

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 8TH SEPTEMBER 2020
held remotely on Zoom due to Covid-19 restrictions
Commenced at 8.08pm**

<p>PRESENT: Dr Aish (Chair) Mrs Jamieson (Vice Chair) Miss Lofthouse Mr Waldman Mr Walton Mrs Walton</p>	<p>In attendance remotely: Mrs Blackwell (Parish Clerk) SCC Cllr Iles GBC Cllr Cross</p>
---	--

20/85 Apologies for Absence

No apologies.

20/86 Disclosure of Interest

No disclosures of interest.

20/87 Approve Minutes of the Meeting on 14th July 2020

The Minutes of the Meeting on 14th July 2020 were approved and will be signed by the Chair. MA

20/88 Matters Arising not on agenda:

20/73 Taylor Wimpey Community Engagement - Residents have raised concerns about the escalation of activity at the airfield with the motorcyclists. Cllr Iles agreed to escalate the concerns reported to Taylor Wimpey to review following the reported damage to the car used by the security guard and other security arrangements. Cllr Iles agreed to follow up on the concerns with the Police and Crime Commissioner with the criminal activity. Dr Aish agreed to raise the concerns at the Community Liaison Group meeting on 10th September 2020 and Cllr Cross agreed to raise the issues at the Joint Action Group meeting on 23rd September 2020. JI
MA
CC

20/89 Planning Matters

a.) Planning Applications as at 2.9.20: Updated report circulated to Cllrs.

1. Reference: 20/P/01192 Location: Bridge End Cottage, Ockham Lane, Ockham, Woking, GU23 6NR Proposal: Certificate of Lawfulness to establish if the proposed conversion of a currently unroofed "courtyard" into a storage/utility area would be lawful. Noted Planning officers only consider whether the proposal is lawful. No objection from OPC.

2. Reference: 20/P/01118 Location: Appstree Farmhouse, Appstree Farm, Ockham Lane, Ockham, Woking, GU23 6NP Proposal: Single storey rear extension with new basement, three pitched dormer windows to front and one to the rear, insertion of windows to side and rear elevation on first floor and new car barn with loft space following demolition of existing chimney, rear extension, garage block and summerhouse. OPC agreed to respond with reservations, development within Green Belt and Ockham Conservation area, within 400 m to 5 km buffer of TBHSPA, the additional windows proposed will change the look of the existing house, new barn substantial size and to ensure no opportunity for development creep. Application subject to listed building consent. GBC refused 01.09.20

3. GBC Enforcement report – Received September report from GBC. No response from GBC planning on progress. Mrs Jamieson agreed to send details about the decision on the container to Cllr Cross to seek clarification on the decision. IJ/CC

4. Proposals from Taylor Wimpey – Response received from TW that they will not proceed with the requests for in the meanwhile use of FWA for outdoor cinema events,

filming and vintage car use.

20/90 Highways Update

a.) **Update proposed M25J10/A3 interchange works** – Cllr Cross updated on latest timeframe following a meeting attended. Highways England expects the report to be finalised and submitted to the Secretary of State by end of November 2020, decision expected by end of January 2021. In the meantime HE are continuing with excavations. Noted that Elm Corner Residents have a meeting with Highways England on 9th September 2020. Cllr Cross also reported he had attended a ‘Design Review Panel’ meeting with interesting comments.

20/91 Ockham Village Green

Notified by Local Resident of 2 or 3 dead pine trees, seeking quotes and clarification on whether the trees are on Ockham Village Green or the responsibility of SCC. Agreed to report the issue of the trees on the SCC helpline for the Officers to take a look. IJ

20/92 Fly Tipping at Elm Corner

Residents have raised concerns about the on-going fly tipping in the BOAT at Elm Corner. OHRA have put up signs and concerns have been reported to SCC who are arranging for contractors to remove the rubbish and looking at measures to address the issues. Residents have suggested more boulders be put in place. Agreed to keep on the Agenda to review measures.

20/93 Financial Matters

a.) Cheques paid out/money received to bank account balance – updated budget and cash book circulated to Cllrs, Community Account as at 28th August 2020 - £11,880.74. Approved payment: RBL Poppy wreath Remembrance Service - £17, Garden Maintenance - £150 for July and £110 for August 2020, Stipend 1.6.20 to 31.8.20 - £855.

b.) CFGA 2021-22 Grant Application – OPC agreed the project for a bench and paving by the War Memorial – Agreed to submit the application to GBC for funding. PC

c.) Members Community Grant Allowance – Deadline by 29th January 2021. Details circulated and Cllrs agreed to come back with ideas. ALL

20/94 Concurrent Functions Grant Aid (CFGA) Projects

a.) CFGA 2019-20 Historic Ockham Signs – Signs ordered, awaiting delivery. Arrangements to be made to erect at the boundary at Long Reach. MA/GW

b.) CFGA 2020-21 Vehicle Activated Signs (VAS) – Carry forward, visit to be arranged with Bahram Assadi, SCC Highways to review the sites to erect the VAS when Covid restrictions lift. Mr Walton, Mr Waldman and Dr Aish to be involved with the site visit. Received concerns from a Resident regarding traffic speeds on Ockham Road North. Cllrs discussed need for wider traffic calming measures in Ockham and other issues with the narrow width of pavements around the village. Cllr Iles suggested that the Parish Council may decide to make representations for a traffic engineer to review speed limits and conditions. Noted a lengthy process as reviewed along with other prioritisations in the County. MA/GW/SW

20/95 Website Accessibility Requirements

Mr Waldman carried out an audit of the website to review compliance with the regulations and agreed to issue a statement to be published on the website by 29th September 2020 with a deadline to resolve actions required. Mr Waldman agreed to share the statement for Cllrs to comment prior to uploading to the website. SW/ALL

20/96 Correspondence

a.) Taylor Wimpey - Former Wisley Airfield – Community Liaison Group 10th September 2020 – Dr Aish agreed to attend. Agenda and terms of reference

circulated. Cllrs reported that Residents have expressed concern to the Parish Council about the development plans for FWA and communication mainly being received from Taylor Wimpey. The Parish Council agreed to review how best to communicate with Residents going forward.

- b.) Request for suggestions for areas for Tree Planting by SCC –Cllrs agreed to come back with suggestions to report back to Cllr Iles.
- c.) Request from SCC to identify new wet spot areas – Cllrs agreed to come back with areas to report back to Cllrs Iles.
- d.) Advanced notification of a cycling event taking place on Sunday 4th October 2020 – Noted
- e.) Letter received from a Resident regarding concerns about an increase in traffic visiting to a Farm property in Long Reach and no notification of a planning application – Noted issues about alleged unauthorised change of use of land at Silver Reach Farm have been reported as part of enforcement, awaiting feedback.

SW/ALL

ALL

ALL

20/97 Any item for noting or inclusion on a future agenda

- a.) Cllrs requested an update on Unitary Authority for Surrey –Cllr Iles informed that SCC plan to submit a business case to support a Single Authority to simplify arrangements for Residents in October 2020, decision to be made by the Government.

20/98 Date of next remote meeting – Next meeting 13th October 2020 via Zoom at 8pm.

There being no further business the meeting ended at 9.30pm
Alyson Blackwell, Clerk to Ockham Parish Council