

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 14<sup>th</sup> April 2020  
Held remotely on zoom due to Covid-19 restrictions  
Commenced at 8pm**

<p><b>PRESENT:</b> Dr Aish (Chair) Mrs Jamieson Miss Lofthouse Mr Waldman Mr Walton Mrs Walton</p>	<p>In attendance remotely: Mrs Blackwell (Parish Clerk) SCC Cllr Iles GBC Cllr Cross</p>
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**20/37 Apologies for Absence**

No apologies

**20/38 Disclosure of Interest**

No disclosures of interest.

**20/39 Covid-19**

- a.) Received notification from National Association of Local Councils (NALC) of 2020 Regulations to enable councils to hold remote meetings via video conferencing during Covid-19. Updated OPC website to notify members of the public of arrangements and to invite them to submit questions to the Parish Clerk at [ockhamparishclerk@yahoo.com](mailto:ockhamparishclerk@yahoo.com). Mr Waldman agreed to review options for future meetings to invite Members of the Public to the remote Parish meeting. SW
- b.) Reviewed whether there were other services the Parish Council can do to support local Residents, in addition to the valuable support from volunteers, OHRA and the Church. Agreed to publish the Surrey Community helpline number on the OPC website 0300 200 1008 and GBC helpline number 01483 444400, set up to support the most vulnerable in the Borough.
- c.) Resolved to cancel the Annual Parish Meeting and guest speaker on 12<sup>th</sup> May 2020 due to Covid-19 and to review at a later date. PC

**20/40 Approve Minutes of the Meeting on 10<sup>th</sup> March 2020**

The Minutes of the Meeting on 10<sup>th</sup> March were approved and will be signed by the Chair. MA

**20/41 Matters Arising not on agenda:**

**20/27** Presentation from Jonathan Wade, Project Manager, Highways England – Slide presentation received and shared with Cllrs. Awaiting a response from Mr Wade to the questions raised.

**20/33c.)** Concurrent Functions Grant Aid Historic Ockham signs – Agreed to carry forward as the company providing the signs is not working during the Covid-19 restrictions. GW

**20/42 Planning Matters**

a.) Current Planning Applications - Planning Applications as at 9<sup>th</sup> April 2020, noted report circulated on updates:

**1. Reference: 20/T/00074 Location: Land adjacent to Woodside Cottage, Elm Corner, Ockham, Woking, GU23 6PX** Proposal: Fell diseased Sycamore tree (TPO No. P1/201/171). No objection as tree diseased.

**2. Reference: 20/T/00072 Location: The Cottage, Ockham Road North, Ockham, Woking, GU23 6NL.** Proposal: T1: Norway Spruce - Fell (Ockham Conservation Area).

01/04/20 OPC objected on the basis that the tree is healthy and should be conserved with the conservation area. No notice of intent to plant a new tree.

**3. Reference 20/P/00232 Not Ockham Parish but Ripley Location: The Paddocks, Rose Lane, Ripley, GU23 6NE** Proposal: Use of land as a gypsy and traveller caravan site to include the provision of a total of eight caravans (no more than four of which shall be static caravans), utility block, stable block and associated hard standing (retrospective). OPC objected 13/03/20 proposals are not in line with adopted Local Plan Policy A54, which stipulates that the site is allocated for 4 Gypsy and Traveller pitches (gross). Proposed Day Room also in contravention of Requirement 4 of Policy A54, which resists the addition of brick-built structures at the site. Update 07.04.20 Still awaiting decision

**4. Reference: 20/P/00019 Location: Barnsthorns, Old Lane, Cobham.** Proposal: Erection of 2 containers for 3 years. OPC objected 25/02/20 – This area of land has been the subject of an enforcement action EN/19/00279 where it had been reported that the owner was burning commercial waste. Since transpired the owner was lawfully burning wood, which had, been sourced within the owners own land. There are apparently at least 3 containers at the property and 1 of them has been there for at least 10 years and so can no longer be subject to enforcement. The application is for temporary consent to have 2 containers on site, which if granted will mean that they must be removed within 3 years of the date of approval. Objected on the basis of unnecessary and inappropriate temporary structure within the green belt and within the 400m to 5 Km buffer of TBHSPA, no special circumstances and requested that the containers are removed. Update 07.04.20 Still awaiting decision

**5. Reference: 20/P/00222 Location: Nutberry Fruit Farm, Portsmouth Road, Ripley, Woking, GU23 9XX.** Proposal: Proposed detached dwelling to replace barn with retention of existing lowered ground level. OPC objected on 25/02/20 – the development at Nutberry Farm ongoing for some time. Outstanding enforcement on the site EN/18/00256 relating to unauthorised development, enforcement team advised in November 2019 that Planning were in talks with the owner and a planning agent to attempt to reach an arrangement about an acceptable scheme. The supporting planning statement of this latest application reflects this and the proposal is for a building of reduced footprint and a single dwelling. GBC refused 18/P/02055 on 07.01.19 on the basis of inappropriate development in Green Belt, no very special circumstances, within 400m to 5 KM of TBHSPA and OPC objected on the same basis. Update 07.04.20 Still awaiting decision

**6. Reference 19/P/02223 Alternative Reference PP-08330701 Location: Land at Garlicks Arch, Send Marsh/Burnt Common, Portsmouth Road, Send.** Proposal: Hybrid (part full/part outline) application comprising: Full planning permission for 220 residential dwellings (Use Class C3) with associated open space and landscaping, means of access, parking, drainage, utilities and infrastructure works, temporary acoustic fencing, and other associated works; and Outline planning permission, with all matters reserved except for access, for up to 300 residential dwellings (Use Class C3) and Travelling Show people plots (Sui Generis) with associated open space and landscaping (including a landscape bund and acoustic fencing), means of access, enabling infrastructure and other associated works. OPC objected 12/02/20 re lack of infrastructure and amenities, reduced air quality, height of buildings, visual impact Update 07.04.20 Still awaiting.

**7. Reference 19/P/01913 Location: Drift Barn, The Drift, East Horsley, KT24 6NU** Proposal: Change of use of the existing vacant building to provide a 4 bedroom dwelling and creation of cycle store. OPC objected on 14.11.19 on the basis of inappropriate development within the green belt on the basis that whilst the change of use will not affect the footprint or height of the existing building, does not fulfil affordable housing need within the borough. Further, the proposed development falls within the 400 m to 5 kilometres radius of the Thames Heath SPA and the proposal will increase traffic levels on a particularly narrow rural road which has a stretch of single lane carriageway and already struggles with the existing level of traffic at

peak times. Update as at 07.04.20 – still waiting for decision.

**8. Reference: 19/P/01168 Location: The Barn, Millwater, Mill Lane, Ockham, Woking, GU23**

**6QT Proposal:** The conversion of a barn to form a single four bedroom dwelling  
The existing 18<sup>th</sup> century oak framed barn was constructed in 1984 to replace an asbestos clad barn and the proposed dwelling will maintain the existing footprint. Ockham Mill is a conservation area. OPC objected 24.07.19. Update as at 07.04.20 still awaiting decision.

**9. Reference: 19/P/00675 Location: Oakmead Farm, Ockham Lane, Cobham, KT11 1LY**

**Proposal:** Certificate of lawfulness for a proposed development to establish whether a garage and store building with a proposed new access road would be lawful. OPC objected on the grounds of Green belt, spoils the openness of the green belt, overdevelopment, huge construction for numerous vehicles, Commercial use, Out of character with the surrounding area, storage of classic cars for business, blot on the landscape in rural area with tiny lanes, Increase in traffic, no exceptional circumstances. OPC objected on 17/05/2019  
GBC Refused 28/05/2019. As at 04/11/19 refusal appealed under reference APP/Y3615/x/19/3234548. Update as at 07.04.20 - still waiting for decision

**10. Reference: 20/P/00620 Location: Rusper Cottage, Ockham Lane** – received planning application, Mrs Jameison agreed to circulate the details to the Cllrs and asked for comments.

IJ/ALL

b.) Update Lovelace Neighbourhood Plan (NP) – Informed the Inspector has written his report. Awaiting details of the referendum and timeframe due to lock down arrangements with Covid-19.

**20/43 Highways Update**

a.) Proposed M25J10/A3 interchange works – Thanks were given to Cllr Jamieson for submitting the response to submission 6 on behalf of OPC to the Examining Authority. Received additional questions to address, deadline by 20<sup>th</sup> April 2020.

IJ

**20/44 Financial Matters**

a.) Cheques paid out/money received to bank account balance – Budget and cash book for year end sent to the Cllrs. Cllrs approved year end budget as at 31<sup>st</sup> March 2020 – balance of £11,518, subject to audit. Approved revisions to the budget for 2020-21.

b.) Approved the solicitors invoice for £13,470.72 for the Parish Council's application to Appeal the High Court, costs to be met by WAG on behalf of OPC. Agreed for OPC to reclaim the VAT of £2,157.12.

PC

c.) Approved payment to Stocksigns for £6,467.40 for the Concurrent Functions project for 2 vehicle activated signs, to reclaim 50% of the costs for matched funding from GBC. Mr Walton agreed to contact Stennett Landscapes to enquire about installing the 2 posts with the concrete footing, if permissible whilst social distancing.

PC  
GW

d.) Approved payment £132.45 for Surrey ALC and NALC 2020/21 subscriptions.

e.) Received notification of the extended timeframe for external audit for the 2019/20 AGAR audit by PKF Littlejohns to 30<sup>th</sup> November 2020 due to Covid-19. Dr Aish agreed to prepare an accompanying note for the audit on the VAT recovered for the legal costs for the High Court Appeal.

MA

**20/45 Correspondence**

a.) GBC Ethical Standards Consultation with Parish Councils in the Borough – previously circulated, consultation extended to end of May 2020. Cllrs asked to submit any comments to the Parish Clerk before the deadline.

ALL

b.) SCC top line briefing during Covid-19 – thanks were given to Cllr Iles for the daily briefing received and update. GBC helpline number during Covid-19 has been circulated to Residents via OHRA.

**20/46 Any item for noting or inclusion on a future agenda**

a.) Request received from Community and Infra Structure Project Manager from

Taylor Wimpey Major Developments to speak at a future meeting. Agreed to invite him to the next remote meeting on zoom. Mr Waldman agreed to look at the technology options during Covid-19 of setting up a future meeting where members of the Public can be invited. Concerns were raised and reported to the Police as the motorbikes were on the Airfield during the weekend.

SW

- b.) Issue with footpath (FP) in Old Lane – Miss Lofthouse notified that the posts need attention, as the stile is unstable and the risk of branches falling from the dead tree. Dr Aish agreed to follow up with SCC.

MA

**20/47 Date of next remote meeting** – Agreed to cancel the Annual Meeting on 12<sup>th</sup> May 2020. The Parish Council meeting will be held remotely on 12<sup>th</sup> May 2020 via zoom at 8pm.

There being no further business the meeting ended at 8.50pm  
*Alyson Blackwell, Clerk to Ockham Parish Council*