances. GBC Refused 28/05/2019 Appealed under reference APP/Y3615/x/19/3234548 Appeal dismissed 02.06.20

5. Brick Kiln - Update given by Cllr Iles.

6. GBC enforcement report received. Mrs Jamieson agreed to update next month. IJ

b.) Update Lovelace Neighbourhood Plan (NP) – No change awaiting details of the referendum and timeframe due to lock down arrangements with Covid-19. GBC notified significant weight would be placed on planning decisions pending the final approval.

20/65 Highways Update

a.) SCC Notification of temporary closure of Footpath 34 (Ripley) from 8th June 2020 – Noted.

b.) Taylor Wimpey update received the signage at the FWA to be revised and installed, security patrolling in place, community newsletter to be published, surveys on the land to commence for ground sampling.

c.) Reports of fly tipping at Elm Corner and fire at Snakesfield - Cllr Iles informed the matters have been referred to the Countryside Access team. Cllr Iles agreed to pass on the suggestion of a camera to address concerns about regular fly tipping at Elm Corner. JI

d.) Meeting with Highways England – Mrs Jamieson reported that she would be attending a meeting with Elm Corner Residents and Highways England on 10th June 2020 on Zoom to discuss concerns as no acoustic fence, the compound and junction on Old Lane. Examination on going until 12th July 2020, report to be submitted to Secretary of State. Thanks were given to Mrs Jamieson for representing the Parish Council.

20/66 Financial Matters

a.) Cheques paid out/money received to bank account balance – updated budget and cash book circulated to Cllrs, Community Account as at 29.5.20 - £14,642. Received payment from GBC for matched funding for the Vehicle Activated signs - £2,694. Approved payment Stipend 1.3.20 - 31.5.20, Garden Maintenance March - £75 and April - £110 and Internal Audit fees £80.

b.) Internal Audit report 2019/20 – Received Annual Internal Audit report 2019/20. Approved year-end accounts for 2019/20, balance at year ended March 2020 - £11,518.

c.) Section 1 Annual Governance Statement 2019/20 – Approved, to be signed by the Chair and Clerk and published on the OPC website. MA/PC

d.) Section 2 Accounting Statement 2019/20 - Approved, to be signed by the Chair and Clerk and published on the OPC website. MA/PC

e.) Certificate of Exemption for external audit – Approved, to be signed by the Chair and Clerk to return to the External Auditor PKF Littlejohns and published on the OPC website. MA/PC

f.) Agreed to publish on the OPC website the date for the Exercise of Public Rights for the Accounts to be available for Public inspection from 22.6.20 to 31.7.20. PC

20/67 Concurrent Functions Grant Aid (CFGA) Projects

a.) CFGS 2019-20 Historic Ockham Signs – Artwork approved for the Church signs. Agreed for Mr Walton to place the order with Stocksigns for two historic signs for £1,742.45 to be placed at the boundary at Long Reach. 50% funding approved by GBC. GW

b.) CFGA 2020-21 Vehicle Activated Signs (VAS) – Awaiting a reply from Bahram Assadi, SCC Highways to review the sites to erect the VAS. Agreed for Mr Walton, Mr Waldman and Dr Aish to be involved with the site visit, seek to get four sites approved to rotate the VAS. No response from the contractor to install the concrete posts, agreed to seek a further quote. GW,SW,MA
MA

20/68 Correspondence

a.) Noted letter of 26.5.20 from TW re: Former Wisley Airfield - Introduction and invitation to engage. Resolved for the Parish Clerk to respond to inform TW that the Parish Council is keen to participate in consultation and to maintain contact. PC

b.) To review the request from TW to consider the use of the airfield in the short term. Received no further details, agreed to reconsider if requested.

c.) Guildford Local Plan: Development Management Policies Issues and preferred options consultation until 22.7.20. Dr Aish agreed to send the document to Mrs Jamieson to review and circulate for comment. MA/IJ

d.) SCC top line briefing – Update from Cllr Iles on recovery plan: Community recycle centres extending services, 85% of primary school year groups, plan to re-open Library Services from 6th July 2020 proviso set up safely, peak in death registration services reducing, 2,000 new born babies to be registered. Thanks were given to Cllr Iles for her continued support.

20/69 Any item for noting or inclusion on a future agenda

a.) To include website new accessibility guidelines on the next agenda. SW

b.) Noted white bryony weed has been identified in the churchyard. Thanks were given to Mrs Bevan who has kindly agreed to apply treatment to remove it as a poisonous plant.

c.) Ash die back reported near Alms Heath, GBC permission to remove the dead branch.

20/70 Date of next remote meeting – 14th July 2020 via Zoom at 8pm.

There being no further business the meeting ended at 9.40pm
Alyson Blackwell, Clerk to Ockham Parish Council