

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 14<sup>th</sup> DECEMBER 2021  
held at All Saints' Church  
Commenced at 8pm**

<p><b>PRESENT:</b> Dr Aish (Chair) Mrs Jamieson (Vice Chair) Miss Lofthouse</p>	<p><b>In attendance:</b> Mrs Blackwell (Parish Clerk) Mr Cross GBC/SCC Cllr 1 Local Residents</p>
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**21/248 Apologies for Absence**

Apologies received from Mr Waldman, Mrs Walton and Mr Walton.

**21/249 Disclosure of Interest**

No disclosures of interest.

**21/250 Questions from Members of the Public**

Local Resident asked about the timeframe for the Enforcement Appeal on Brick Kiln. Noted the Inspector has asked further questions, pending a date.

**21/251 Approve Minutes of the Meeting on 9<sup>th</sup> November 2021**

The Minutes of the Meeting on 9<sup>th</sup> November 2021 were approved and signed by the Chair. Noted feedback received about the Playing Field Trust survey

**21/252 Matters Arising not on agenda:**

**21/219b.) Review of the Local Plan** – Cllrs asked Cllr Cross for an update on progress with their review of the adopted Local Plan; currently waiting for the list on areas to focus on, timeframe expected early in New Year. Cllr Cross agreed to follow up on timescale for ONS housing stats reported error in forecasting and awaiting Census data.

CC

**21/221 Feedback on local issues raised with PCSO, Surrey Police**

a.) Anti social behaviour at Ockham Bites – To carry forward; date for meeting still pending from Surrey Police.

IJ

**21/233 OPC Noticeboard** – Contractor to move the noticeboard on 16<sup>th</sup> December 2021, PCC informed.

**20/155b.) OPC broken signposts** – To carry forward, to arrange for a contractor to remove the village gateposts as they are rotten. Approved by SCC who installed them and agreed for them to be removed, with the historic signs in place they are no longer required.

PC/GW

**21/243b.) Enforcing local vehicle load weight restrictions** – To carry forward, set up a WhatsApp group for Residents to report number plates, dates and photos of lorries and companies who exceed the road weight restrictions.

SW

**21/244c.) OPC website** – To carry forward, outline website sent to Cllrs to send comments to Mr Waldman. To agree details for go live and launch arrangements.

ALL  
SW

**21/253 Planning Matters**

a.) Planning Applications as at 7.12.21, updated report circulated to Cllrs:

**1. Enforcements** - 2 issues raised by Local Residents, reported to GBC, re concern at Rydings Farm (reported to GBC and SCC) and High Ryde off Old Lane to investigate.

**2. Reference: 21/P/02204 Location: Wilderness Cottage, Hatch Lane, Ockham, Woking, KT11 1NR** Proposal: Erection of a replacement 4-bedroom detached dwelling following demolition of existing dwelling. OPC agreed to object; loss of small dwelling, green belt, loss of habitats, damage to ecology of area, proximity to TBHSPA and LNR and SSSI.

**3. Reference: 21/P/01741 Location: Field to the south of, Ockham Road North, Ockham, GU23 6PB.** Proposal: Change of use of agricultural field to dog agility facility, erection of barn/field shelters, fenced enclosure and hard standing and turning for two

vehicles. OPC objected 25.10.21. OPC sent additional representation 6.12.21 to reiterate that dog day care does not fall into the list of acceptable development activities allowed within the Green Belt under NPPF2021.

**4. Reference: 21/T/00271** Tree works. Location: Passworth, School Lane, Ockham, Woking, GU23 6PA. Proposal: Willow tree - reduce by 1.5m below previous pollard points in Conservation Area. OPC received the letter giving 21 days for response after GBC approval given. Response from GBC occurred due to admin issues.

**5. SCC Street trading application.** Location Ockham Bites, Ockham Common for temporary sale of Christmas trees, light and wreaths. OPC objected as commercial activity in an area designated as SPA, SSSI and LNR. SCC approved.

**6. Reference: 21/P/02275 and 21/P/02276** Location: Appstree Farmhouse, Appstree Farm, Ockham Lane, Ockham, Woking, GU23 6NP. Proposal: Re-submitted planning application; new rear orangery with flat roof and roof lantern, new basement under extension area, internal re-modelling to main house, 2 new pitched roof dormers to front roof slope and 1 new pitched roof dormer to rear roof slope. Insertion of 3 new windows rear elevations at first floor level, new timber car barn with associated landscaping following demolition of rear lean-to extension and chimney, demolition of modern garage block and small modern summerhouse. OPC agreed to object; LNP has not been referred to, concern the changes are significant within Conservation Area and Green Belt and not adhering to NPPF and LNP policies.

**7. Reference: 21/P/02368.** Response by 29.12.21. Location: 2 Mount Pleasant, Elm Corner, Ockham, Woking, GU23 6PX Proposal: Conversion of garage to barrier-free residence for homeowner. Replacement of conservatory. OPC agreed to ask for additional information about the covered parking as no details provided. Concern the proposal creates a new self-contained dwelling and the covered parking will impact on the openness of the Green Belt. Recommend condition imposed whereby the garage conversion is ancillary to main dwelling in perpetuity.

**8. Reference 21/T/00350** Location: The Old School House, School Lane, Ockham, Woking, GU23 6PA. Proposal: Holm Oaks x 4 T1 - To fell tree nearest gate to ground level. Heartwood decay at base, bracket fungus with sparse crown. T2 - Multi stemmed tree to reduce crown by 2m. T3 - Heavily leaning tree to reduce crown by 3m. T4 - Tree nearest wood store to reduce crown by 2m and shape (Ockham Conservation Area). OPC agreed no objection.

**9. Reference: SCC Ref 2021/0191/GU/2021.** Response by 23.12.21 Location: The Drift Golf Club, The Drift, East Horsley, Surrey KT24 5HD. Proposal: Details of SuDS Assessment submitted pursuant to Condition 21 of planning permission ref: GU14/P/01718 dated 23 February 2018. Report relates to the drainage works for the large development project. OPC agreed no objection.

**10. Reference: Waldon Telecom Ltd.** Proposal base station upgrade at Gales Diner, Old Lane, Ockham Common, Surrey, KT11 1NA. Upgrade to improve 4G and 5G connectivity in the area. OPC agreed no objection, acknowledged need.

**11. Reference 21/P/02426.** Location: Ockham Parish Room, Ockham Lane, Ockham, GU23 6NP. Proposal: Variation of condition 3 (bi-fold door materials) and condition 4 (External finishes) of planning application 21/P/01291 approved 1/11/2021 to allow for changes to approved materials. OPC agreed to object; does not conform to the design recommendation of the Lovelace Plan, within a conservation area. GBC should maintain the conditions agreed.

**12. Reference: 21/P/01582** Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU Proposal: Detailed application for engineering operations to form a new roundabout, stub road and priority junction access. OPC had objected on the basis of premature application, inadequate traffic modelling, Elm Corner access inappropriate. Spoke at the Planning Committee Meeting 1.12.21. GBC refused at Planning Committee

## **21/254 Highways**

**a.) M25/A3 J10 proposed interchange upgrade works** – noted large DCO elsewhere

pending approval in December, to review to see direction of decisions.

**b.) Pavements in Ockham** – Concerns raised by Residents on the poor state of pavements. Agreed to raise concerns with Cllr Cross and SCC to request they are cleared of vegetation for pedestrians to use safely. IJ/CC

#### **21/255 Financial matters**

a.) Cheques paid out/money received to bank account and balance – Updated budget and cashbook circulated to Cllrs. Community Account as at 14<sup>th</sup> November 2021 - £29,378. Payment received: £1,000 for Burial Plot. Agreed to set up a PO Box for the Parish Council address - £360 per annum and mobile SIM contract.

b.) Draft budget 2022-23 – Discussed, final comments to be sent to the Parish Clerk for approval at the next meeting. ALL

c.) Parish Precept requirements 2022-23 deadline 14<sup>th</sup> January 2022. Resolved Cllrs approved small inflation uplift of 2%. Approved precept requirements to submit to GBC for 2022-23 for £15,471. PC

#### **21/256 Concurrent Functions Grant Aid (CFGa) Project 2022-23**

a.) CFGa 2022-23 to install a vehicle activated speed indicator – Approved by GBC, 50% matched funding.

b.) CFGa 2022-23 to install Historic Sign in Old Lane – Approved by GBC, 50% matched funding.

c.) CFGa 2022-23 Memorial Garden - Approved by GBC, 50% matched funding. Resolved to get 3 quotes for the works, to accommodate new trees in the quotes. GW

#### **21/257 Climate Change**

a.) Surrey Cycle paths – Resolved to ask OHRA to send details to Residents to ask to comment on the SCC suggestion of Local Cycling and Infrastructure Plans (LCWIP). IJ

b.) Plan for Ockham for Treescapes trees – OPC submitted plans to SCC for young trees for planting in the Community as part of climate change, delivery expected in January 2022.

#### **21/258 Correspondence**

a.) Consultation on draft recommendations for Ward Boundaries closes 7.2.22. Resolved to carry forward for Cllrs to review. ALL

b.) Surrey Hills AONB Boundary Review closes 31.1.22. Resolved Miss Lofthouse to review. JL

c.) Mineral and Waste Local Plan - Issues and options public consultation, closes 7.3.22. Resolved to carry forward for Cllrs to review. ALL

#### **21/259 Any items for noting or inclusion on future Agenda**

a.) Local 6 Parishes Group for networking. Neighbouring Parishes expressed an interest, propose 2 Cllrs per Parish. Dates being set for the first meeting. IJ

b.) Improving communications with the Community – Resolved to share 5 key items to Residents after the meeting via OHRA.

#### **21/260 Date of next meeting** – 18th January 2022 at 8pm at All Saints' Church.

Approved dates for Meeting for 2022 at 8pm at All Saints' Church – 8<sup>th</sup> February, 8<sup>th</sup> March, 12<sup>th</sup> April, 10<sup>th</sup> May (Parish Meeting 6.30pm & Annual Meeting at 8pm), 21<sup>st</sup> June, 12<sup>th</sup> July, No August Meeting, 13<sup>th</sup> September, 11<sup>th</sup> October, 8<sup>th</sup> November and 13<sup>th</sup> December at 8pm.

There being no further business the meeting ended at 9.55pm  
*Alyson Blackwell, Clerk to Ockham Parish Council*