

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 8<sup>th</sup> OCTOBER 2019  
ALL SAINT'S CHURCH  
Commenced at 8.00pm**

<p><b>PRESENT:</b> Dr Travers (Chair) Dr Aish Miss Lofthouse Mrs Jamieson Mr Waldman Mrs Walton Mr Walton</p>	<p><b>In attendance:</b> Mrs Blackwell (Parish Clerk) SCC Cllr Iles (part meeting) 2 OHRA representatives</p>
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**19/106 Apologies for Absence**

Apologies from GBC Cllr Cross.

**19/107 Disclosure of Interest**

No disclosures of interest.

**19/108 Questions from Members of the Public**

Questions were asked by 2 Local Residents present at the meeting whether the Parish Council would do something about preserving the Parish Rooms. The Councillors advised that the Parish Council can take an interest but they are not the decision makers and matters need to be referred to the Parish Room Trustees. A Local Resident expressed concern that the Trustees will not engage. The Chair explained that Miss Lofthouse was attending the meeting as a Parish Councillor not as a Trustee of the Parish Rooms. A member of the public asked whether the Chair was still a Trustee of Ockham Parish Rooms. The Chair advised that she had resigned.

The Local Resident reported that 40 people had attended a meeting and the majority requested by a show of hands to preserve the Parish Rooms. The Councillors indicated their understanding of the issues relate to lack of affordability to keep the Parish Rooms. Advised that Local Residents are seeking to work with the Trustees on developing a business case. Resolved that the Parish Council agreed to inform the Trustees that Residents would like to engage with them.

PC

Update on matters from SCC Cllr Iles: reported Footpath FP99 at Muddy Lane remains blocked and would need a formal application to review. Request received from South Western Railways to put forward proposals if the strategic site is approved. Advised in response to the question about excessive weight limits for vehicles travelling through Ockham Village would be for Police enforcement.

**19/109 Approve Minutes of the Meeting on 10<sup>th</sup> September 2019**

The Minutes of the Meeting on 10<sup>th</sup> September 2019 were approved and signed by the Vice Chair.

**19/110 Matters Arising not on agenda:**

**19/97 Letters regarding protection of Greenbelt** – Resolved copy of letter sent to Sir Paul Beresford and to Ministers to ask to put Greenbelt back on the Agenda. Noted response received on 1 October 2019 from the Ministry of Housing, Communities & Local Government.

**19/62c.) Planning Applications Enforcement cases** – Resolved meeting arranged for GBC Cllrs Cross and Mrs Jamieson to meet Planning Enforcement Officers at GBC on 11<sup>th</sup> October 2019.

**19/88 Highways Footpath clearing & Missing 40mph signs, Ockham Lane -**

Resolved that Mr Assadi from SCC Highways agreed to look into the request to replace missing 40mph signs. Following a request from a Local Resident Dr Aish has asked SCC Highways to clear the footpath near the roundabout by the A3

**19/90 Concurrent Functions Projects 2019-20 for Historic Ockham signs** – Thanks were extended to Revd. Grear who has agreed for the Church to pay for a 2<sup>nd</sup> sign to have a pair of historic signs about the Church. Resolved to seek approval from Mr Assadi at SCC Highways to install the signs at the Long Reach entrance to Ockham Village, may need to install posts. Mr Walton agreed follow up with the designer on the artwork prior to placing the final order. Resolved to carry forward earmarked funds for 2020-21 for the Ockham Village Green sign, to include in the project plan for the area.

MA/GW

GW

JL/IJ

**19/111 Planning Matters**

**a.) Update on the application for the Section 113 Appeal under the Aarhus convention** – Noted Appeal hearing listed in High Court from 5<sup>th</sup>-7<sup>th</sup> November 2019. Resolved to send a note to Residents via OHRA as received queries about attending, noted can attend outside the Courts. Judgement expected within a few weeks of the hearing. In response to the question about what happens next, if win it is referred back to GBC to remove the Strategic Site of TFM from the Local Plan. Noted may still get another planning application submitted.

CT

**b.) Current Planning Applications** - Planning Applications as at 03/09/19, noted report receive on updates:

1. **Location: Brick Kiln Copse, Old Lane, Cobham, KT11 1NL.** On - going.

2. **Reference: 18/P/00357 Location: Land adjacent to Rose Cottage, Elm Corner, Ockham, GU23 6PX** Proposal: The conversion and extension of an outbuilding to form a single dwelling  
OPC comments: OPC written 13/6/19 to reiterate objection to the proposal as within 400m of Thames Heath SPA, sent to Planning Inspectorate in Bristol and GBC. Appeal dismissed 19/09/19.

3. **Reference: 19/P/01168 Location: The Barn, Millwater, Mill Lane, Ockham, Woking, GU23 6QT.** Proposal: The conversion of a barn to form a single four bedroom dwelling, existing 18<sup>th</sup> century oak framed barn was constructed in 1984 to replace an asbestos clad barn and proposed dwelling will maintain the existing footprint. Ockham Mill is a conservation area. OPC objected 24.07.19. GBC decision due from GBC on 08/10/19.

4. **Reference: EN/19/00279 Location: Barnsthorpe, Old Lane, Ockham** - Matter brought to attention of OPC by residents who report commercial fire burning activity in the area. 15/07/19 Enforcement Officers involved. Advised that GBC have issued a Planning Contravention Notice (PCN) seeking information in relation to the use of one of the storage containers sited on the land and sought the removal of two more. Waiting for further update.

5. **Reference: 19/W/00086 Location: Slade Farm, Ockham Road, North, Ockham GU23 6PB** Proposal: Prior Approval for a proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development. Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q. Notified GBC taking no further action.

6. **Reference 2019/2335 & 2019/2431 Elmbridge Location: Forge Cottage, Ockham Lane, Cobham KT11 1LU** Proposal: Prior Approval Schedule 2, Part 1, Class A: Single-storey rear extension following partial demolition of existing house & Pitched roof to replace flat roof of existing ground floor front projections.

7. **Reference: EN/19/00368 - Alleged unauthorised works to a tree in a conservation area. Location: Appstree Farmhouse, Appstree Farm, Ockham Lane, Ockham, Woking, GU23 6NP** Status as at 30.09.19 Waiting for an update from Enforcement team in due course.

8. **Reference: 19/P/01541 Resubmission of 19/P/00634. Location: Land rear of Chicane and Quintons, Ockham Road North, East Horsley, KT24 6PU.** Proposal: Outline application for the

demolition of two dwellings and alteration to access to allow for outline consent with all matters reserved (except for means of access from Ockham Road North not to include internal roads) for up to 110 dwellings and up to 99sqm of office floor space (Use Class B1a), open space, sustainable urban drainage system and associated landscaping, infrastructure and earthwork's at Lollesworth Fields, Ockham Road North, East Horsley. OPC objected including additional point re potential Oak Processionary Moth. Previous application 19/P/00634 as at 01.10.19 this application is being Appealed Inspectorate's Ref: APP/Y3516/W/19/3236565. OPC sent objection to Planning Inspectorate in Bristol on 01/10/19

**c.) Lovelace Neighbourhood Plan (NP) – Awaiting details from GBC of the Inspector for the Plan.**

**19/112 Highways Update**

- a.) Concurrent Functions Project - Historic Ockham Signs. Agreed actions listed under item 19/90.
- b.) Poisonous Plants on the Airfield – Tenant Farmer Colin Rayner has agreed to spray the plants after the busy harvest. Dr Aish agreed to ask the Farmer about the chemicals used. MA
- c.) Vehicle Activated Sign – Dr Aish has discussed the proposed signs with Mr Assadi as they have not been used in the Borough. Resolved that the Councillors would make the decision based on the research received.
- d.) Local Resident expressed concern about difficult access to their dwelling in Elm Road due to works being carried out. Dr Aish agreed to look into the matter.
- e.) Stile reported in disrepair on FP in Old Lane via the Gardens to the Airfield, Dr Aish agreed to look into. MA  
MA

**19/113 Health and Wellbeing**

Response submitted to SSALC to the questionnaire. Resolved to review whether there is a defibrillator in Ockham Village other than at the Cricket club as often locked. Agreed to find out if there is one at the Black Swan. Dr Aish agreed to ask if the Church would like to have one. Agreed to inform Residents about access when known. MA

**19/114 Ockham Village Green**

Mrs Jamieson and Miss Lofthouse updated on the meeting about Ockham Village Green with Mr and Mrs Inge. Surrey Wildlife Trust considers 150 Scots Pines to be removed. Local Sawmill may be able to do free of charge in exchange for the wood. Need to review access and coppice expertise. Long term project as large scale and need Volunteers when the works have been determined. Resolved to develop an action plan with a working party and Committee to take forward the ideas. Seeking to involve coppicing experts, Sawmill, RHS, SWT and Villagers. Resolved for the Parish Council to look at the insurance for the project. Working party to look at grants and funding for the project and to peg out the boundary. Agreed to review plans for the sign for the Open space in 2020-21. JL/IJ

**19/115 Financial Matters**

a.) Cheques paid out/money received to bank account balance – Community Account as at 27<sup>th</sup> September 2019 £14,647 and Business Premium Account £3,432. Cheques signed for: Norbury Park balance for Tilford Bench £719, G.B Walker for Garden Maintenance July £110, August £110, September £110, Affinity water supply £20. Received GBC precept payment of £6,300.

Motion presented to make a contribution of £3,000 towards the Legal costs from the budget provision. Costs are in excess of £70K for the Judicial Review and have increased due to the extended length of the hearing and additional work for the QC with the extra parties involved. Following the debate on the motion there was a vote with

unanimous support of 5 in favour of the resolution. In favour: Miss Lofthouse, Mrs Jamieson, Mr Waldman, Mrs Walton and Mr Walton. Abstention from Dr Travers and Dr Aish as acting as Leads with the QC for OPC. Dr Aish agreed to look into the invoice arrangements for the funds with the Solicitor.

MA

b.) Ockham Parish Council Financial Regulations - Resolved to adopt the Regulations and to publish them on the website.

c.) Budget setting for 2020-2021. Mr Waldman agreed to be the Finance lead for the budget setting. Work in progress on the draft budget. Agreed to make provision for 2 VAS signs in 2020-21, subject to approval for the CFGA from GBC, to increase the hours for the Clerk to 33 hours per month and to make similar reserves of £3,000 for Legal costs in 2020-21. Resolved to present the draft budget to the November meeting.

PC

d.) Delivery arrangements for the Tilford Bench – Resolved following a meeting with Revd. Gear agreed the spot for the bench in the Churchyard. Church has agreed to organise a paved area with York stone and base. Parish Clerk agreed to ask for a quote to concrete the securing kit and to seek to claim the costs back from the Lenghtsman Fund. Miss Lofthouse agreed to feedback to Revd. Gear on the arrangements and the concerns raised by a Local Resident on the slip hazard of York Stone.

SW/PC

PC

JL

#### **19/116 Correspondence**

a.) GBC letter 8<sup>th</sup> October 2019 re: Community Ideas for Section 106 Negotiations – Agreed for Cllrs to review and come back with ideas.

ALL

b.) Surrey ALC AGM and Conference 15<sup>th</sup> October 2019 – Parish Clerk agreed to send apologies from OPC due to diary commitments.

PC

c.) SSALC Training Programme 20-21 survey - Link circulated to Cllrs to submit any comments on line.

ALL

#### **19/117 Any item for noting or inclusion on a future agenda**

a.) Arrangements for the Remembrance Service – Parish Clerk agreed to ask the gardener for the hedge to be cut by the War Memorial. Mrs Jamieson has organised the wreath for Dr Travers to present.

PC/CT

b.) Offer of a talk from the Guildford Environmental Forum on Climate Change - Agreed to request a speaker at the Annual Meeting in May 2020.

PC

**19/118 Date of next meeting** – 12<sup>th</sup> November 2019 at All Saint's Church at 8pm.

There being no further business the meeting ended at 9.35pm  
*Alyson Blackwell, Clerk to Ockham Parish Council*