

**MINUTES OF OCKHAM PARISH COUNCIL MEETING  
TUESDAY 12<sup>th</sup> NOVEMBER 2019  
ALL SAINT'S CHURCH  
Commenced at 8.00pm**

<b>PRESENT:</b> Dr Travers (Chair) Dr Aish Miss Lofthouse Mrs Jamieson Mrs Walton Mr Walton	<b>In attendance:</b> Mrs Blackwell (Parish Clerk) 12 Members of the Public
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**19/119 Apologies for Absence**

Apologies from Mr Waldman, GBC Cllr Cross, SCC Cllr Iles.

**19/120 Disclosure of Interest**

No disclosures of interest.

**19/121 Questions from Members of the Public**

Members of the Public who attended the meeting asked questions about what is happening to the Parish Rooms. The Chair reported that OPC had advised the Trustees of the concerns raised at the last meeting and received an acknowledgement.

The Chair was asked if she has formally resigned as a Trustee of the Parish Rooms and this was confirmed. Members of the Public asked if there are plans to replace the Trustee. Response this is not within the remit of the Parish Council to address.

A Resident advised that the request for a fully costed plan for the Parish Rooms had been submitted to the Trustees of the Parish Rooms. Dr Aish responded in the capacity as a beneficiary, not as a Cllr as the Parish Rooms is not an asset of the Parish Council, to suggest that the business plan requires more detailed proposals and has offered to discuss further with Mr Tony Allen acting as lead for the business plan. Mr Allen advised there was a limited time to submit the business plan.

A Resident advised that there has been an offer of £80k to donate funds from an undisclosed Resident who is prepared to meet the Trustees.

Residents expressed concern as the Parish Rooms are seen as the only village asset in existence and as such feel the Trustees have a morale obligation to keep Residents informed. Resident expressed that the Parish Rooms had been gifted to the Community. Response the asset had been gifted to the Community with Trustees set up to manage the asset. As such the comments need to be directed to the Trustee. The Chair agreed to pass on the comments to the Trustees.

A Resident asked why the Trustees wish to sell the Parish Rooms and whether the funds had been spent on guidance from structural engineers. Response been no question that the Trustees have spent the money inappropriately and that the sale as with any business would apply where there is no funding. Questions were raised as to who would benefit from the sale of the Parish rooms. Response the money would be paid to the Trust to review the options on the use of the funds. Opinion raised as to whether the Parish rooms are fit for purpose in terms of size.

Residents asked whether it is unanimous that the Parish Council does not want to sell the Parish Rooms. Concluded the Parish Council are not able to facilitate a meeting with

the Trustees and agreed to pass on the comments from the meeting.

CT/PC

### **19/122 Approve Minutes of the Meeting on 8<sup>th</sup> October 2019**

The Minutes of the Meeting on 8<sup>th</sup> October 2019 were approved and signed by the Chair.

### **19/123 Matters Arising not on agenda:**

**19/62c.) Planning Applications Enforcement cases** – Resolved Mrs Jamieson and Cllr Cross attended a meeting with the Planning Enforcement Officers at GBC to discuss the outstanding cases. Progress report circulated to Cllrs.

**19/90 Concurrent Functions Project 2019-20 for Historic Signs** – Mr Walton shared the artwork from the designer for the Historic sign depicting the Church. Dr Aish agreed to pass the design by Reverend Gear for approval. PCC agreed to pay for a second sign to erect on Long Reach at the boundary of Ockham, subject to approval from Mr Assadi, SCC Highways. Mr Walton agreed to check the timeframe for the order and to advise on whether the order will be delivered within the financial year.

MA

GW/MA

GW

**19/112 b.) Poisonous Plants on the Airfield** – Resolved Tenant Farmer has sprayed the plants.

**19/112c.) Local Resident complaint about access in Elm Road due to works** – Dr Aish contacted SCC but no response.

**19/112e.) Stile in disrepair on FP in Old Lane** – Dr Aish contacted SCC, advised no funding. Resolved to keep item open.

**19/113 Defibrillator in Ockham** – Resolved, Black Swan do not have a defibrillator, but there is one at the Cricket Club.

**19/115d.) Delivery arrangements for the Tilford Bench** – Resolved, bench being delivered and stored until the path has been finished. Agreed to arrange a ceremony on completion.

**19/116 GBC letter re: Community Ideas for Section 106 Negotiations** – Noted

**19/117a.) Remembrance Service** – Resolved to propose to Reverend Gear that the Remembrance Service starts at 10am to allow additional time to arrive at the War Memorial.

MA

**19/117b.) Speaker for the Annual Meeting May 2020** – Resolved, speaker confirmed by the Guildford Environmental Forum on Climate Change.

### **19/124 Planning Matters**

**a.) Application for the Section 113 Appeal under the Aarhus convention** – High Court Appeal taken place 5-7<sup>th</sup> November 2019. Next step the Judge writes the report within 2-3 weeks and the direction is notified to GBC.

**b.) Current Planning Applications** - Planning Applications as at 07/11/19, noted report receive on updates:

1. **Reference: 19/P/01168 Location: The Barn, Millwater, Mill Lane, Ockham, Woking, GU23 6QT.** Proposal: The conversion of a barn to form a single four bedroom dwelling, existing 18<sup>th</sup> century oak framed barn was constructed in 1984 to replace an asbestos clad barn and proposed dwelling will maintain the existing footprint. Ockham Mill is a conservation area. OPC objected 24.07.19. GBC decision postponed, waiting for further update.

2. **Reference: EN/19/00279 Location: Barnsthorpe, Old Lane, Ockham** - Matter brought to attention of OPC by residents who report commercial fire burning activity in the area. Enforcement Officers spoken to land owner and containers on site expected to be moved.

3. **Reference 2019/2335 & 2019/2431 Elmbridge Location: Forge Cottage, Ockham Lane, Cobham KT11 1LU** Proposal: Prior Approval Schedule 2, Part 1, Class A: Single-storey rear extension following partial demolition of existing house & Pitched roof to replace flat roof of existing ground floor front projections. OPC no objection.

4. **Reference: EN/19/00368 - Alleged unauthorised works to a tree in a conservation area. Location: Appstree Farmhouse, Appstree Farm, Ockham Lane, Ockham, Woking, GU23 6NP** Status as at 07/11/19. Enforcement team investigating.

**5. Reference: 19/P/01541 Resubmission of 19/P/00634. Location: Land rear of Chicane and Quintons, Ockham Road North, East Horsley, KT24 6PU.** Proposal: Outline application for the demolition of two dwellings and alteration to access to allow for outline consent with all matters reserved (except for means of access from Ockham Road North not to include internal roads) for up to 110 dwellings and up to 99sqm of office floor space (Use Class B1a), open space, sustainable urban drainage system and associated landscaping, infrastructure and earthwork's at Lollesworth Fields, Ockham Road North, East Horsley. OPC objected 13.9.19 including additional point re potential Oak Processionary Moth. Approved at Planning Committee 06/11/19.

**6. Reference: 19/T/00242 Location: Ockham Cottage, School Lane, Ockham, Woking, GU23 6PA** Proposal: T1 - norway maple - reduce height by 2.5m, and laterals by 1 - 1.5m, lift crown over drive to 4m, leaving a height of 10 metres and spread of 4 metres. T2 - purple maple - reduce overall size of crown by 1.5m, lift crown over drive to 4m, leaving a height of 8 metres and spread of 2.5 metres. T3 - willow - fell. T4 - oak - thin crown by approximately 20%, T5 - oak - thin crown by approximately 20%. Within Ockham Conservation area. OPC comments – Agreed trees thinned to improve shape and reduce shading whilst maintaining green coverage.

7. New Planning Applications received since the report of the 7/11/19 for consideration for the Drift.

**c.) Lovelace Neighbourhood Plan (NP) – Consultation in progress from 4<sup>th</sup> November 2019 –16<sup>th</sup> December 2019. Link to GBC website circulated to Cllrs.**

### **19/125 Highways Update**

- a.) M25 Junction 10 Project – Mrs Jamieson attended the preliminary meeting on 12<sup>th</sup> November arranged by the Planning Inspector to discuss arrangements for the Examination Procedure. Resolved to submit the response to the Planning Inspector by 26<sup>th</sup> November 2019 and to apply for permission to speak at the hearing. Cllrs asked to review the statements on the Planning Inspectors website and to send comments to Mrs Jamieson to submit before the deadline.

ALL/IJ

### **19/126 Ockham Village Green**

Mrs Emily and Mr Doug Inge attended to give a presentation on the project proposal to restore Ockham Village Green owned by the Parish Council:

- a.) Proposal to re-generate the area as an asset for the Community for nature and bio-diversity to visit.
- b.) Presentation outlined the plan, proposals, aims and process involved; Mr and Mrs Inge agreed to send the presentation to the Cllrs to consider as part of due diligence.
- c.) Plan to turn the space into a coppice by cutting some of invasive Scott Pine trees to increase light to promote wildlife and bio-diversity.
- d.) Longer term plan for wood products.
- e.) Opportunity for volunteers to be involved. Parish Council has sought advice on the use of power tools by Mr Inge. Resolved to discuss outside of the meeting on receipt of the plan and guidance on prior experience. Mr Inge has approached Surrey coppice group about possible training and advice.
- f.) Approved permission for Mrs Inge to contact the Forestry Commission to enquire about Licences and to report back.
- g.) Advice previously sought from Surrey Wildlife Trust on re-generation ideas for the area by Mrs Inge as a former Parish Councillor. Mr Inge agreed to follow up on the suggestion to contact the SCC Horticultural division re any advice.
- h.) Further work to take place as part of the project plan to identify potential funding sources and other partners who may be interested in being involved.

EI/DI/IJ/JL

ALL

EI

DI

Mr and Mrs Inge were thanked for the informative presentation.

#### **19/127 Financial Matters**

- a.) Cheques paid out/money received to bank account balance – Business Current Account as at 30<sup>th</sup> October 2019 £13,457 and Business Savings Account £3,432. Agreed to close the business savings account and to transfer the balance to the current account. Cheque signed for: G.B Walker for Garden Maintenance October 2019 - £110.
- b.) Signature for payment of cheque for £3,000 from OPC towards the Judicial Review costs – Dr Aish agreed to clarify the arrangements for the invoice with the Solicitors and approval given to authorise the cheque signatures pending receipt of the advice. MA
- c.) Receipt of payment of £2,000 from West Horsley Parish Council (WHPC) towards the Judicial Review costs – Receipt acknowledge and thanks have been extended to the Chair and Cllrs of WHPC for their support.
- d.) Budget setting for 2020-2021 – Draft budget shared to reflect priorities agreed at the last meeting. Approved in principle, subject to GBC approval for the CFGA 2020-21 grant for 2 Vehicle Activated signs (VAS). Resolved if the grant is not supported to spread the cost of the 2 VAS signs over 2 years. To meet the project costs to improve traffic calming measures, the Cllrs approved an increase in the precept for 2020-21 of 18% (£2,268) on the current precept of £12,600.

#### **19/128 Correspondence**

- a.) SCC Community Vision for Surrey for 2030 – Link circulated to Cllrs to review and submit on line comments by 24<sup>th</sup> November 2019. ALL
- b.) GBC report of the Parish Remuneration Panel appointed to review allowances paid to members of parish councils within Borough of Guildford- November 2019. Noted report and recommendation to offer travelling expenses incurred in course of duties and proposed rates where requested.
- c.) SCC pre-election guidance – Noted, circulated to Cllrs.
- d.) Notification received 6<sup>th</sup> November 2019 from Mariana Beadsworth, GBC Conservation Planning Services – Informed Ockham Parish Rooms assessed and considered as building of local importance and significance now added to the Borough's Local List. Query raised about the process for the submission. Mr Walton confirmed he had submitted the application.

#### **19/129 Any item for noting or inclusion on a future agenda**

- a.) Change of polling station for the Elections - concern raised about difficulty with access due to the change of venue for Residents with the polling station for the Election at RHS Sports Pavilion in Wisley. Agreed to ask OHRA to review arrangements for possible volunteers to ferry Residents without transport who have difficulty accessing the new polling station. JL

**19/130 Date of next meeting** – 10<sup>th</sup> December 2019 at All Saint's Church at 8pm.

There being no further business the meeting ended at 9.58pm  
*Alyson Blackwell, Clerk to Ockham Parish Council*