

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 13TH OCTOBER 2020
held remotely on Zoom due to Covid-19 restrictions
Commenced at 8pm**

PRESENT: Dr Aish (Chair) Mrs Jamieson (Vice Chair) Miss Lofthouse Mr Waldman Mr Walton Mrs Walton	In attendance remotely: Mrs Blackwell (Parish Clerk) SCC Cllr Iles GBC Cllr Cross 1 Local Resident
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20/99 Apologies for Absence

No apologies. Mr Scotland as Vice-Chair of OHRA was welcomed to the meeting.

20/100 Disclosure of Interest

No disclosures of interest.

20/101 Questions from Members of the Public

The Chair reported on a question received from a Local Resident regarding concerns about the deteriorating state of Ockham Parish Rooms. Dr Aish read out a statement from the Trustees of the Ockham Parish Rooms in response to the question.

‘As Ms Pargeter, Mrs Marshall and Dr Lachelin will be aware Historic Ockham (HO) instructed lawyers to advise them in the matter of the Ockham Parish Rooms. The Parish Room Trustees were advised by their lawyer that the HO lawyer had advised her clients of the following:

- The business plan presented by HO is not viable as it is in breach of the objects of the Charity, and therefore in breach of Charity law. Specifically that the objects do not permit the commercial rent of the residential property so no rental income can be included in the Business Plan.
- The only person proposed as a trustee would be unacceptable to the Charity Commission due to conflicts of interest.
- Beneficiaries have no special status to interfere in the business of the trust under Charity law.

Residents have already been advised that the Charity Commission has been asked to consider effecting a scheme for the merger of the Ockham Parish Room Trust and the Ockham Playing Field Trust. If this is effected, the draft scheme will go out to consultation for a period of one month and all residents will have the opportunity to make their representations to the Charity Commission on the proposed scheme.

At the present time the buyer for the Parish Rooms is still interested. It is understood he wishes to keep the building as a family home.’

Agreed to send the statement to the Cllrs, OHRA to circulate to Residents, OPC website and noticeboard.

MA/PC

20/102 Approve Minutes of the Meeting on 8th September 2020

The Minutes of the Meeting on 8th September 2020 were approved and will be signed by the Chair.

MA

20/103 Matters Arising not on agenda:

20/73 Taylor Wimpey Community Engagement - Cllr Iles provided an update following the meeting with the Police and Crime Commissioner and representatives from Taylor Wimpey at Three Farms Meadow to discuss the measure they will put in place. Looking at installing a kissing gate near the stile. Cllr Cross informed measures were also discussed at the JAG meeting on 23rd September 2020, attended by TW.

20/105a.) Item 3 Clarification from GBC – Cllr Cross agreed to feedback after his meeting with Mr Tim Dawes as Cllrs asked for clarification on the decision that the container could constitute a building on the property.

CC

20/95 Website Accessibility Requirements – Mr Waldman advised that the statement of the OPC audit of the website to review compliance has been posted on the home page of the website. Agreed need to improve the website to have the statement on a separate page.

20/96c.) SCC request to identify new wet spot areas – Cllrs Iles agreed to send the feedback received on the persistent wet spot areas identified.

Jl

20/104 Planning Matters

a.) Planning Applications as at 11.10.20: Updated report circulated to Cllrs:

1. Reference: 20/P/01463 Location: Field adjacent to Hook Wood, Old Lane, Cobham, KT11 1NQ Proposal: Change of use and adaption of barn and field to Doggy Day Care Centre. Erection of fencing and gates around the perimeter of the field. This is for a doggy day care centre off Old Lane – access is adjacent to entrance to Barnsthorn and on the opposite to the entrance to Brick Kilns. OPC agreed to object on the basis that it constitutes inappropriate development in the Green Belt and concern about the noise from the dogs barking and disturbance for Local Residents.

2. Reference: 20/P/01597 Location: 1 Yew Tree Cottages, Hatch Lane, Ockham, Woking, GU23 6NU Proposal: Erection of a single storey extension, replacement windows throughout the house and new curved wall to front entrance gate. Application for a single storey extension to a house within the conservation area resulting in an uplift of approximately 17%. Pre application advice taken 20/A/00116 01/05/20 with advice from GBC that 'new extension is supported in principle'. OPC agreed no objection as within permitted uplift and GBC pre- planning advice sought.

3. Reference: 20/P/01598 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, Woking, GU23 6QS. Proposal: Variation of condition 2 of Listed Building Consent 18/P/00503 approved 04/05/18 to reduce proposed alterations to the porch, simplify internal layout and fire safety measures and remove proposed new staircase. The application for some variations of the existing Listed Building Consent and the changes suggested do not appear to make any material difference to the consent already granted. OPC agreed no objection.

4. Reference: 20/P/01192 Location: Bridge End Cottage, Ockham Lane, Ockham, Woking, GU23 6NR Proposal: Certificate of Lawfulness to establish if the proposed conversion of a currently unroofed "courtyard" into a storage/utility area would be lawful. Noted Planning officers only consider whether the proposal is lawful. No objection from OPC. GBC approved 8.10.20.

5. Reference 20/P/01531 Location: The Lodge, Upton Farm, Ockham Lane, Ockham, Woking, GU23 6NT. Proposal: Erection of a single storey rear extension following demolition of existing east-facing extension. Application to create a new rear extension of approx. 36.5 m2 after demolishing the existing side extension of approx. 28 m2 so an uplift of approx. 8 m2. The drawings show an adjustment to the pitch and shape of the roof, reconfiguration of the front elevation with the front door reposition and the creation of a porch. OPC objected 05.10.20.

6. Appeal of 20/P/00127 Location: Oakmead Farm, Ockham Lane, Cobham, KT11 1LY Proposal: Lawful Development Certificate to establish whether the land marked in red has been used as part of the residential curtilage for more than 10 years before the date of this application. APP/Y3615/X/20/3253830 – OPC sent letter to Planning

Inspectorate 30/09/20.

7. White Paper on Planning for the Future – Precis of the SSALC presentation shared by Cllr Jamieson. SSALC recommend that Parish Councils engage to influence decisions. Agreed to ask SSALC if able to facilitate a shared response with other Councils for more impact. Cllr Cross informed that GBC have received an update referring to questions to the Minister and agreed to share the response. IJ/PC
CC

b.) Taylor Wimpey – Former Wisley Airfield Community Liaison Group – Dr Aish reported he has attended 2 meetings on Zoom. First meeting 24th September 2020 - Referred to the Design Review Panel. Asked for update on the cycle route to Horsley Station as a condition within the Local Plan. Advised route not fully worked out. Cotswold Archaeology has started research on the Former Wisley Airfield with diggers. Shared statistics of 8,750 invites to the Local Community, only 47 replies, TW report 50% in favour within context of replies. Second meeting 8th October 2020- Referred to the Planning application submitted for the Stub Road roundabout and enabling works. Noted not yet available on the GBC website. Decision dependant on outcome of the Highways England M25/Junction 10 works. Cllr Iles responded to the comments raised by a Local Resident. Concern raised at the Community Liaison Group meeting regarding associated blight on local properties. Cllrs asked for feedback on likely timeframe for the main Planning Application, preliminary date given to submit designs in April 2021. TW agreed for the Minutes of the Community Liaison Group meetings to be posted on the TW website www.wisleyairfield.com on the Engagement page. The Parish Council agreed to write to Local Residents using the OHRA database following feedback from Villagers to the OHRA survey that Residents would like to receive information from the Parish Council. Question raised about the likely impact in the event of a Unitary Authority in Surrey, noted Ministers have deferred the timetable. MA/SW

20/105 Highways Update

a.) Update proposed M25J10/A3 interchange works – Cllr Jamieson sent Minutes of the meeting of Elm Corner Residents with Highways England on 9th September 2020. List of issues where Elm Corner Residents have requested to be kept informed by HE in the event that approval is given.

b.) Communication from Surrey Wildlife Trust – Informed of plans to return cows to Snakesfield. Dr Aish agreed to write to Surrey Wildlife Trust about the ragwort in the field as concerned it is toxic for cows. MA

20/106 Ockham Village Green

Cllr Jamieson reported awaiting details regarding one of the quotes. Agreed to carry forward the decision to the next meeting. IJ

20/107 Fly Tipping at Elm Corner

Thanks were given to Cllr Iles and the Rights of Way Team for the concrete blocks that have been installed. No further issues have been reported.

20/108 Financial Matters

a.) Cheques paid out/money received to bank account balance – updated budget and cash book circulated to Cllrs. Community Account as at 9th October 2020 - £18,879.66. Payment received: GBC Concurrent Function Grant Application for Historic Ockham Signs - £726.02, Precept payment 2nd quarter - £7,435.

b.) Members Community Grant Allowance – Cllr Iles advised of grant allowance of £5k to be shared across community-based projects. Deadline for submissions by 29th January 2021. Cllrs agreed to submit ideas to the Parish Clerk. ALL

20/109 Concurrent Functions Grant Aid (CFGAs) Projects

a.) CFGA 2019-20 Historic Ockham Signs – Signs delivered. Arrangements to be made to erect at the boundary at Long Reach. Visit arranged on 30th October 2020 with

- Bahram Assadi, SCC Highways to review the site to erect the sign. GW/MA
- b.) CFGA 2020-21 Vehicle Activated Signs (VAS) –Visit arranged 30th October 2020 with Bahram Assadi, SCC Highways to review the sites to erect the VAS signs. Mr Walton, Mr Waldman and Dr Aish to be involved with the site visit. GW/SW/MA
- c.) Wider discussion about traffic calming. Dr Aish agreed to follow up request with the Highways Engineer and Traffic Engineer to review speed limits, the conditions and to liaise with East Horsley PC on work done on speed limits on Ockham Road North. Mr Walton agreed to follow up the request with Cllr Iles with the information regarding the concerns raised around Ockham to request the Engineers visit. MA
- d.) Mr Walton reported one of the wooden entry signs installed by the Parish Council is rotten, to review when the Historic Ockham sign is installed. GW/JI
- GW

20/110 Correspondence

- a.) Request for suggestions for areas for Tree Planting by SCC – Carried forward, Cllrs agreed to come back with suggestions to report back to Cllr Iles. ALL
- b.) SCC Community Projects Fund – Notified of progress with launch of the project fund of £100 million for Community-led projects in Surrey’s Communities. Councils expected to generate ideas for use, further details and process to follow.

20/111 Any item for noting or inclusion on a future agenda

- a.) For noting - Remembrance Service on Sunday 8th November 2020 in Ockham expected to take place in its entirety at the War Memorial to avoid walking from the Church whilst keeping social distancing. Richard Peters, Church Warden is leading on the arrangements, looking at closing Ockham Lane. No house-to-house Poppy collection due to Covid restrictions. To donate, tins at All Saints Church and Ockham Bites or to donate on line at the British Legion or at a supermarket.
- b.) Cllr Cross shared the model in Solihull where a new town has been built and the former Parish Council hived themselves off to maintain sovereignty for the Village. Agreed to discuss at a future meeting.

20/112 Date of next remote meeting – Next meeting 10th November 2020 via Zoom at 8pm.

There being no further business the meeting ended at 9.45pm
Alyson Blackwell, Clerk to Ockham Parish Council