

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 13<sup>th</sup> MARCH 2018  
THE PARISH ROOMS  
Commenced at 8pm**

<p><b>PRESENT:</b> Dr Travers (Chair) Miss Lofthouse Mrs Inge</p>	<p><b>In attendance:</b> Mrs Blackwell (Parish Clerk) SCC Cllr Julie Iles GBC Cllr Colin Cross 1 OHRA representative</p>
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**18/23 Apologies for Absence**

Apologies from Mr Bevan, Dr Aish and Mrs Porter

**18/24 Disclosure of interest.**

There were no conflicts of interest.

**18/25 Approve Minutes of 13<sup>th</sup> February 2018**

The minutes of the meeting on 13<sup>th</sup> February 2018 were approved and signed by the Chair.

**18/26 Matters Arising not on agenda:**

**18/15 Environment health concern about litter** – Closed item, informed SCC plan to close the A3 on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup> March to clear the litter.

**Item 18/17 Request for additional new historic Ockham signs** – To carry forward, Dr Aish to report back at future meeting. MA

**Item 17/73 Garden maintenance** - To carry forward, estimate pending. PB

**18/10a.) Surrey Rural Economy Conference** – Closed item, re-scheduled for 11<sup>th</sup> May 2018 as cancelled previous event due to the snow. Miss Lofthouse to attend diary permitting. JL

**18/20 General Data Protection Regulations** – Carry forward, Dr Aish agreed to do an audit of data retained by the Parish Council and report back. Awaiting feedback from GBC on advice on the costs for the disposal of confidential waste. MA

**18/21a.) Guest speaker for Annual meeting** – Disappointed about news of retirement of Superintendent Greenhalgh. Agreed to invite the new Superintendent to the Annual meeting as the Guest speaker, Cllr Iles agreed to provide contact details. Mrs Inge agreed to invite the Guildford Housing Forum to the April or May Annual meeting for an update on their view of the 3 Strategic Sites. JI  
EI

**18/21c.) Consultation on Prudential ride London event** – Closed item, Chair submitted feedback to Cllr Iles.

**18/21d.) Concerns about transport of demolition waste** – Cllr Iles awaiting information to report on issues. MT

**18/27 Planning matters**

**a.) Planning Application as at 11/03/18**

1. **GBC Draft Local Plan** - GBC submitted new Local Plan to Planning Inspectorate 13 December 2017. Examination in Public due to commence on 5 June 2018.
2. **Reference: Appeal APP/Y3615/W/16/3159894** Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU. Appeal report to be submitted to Secretary of State on 5<sup>th</sup> March 2018. Secretary of State decision expected on 5<sup>th</sup> June 2018.
3. **Highways England published consultation document: "M25 junction 10/A3 Wisley interchange improvement scheme.** Public Consultation on preferred route announcement from 12th February 2018 to 26 March 2018. OPC agreed to send a follow up letter.
4. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH

Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure. Appeal dismissed 26/10/2016. Still awaiting enforcement action by GBC.

5. **Reference: 17/P/00441 and 17/P/00442** Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB. Proposal: Full Application and Listed Building Consent for proposed conversion of the North Barn into a dwelling and conversion of the South and West Barns into a dwelling with small link extension; associated parking and landscaping. GBC approved 16/02/18 subject to conditions and s.106 agreement.

6. **Reference: 17/P/01557 and 17/P/01558** Location: Slade Farmhouse, Ockham Road North, Ockham, GU23 6PB. Proposal: Planning and Listed Building Consent for two storey side extension to the north side of the Grade II listed farmhouse. GBC approved 23/01/2018.

7. **Reference: 17/P/02299** Location: Rusper Cottage, Ockham Lane, Ockham, GU23 6NR. Proposal: To erect a new outbuilding located within close proximity to the existing dwelling. GBC refused application 03/01/2018. Applicant appealed GBC decision to the Secretary of State Ref: APP/Y3615/D/18/3193016.

8. **Reference: 17/P/02488** Location: The Tyrell Building, Long Reach, Ockham, GU23 6PG. Proposal: Erection of 25 new dwellings, redevelopment of existing dwelling, with vehicular access, together with internal access roads, parking and secure cycle storage, hard and soft landscaping and an equipped play space following demolition of existing buildings and the relocation of the "Tyrell shed" off site. OPC objected on grounds inter alia of number and density of dwellings in Green Belt. GBC decision awaited as at 11/03/2018

9. **Reference: 17/P/02620 and 17/P/02621** Location: Ockham Park, Ockham Road North, Ockham, GU23 6NQ. Proposal: Full application and Listed Building Consent for changes to fenestration to south-west elevation and internal alterations to the main house; new swimming pool in existing Rose Garden; conversion and extension to the existing outbuilding in service courtyard; new garden room, new paving area and enlargement of existing wall opening. GBC approved 6/03/18

10. **Reference: 18/P/00227** Location: Romelli. Ockham Road North, Ockham, GU23 6NL. Proposal: Following demolition of existing single storey rear extension and rear conservatory, two storey front extension, addition of chimney, part two storey/part single storey rear extension. No objection OPC. GBC decision awaited as at 11/03/18.

11. **Reference: 18/P/00194** Location: 5 Bridge End, Ockham Lane, Ockham, GU23 6NR. Proposal: Two storey side extension to include a rear dormer window. OPC comment: no objection. GBC decision awaited as at 11/03/18.

12. **Wilderness Cottage, Hatch Lane, Ockham, Surrey KT11 1NR** Concern raised regarding Large shed noticed in grounds. Agreed to look into as no planning permission granted or applied for exception for permitted development.

13. **Reference: 18/P/00279 and 18/P/00280** Location: Park Cottage, Ockham Road North, Ockham, GU23 6NQ. Proposal: Planning Application and Listed Building Consent for replacement of all existing windows with new double glazed windows with an oak frame painted white. OPC comments: No objection.

14. **Reference: 18/P/00357** Location: Land adjacent to Rose Cottage, Elm Corner, Ockham, GU23 6PX. Proposal: Conversion and extension of an outbuilding to form a single dwelling. OPC to consider planning application.

15. **Reference: 18/T/00053** Location: 1 Yew Tree Cottages, Hatch Lane, Ockham, GU23 6NU. Proposal: T1 Taxus Baccata – reduce crown by 1 – 1.5m and crown lift by additional 2m. OPC comments: No objection.

16. **Reference: 18/P/00426** Location: Nutberry Fruit Farm, Portsmouth Road, Ripley, GU23 9XX. Proposal: Dropped kerb and widening of existing access with replacement gate and fencing. OPC to consider planning application.

17. **Reference 18/P/00392** Location: Michaelmas, 2 Appstree Cottages, Ockham Lane, GU23 6NR. Proposal: Proposed rear infill extension. OPC to consider planning application.

- b.) Highways England - Notification of Preferred Route Announcement: M25 junction 10/A3 Wisley interchange improvement scheme** – Draft response to the consultation sent to Cllrs to comment. Awaiting a response from the Forestry Commission regarding concerns raised about the Ancient Woodland. Mrs Inge agreed to ask Surrey Wildlife Trust for a view on mitigation for wildlife. RHS Wisley invited local stakeholders to a meeting to discuss the proposals on 19<sup>th</sup> March 2018 at 5pm at RHS Wisley. Dr Travers agreed to attend. ALL  
EI  
CT
- 18/28 Threatening behaviour at Elm Corner**
- a.) Funding request for logs to prevent parking at Elm Corner – Cllr Iles, Cllr Cross and Mrs Inge met with Surrey Wildlife Trust to discuss the options and cost. Seeking a contribution from Local Residents and the Parish Council. Agreed to carry forward the request as an agenda item for the next meeting for potential shared funding between Surrey Wildlife Trust, apply for SCC Members Allocation, Parish Council and Local Residents. PC
- b.) Follow up actions from the Joint Action Group meeting on 21<sup>st</sup> February 2018 – Feedback circulated by Cllr Iles.
- 18/29 Review of flooding issues** – Miss Lofthouse agreed to ask for a volunteer from OHRA to co-ordinate the reporting of surface water problems to address drainage issues. JL
- 18/30 Financial Matters**
- a.) Cheques paid out/money received to bank account - Community account as at 30<sup>th</sup> January 2018 of £8,245, Business Premium account of £3,420. Cheque signed; £295 Ockham Parish Room for room hire, £96 SSALC Clerk Networking day, £855 for Stipend.
- b.) Review of broadband contract - Agreed to check the expiry date for the BT contract. PC
- c.) Review of Parish Burial ground fees – Noted the comparative costs to other Local Parishes. Agreed to carry forward the review as an agenda item for the next meeting. PC
- 18/31 Correspondence**
- a.) Consultation on the Borough’s Corporate Plan 1 March 2018 - 29<sup>th</sup> March 2018 – Link for the survey sent to Cllrs to complete. Miss Lofthouse agreed to circulate the link to OHRA. ALL  
JL
- 18/32 Any item for noting or inclusion on a future agenda** MA
- a.) General Data Protection Regulations - Review of registration requirements and fees from May 2018.
- b.) Highways update on damaged stiles – Cllr Iles informed that FP19 is on private land and not the responsibility of the Countryside Access Team. Cllr Iles agreed to follow up concerns about the response from the Countryside Access team to dismantle the damaged FP15 stile as used as primary access to the Airfield. JI
- c.) Request for funding towards the Local Plan Examination – Agreed to carry forward as an agenda item for the next meeting for consideration. PC
- d.) Street Party for the Royal Wedding – Noted OHRA were proposing an event at the Cricket club or to request a road closure for a street party. Preference expressed to request the cricket club.
- e.) Priorities for pothole repairs – Cllr Iles asked for feedback for SCC Cabinet that has taken the decision to invest £5m to repair busy roads affected by adverse winter weather. Identified priority for repairs to Ockham Lane and flooding at Old Lane.
- f.) Dr Travers sent apologies for the April meeting.
- 18/33 Date of next meetings** – Tuesday 10<sup>th</sup> April 2018 at 8pm

There being no further business the meeting ended at 21.15pm  
*Alyson Blackwell, Clerk to Ockham Parish Council*