

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 13th APRIL 2021
held remotely on Zoom due to Covid-19 restrictions
Commenced at 8pm**

<p>PRESENT: Dr Aish (Chair) Mrs Jamieson (Vice Chair) Miss Lofthouse Mr Waldman Mr Walton Mrs Walton</p>	<p>In attendance remotely: Mrs Blackwell (Parish Clerk) 2 Local Residents</p>
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The Meeting opened with a minute's Silence during the period of mourning with the sad news of the loss of a great man His Royal Highness The Prince Philip, Duke of Edinburgh.

21/181 Apologies for Absence

Apologies received from SCC Cllr Iles and GBC Cllr Cross.

21/182 Disclosure of Interest

No disclosures of interest.

21/183 Questions from Members of the Public

A Local Resident expressed concern that the Cllrs may not know what is going on with the Parish Rooms; 35 page business plan submitted with no reply, funds available from a benefactor for the building restoration, no plans or business plan drawn up for a hub with the cricket club. Previous attempt to build a larger venue was declined due to complaints from neighbours. Asked what will happen to the £750K funds from any sale. No need to sell the village asset as no meeting place. If known to Cllrs, the Resident asked why the Council is not trying to save a community asset.

Cllr Waldman empathised, as he did not know the answers as the Council had only received one statement from the Parish Room Trustees and this was shared at a Meeting last October. Cllr Garry Walton outlined the history of the building and support for it being preserved, although noted that the Trustees have the power to make the decision for the building and to keep everyone informed. The OHRA Secretary noted for the records that, if in future enquiries were made they are opposed to the Parish Rooms closing.

Following a lengthy discussion it was resolved that the Parish Council would ask the Parish Room Trustees to respond and acknowledge that the Council and Parishioners would like to be kept informed and they would like there to be a resolution to the issue. The Council feel in an uncomfortable position being asked questions and not in a position to respond. It was acknowledged that the Trustees of the Parish Rooms have the authority to make the decision.

MA

21/184 Approve Minutes of the Meeting on 13th April 2021

The Minutes of the Meeting on 13th April 2021 were approved and will be signed by the Chair.

MA

21/185 Matters Arising not on agenda:

20/155b.) OPC broken signpost – Fencing company plan to do a site visit and quote pending.

GW

20/167 Broadband fibre – Seeking further expressions of interest from Residents as

need more expressions of interest to progress further.

21/176b.) Increase in fly tipping – Dumping of fridges in Old Lane on private land. Informed by OHRA that a Resident has contacted the landowner and he has agreed to remove the fridges and the Resident agreed to remove the contaminated bags. Cllrs expressed concern about the environmental hazard if they are disposed of at Brick Kiln. OPC resolved to contact GBC and Elmbridge Council about the hazards from the fridges in the event they are moved to Brick Kiln. IJ

21/186 Planning Matters

a.) Planning Applications as 8.3.21: Updated report circulated to Cllrs:

1.) **Reference: 21/P/00590** Location: 3 The Gardens, Old Lane, Cobham, KT11 1NB
Proposal: Proposed single storey side extension with single storey rear extension. The owners are seeking a Lawful Development Certificate to determine if the proposed works would be considered permitted development. Applied for planning previously. The work proposed is a smaller project. The property has already been extended significantly. OPC agreed to express concern on why they are seeking a Lawful Development Certificate rather than a normal planning application. Concerned about creeping development. IJ

2.) **Reference: 21/W/00035** Location: Stumps Grove Farm, Whitehill Lane, Ockham, Woking, GU23 6PJ
Proposal: Prior notification under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for a proposed change of use from Agricultural Buildings to Dwellinghouse (Class C3) comprising 1 dwelling. OPC noted no right to comment on this application for change of use of an existing agricultural building.

3.) **Reference: EN/20/00332 Appeal Ref: APP/Y3615/C/3267984** Location: Land on the West side of Horsley Road, Ockham also known as Brick Kiln Farm and Brick Kiln Copse, Old Lane, Cobham, KT11 1NH. Enforcement Notice issued by GBC, which required the following steps to be taken: 1. Cease the residential use of the Land 2. Permanently remove from the Land the caravans, toilet block brought onto the land to facilitate the residential use. Appeal against this action started by owner of the land on 09/03/2021. OPC approved letter to the Inspectorate in support of the GBC enforcement regarding the caravans. IJ

b.) Taylor Wimpey – Former Wisley Airfield – Feedback Community Liaison Group
Last CLG meeting focus on cycle routes and Mr Colin Mckay, Technical Director shared some proposals. Still awaiting a response on traffic modelling.

OPC approved the draft letter to be sent to Residents to update on matters relating to Three Farm Meadows. Resolved to circulate via the OHRA email, to WAG and Cllrs agreed to hand deliver to households where they do not have access on line. ALL

c.) Lovelace Neighbourhood Plan Referendum – Noted Election arrangements 6th May 2021. Resolved to circulate leaflet to Residents.

21/187 Highways Update

a.) M25/J10 Engagement on enabling works at Nutberry Fruit Farm Site – Received an invite from Balfour Beatty, Highways Improvement to start engagement with OPC on the enabling works. Resolved to invite them to the OPC meeting on 8th June pending the decision from the SoS on 12th May 2021. Agreed to request a written update. IJ

b.) CFGA Vehicle Activated Signs – Awaiting a date from Bahram Assadi, SCC Highways to install the VAS signs. GW

21/188 Financial Matters

a.) Cheques paid out/money received to bank account balance - Budget and cashbook for year-end 2020-21 sent to Cllrs, included payment of £1,500 for burial plots in

March. Cllrs approved year-end budget as at 31st March 2021 – Balance of £17,309, subject to audit.

Updated budget and cashbook for 2021-22 circulated to Cllrs. Community Account as at 12.4.21 - £25,649. Approved payments: SALC/NALC subs 2021/22 - £134.65, Garden Maintenance - £110 for March 2021. Receipt: £7,584 for Parish Precept, £1,000 for Burial plots.

- b.) OPC insurance renewal 1.6.21 – Approved updated asset register for insurance renewal.
- c.) Review quotes for the OPC website – Agreed to defer to the next Meeting, awaiting third quote. SW
- d.) CFGA Bench at War Memorial – Resolved to get 3 quotes for a bench at the War Memorial, pending the decision about the future of Norbury Park as order pending and review at next meeting. GW

21/189 Correspondence

- a.) **Councillors Code of Conduct and Revised Register of Interest Form** – In progress, Cllrs to submit to forms to publish on the OPC website. JL/SW
- b.) **Notice of Elections for County Council and Police and Crime Commissioner Elections** – Noted 6th May 2021 includes Referendum for the Lovelace Neighbourhood Plan.

21/190 Review of remote meeting arrangements

Noted the guidance received on Local Authority Meetings and current position on Regulations for remote meetings beyond 7th May 2021. In light of the current situation and Roadmap resolved to hold remote Meetings on Zoom for the Annual and Parish Meeting on 11th May 2021 and Parish Meeting on 8th June 2021.

21/191 Any item for noting or inclusion on a future agenda

- a.) Cllr Cathryn Walton asked about the activities on the playing field at the Cricket Club over Easter and whether there is anything in the lease about capacity relating to noise, traffic and parking for events. Concerns about parking on the pavement and impact for disabled access. Cllr Jamieson disclosed a Trustee of the Playing Field and agreed to find out and report back. IJ
- b.) Cllr Jamieson informed of intention to contact Taylor Wimpey about the level of dust on windows and cars arising from the excavation works on the Airfield with a request to pay for cleaning of windows and cars.
- c.) Archaeology Dig on the Former Wisley Airfield – OHRA representative asked if any further information arising from archaeology dig on the airfield. The Chair agreed to ask at the next Community Liaison Group Meeting as waiting for the Archaeologists to inspect and further news. MA

21/192 Date of next remote meeting – Next meeting 11th May 2021. The Parish Meeting is at 7pm and Annual Meeting at 8pm on Zoom.

There being no further business the meeting ended at 9.30pm
Alyson Blackwell, Clerk to Ockham Parish Council