

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 14th NOVEMBER 2017
THE PARISH ROOMS
Commenced at 8.10 PM**

<p>PRESENT: Dr Travers (Chair) Mr Bevan Dr Aish Miss Lofthouse</p>	<p>In attendance: Mrs Blackwell (Parish Clerk)</p>
---	--

17/90 Apologies for Absence

Apologies from Mrs Inge, GBC Cllr Colin Cross, SCC Cllr Julie Iles

17/91 Disclosure of interest.

There were no conflicts of interest.

17/92 Approve Minutes of 10th October 2017

The minutes of the meeting on 10th October 2017 were approved and signed by the Chair.

17/93 Matters Arising not on agenda:

Item 17/35 Complaint vans at Elm Corner and Motorcycles on PROW – SCC Cllr Iles has been following up items from the Safer Guildford Partnership Executive meeting and updating OHRA. Cllr Iles has been in liaison with Superintendent Greenhalgh who has confirmed that the markings on the former Wisley Airfield will assist with enforcement with prosecutions with accurate records monitored via the call centre.

Item 17/40c.) Notification of Vacancies – Elaine Porter to be invited to the December meeting.

Item 17/55a.) Flood Co-ordinator – Information pending from Cllr Iles on the role for a volunteer. Request from Cllr Iles to identify areas at risk of flooding; Ockham Lane to opposite Upton Farm, from FP19 Old Lane floods the road, manholes need to be secured sewer runs underneath road from Effingham diverted at Bridge End via fields and Appstree Farm. JI

Item 17/61 Cleaning of War Memorial – Closed item, works completed. Thanks were received from the Rector of All Saints' Church and Local Residents.

Item 17/73 Garden maintenance - To carry forward to next meeting, estimate pending. JL

Item 17/84 SCC Consultation on proposed Car Park Charging on SCC Countryside Estate – Closed item, response submitted on behalf of OPC.

17/86a.) Financial matters regarding query on Invoice – Agreed to advise CP Construction to remove the Local Plan signs and return to store at the Paton's prior to payment of the invoice. PC

17/86b.) SCC Members Allocation Grant scheme – Cllr Iles working on request to refresh yellow markings on the former Wisley Airfield. Dr Aish agreed to follow up with the SCC contact about the disrepair of stile FP19 and reply to Cllr Iles with advice received. JL
MA

17/87 OPC Memorial wreath – Closed item, payment arranged.

17/88b.) Notice of conclusion of audit - Closed item, notification displayed.

17/94 Planning matters

a.) Update on meeting with Ms Coleman, GBC Director of Planning and Regeneration – Meeting on 25th October 2017 attended by Dr Travers, Mr Bevan and Dr Aish.

b.) Planning Application update as at 13/11/2017:

1. Reference: APP/Y3615/W/16/31598945/P/00012.

- Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU.
OPC applied for and obtained status as a Rule 6 party.
Joint representation with WAG
Appeal hearings ended 20/10/2017. Appeal report to be submitted to Secretary of State on or before 13 March 2018.
2. Reference: 17/P/00027 and APP/Y3615/W/17/3177933
Location: Field 1 off, Ockham Lane, Cobham, KT11 1LY
Proposal: Change of use of land to dog walking area with fenced enclosure
OPC comments: OPC objected on numerous grounds including inappropriate development in the Green Belt.
GBC refused the application. The applicant appealed decision. Appeal dismissed 8/11/2017.
 3. Reference: 16/P/00449
Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, continued use of hard standing for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application)
OPC objected.
Application refused by GBC on 25/04/2016 on grounds of inappropriate development in the Green Belt
Applicant appealed. Appeal dismissed 26/10/2016. Awaiting enforcement action by GBC confirmed process underway.
 4. Reference: 17/T/00207
Location: Rusper Cottage, Ockham Lane, Ockham, GU23 6N
Proposal: Y1 Yew Tree – Fell. T1, T2, T3 & T4 Oak – Lift the crown to 6 metres from the Ground. T4 Oak – Fell. C1, C2, C3, & C4 Conifer – Fell and replace with Laurel
GBC approved 12/10/2017.
 5. Reference: 17/P/02125
Location: Upton Farm, Ockham Lane, Ockham, GU23 6NT
Proposal: Extension of the existing garage to provide two garage parking spaces and first floor accommodation.
No OPC objection, assume first floor accommodation is not used or sold as a separate. Dwelling. GBC decision awaited as at 13/11/2017.
 6. Reference: 17/P/02139
Location: Ashdown, Surrey Gardens, Effingham Junction, KT24 5HF
Proposal: Revised application: Erection of a part two storey, part first floor extension, extension of roof with front dormer addition, covered area to rear and alterations to existing fenestration and external finish.
Application replaces an application made Reference: 17/P/00315. OPC raised no comments as site was outside Ockham Parish and GBC granted consent on 07/04/2017.
No further OPC comment or objection. GBC decision awaited as at 13/11/2017.
 7. Reference: 17/T/00251
Location: Byron Cottage, Ockham Lane, Ockham, GU23 6NP
Proposal: Application to fell T1 – Robina Pseudoacacia (Ockham Conservation Area)
No OPC objection .
 8. Reference: 17/P/02238
Location: Elm Cottage Lodge, Ockham Road North, Ockham, GU23 6NW
Proposal: Conversion of existing garage with one bedroom flat in the roof space to three bedroom house, including two storey side extension.
OPC agreed to express reservations to GBC.
 9. Elmbridge Council: Residential Development of Wisley View Nursery, Ockham Lane,

Cobham, KT1 11LP. Proposal to convert some existing business/storage buildings into a two storey house and to build two new single storey houses.

OPC comments: this application was not formally notified to OPC, site being in Elmbridge. Neighbours have commented and concerned about reference to speed limit of 60mph.

c.) Public Consultation – Tyrell Site, Long Reach – Proposed Residential Development.

Tyrell Place Limited have written to OPC stating that a consultation event will be held at the Ockham Parish Room on 16 November 2017 to showcase the emerging proposals for a residential development on the Tyrell Site of 26 homes, 9 of which would be affordable units for local people. Councillors Exhibition Open 2.30 to 3pm, Public Open Exhibition 3pm to 6.30pm. Agreed to contact Ella Smith, Office Manager to inform that the Councillors were not consulted on the date and regrettably are not able to attend. To request a meeting as OPC has major concerns. Details of the Public Consultation has been circulated Local Residents.

PC

d.) Draft Guildford Local Plan - Proposed insetting from Green Belt – invitation to meeting 25th November 2017.

Invite received from West Horsley Parish Council to a meeting on 25th November 2017 to discuss joining with other Parishes to oppose the Insetting from the Green Belt and extension of Village Settlement Areas. Ms Lofthouse agreed to attend. Completed pre-meeting questionnaire to return.

JL
PC

e.) Letter to GBC Councillors regarding inclusion of Former Wisley Airfield/Three Farm Meadows in draft Local Plan.

Letter from OPC approved to send to Guildford Councillors.

PB

f.) Rule 6 Appeal Hearing Update.

Rule 6 Hearing closed. Next step, Inspector to submit opinion to Secretary of State by March 2018. Highways England expected to issue a document in January 2018 regarding Junction 10 at Wisley.

g.) Neighbourhood Plan Update

Meeting planned week commencing 20th November 2017. Next step to agree amendments to send to the Consultants and for comments from GBC prior to Consultation under Regulation 14 in May-June 2018. Dr Aish agreed to circulate the draft after the meeting.

MA

17/95 Highways Update

a.) VAS speed monitoring data – VAS speed data was received and noted.

Agreed to continue to review and revisit next year.

b.) Highways and Footpaths – Re-surfacing done on Ockham Lane. Thanks were extended to Colin Rayner for clearing the footpaths where required on the Former Wisley Airfield.

17/96 Financial Matters

a.) Cheques paid out/money received to bank account– Community account as at 30th October 2017 - £9,077.86, Business Premium accounts as at 30th October 2017- £3,420. Received concurrent functions grant of £645 for Oak Gate in Burial Ground. Signed cheques for payments: payment approved OPC War Memorial Wreath £17, Traditional Stone Restoration Ltd £992.88 for cleaning Memorial, G.B.Walker £110 for Garden Maintenance, Effingham Parish Council £40 for General Data Processing Regulations training for Chair and Parish Clerk.

b.) War Memorial – submission of completed report to the War Memorial Trust - Submitted completion report to the War Memorial Trust to apply for grant of £650.

17/97 Review of Burial Ground, Fees and Enquiries –

Agreed to review new rates for 2017 to reflect rates for Residents in the Parish and Non-

Residents with a former connection to the Parish. Reviewed enquires received. Mr Bevan agreed to advise on plot for enquiry received near to other family members and to inform the Parish Clerk. To seek further information about the new enquiry regarding connection to the Parish. To seek additional information for third enquiry about the size of the request for the small book or vase for the grave. PB PC

17/98 Correspondence

- a.) Surrey Waste Local Plan Consultation 1 November 2017 – 7th February 2018 – Noted.

17/99 Any item for noting or inclusion on a future agenda

- a.) General Data Processing Regulations changes – Dr Travers and Parish Clerk agreed to attend the training arranged by Effingham Parish Council on 21st November 2017, 6-9pm. CT/PC
- b.) GBC meeting on Traveller Incursion – attended by Parish Clerk, slides to be circulated on receipt for consideration.
- c.) GBC Planning Services Liaison meeting minutes 30th October 2017, agreed to notify Councillors of future meeting dates.

17/100 Date of next meeting – Tuesday 12th December 2017

There being no further business the meeting ended at 21.55pm