

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 12th FEBRUARY 2019
THE PARISH ROOMS
Commenced at 8.00pm**

<p>PRESENT: Dr Travers (Chair) Mr Bevan Dr Aish Miss Lofthouse Mrs Walton Mr Waldman</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) David Scotland (part meeting) Christine Townsend (part meeting) 2 Local Residents</p>
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19/15 Apologies for Absence

Apologies from GBC Cllr Cross and SCC Cllr Iles.

19/16 Disclosure of interest.

There were no disclosures of interest.

19/17 Follow up report on litter problems

David Scotland and Christine Townsend presented a report on behalf of OHRA on the key areas they are seeking support from OPC to address litter problems. The follow actions were agreed:

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| 1. OPC agreed to write to GBC to request to close Old Lane from the A3 to the Black Swan twice a year for GBC to conduct a litter. | PC |
| 2. Dr Aish and Mr Walton agreed to talk to Bahram Assadi at SCC Highways about the request to put up litter signs. Agreed OHRA to write to Cllr Iles to request funding for the signs. | MA/GW |
| 3. Miss Lofthouse agreed to write to Surrey Wildlife Trust to request bins and signage about litter in the Ockham common car parks. Agreed to request the car park is closed at night. | JL |
| 4. Parish Clerk to explore the request on what it entails to be a Litter Authority and to report back. | PC |
| 5. OHRA agreed to write to Highways England to erect litter signs adjacent to the layby using different languages, agreed to reference OPC in the letter. Draft letter to be approved by OPC. | CT |

Thanks were given to David Scotland and Christine Townsend for all the work in addressing the litter problem and presenting the list of priorities.

19/18 Questions from Members of the Public

Mr Walton was appreciative of the information received on the history of the Parish Rooms to update the Facebook page on historic Ockham. Noted reference from Lady Byron to support soldiers. Mr Walton agreed to send details to Mr Bevan on ideas for the Parish Room Committee to consider. GW

19/19 Approve Minutes of 15th January 2019

The Minutes of the meeting on 15th January 2019 were approved and signed by the Chair.

19/20 Matters Arising not on agenda:

18/24 Register of Interest Form – Close item. Mr Waldman to complete the form. SW

19/04 Follow up actions Sergeant Turner, Specialist Neighbourhood Team – Cllr Iles has contacted Inspector Hills for an update on actions from the last meeting and feedback from the Joint Action Group, update pending. JI

18/29 Flooding issues – Carry forward. Cllr Iles following up with Ian Fowler to get a JI

date as the 1st March 2019 is no longer viable for the works at Upton Bends to address the flooding issues, on going safety concern due to the number of incidents.

18/102 Review of Burial Fees -To carry forward. Mr Bevan in discussion with Revd Hugh Gear on arrangements. PB

18/131 Invited speakers for the AGM – To carry forward item for Cllrs to come back with ideas on speakers for the AGM on 14th May 2019. ALL

19/12a. GBC Wisley Garden Village bid – Cllr Kemp and Cllr Iles met with Ockham Parish Council on 11th February 2019 to discuss the letter issued by Cllr Hodge. Dr Aish reported on the meeting. Cllr Kemp agreed to look into the matters raised and report back by 15th February 2019. OPC agreed to write to Cllr Kemp with the 5 action points and to ask for the letter from Cllr Hodge to GBC to be retracted with an explanation. CT/PC

19/21 Planning matters:

a.) Planning Application as at 9/02/19, noted report received on updates: JI

1. **GBC Draft Local Plan** - Planning Inspector's final report awaited.

2. **GBC application for site to be a 'Garden Village'** – OPC objected.

3. **Reference: 18/P/01267 Location: Ash Tree Stables, Ockham Road North, Ockham**

Proposal: Erection of 6 loose box stables and creation of new access on to Ockham Road North
OPC objected on previously expressed grounds. GBC decision awaited 9/02/19.

4. **Reference: 18/P/01849 Location: Forest View, Long Reach, Ockham, GU23 6PG** Proposal: Change of use from Office (B1) to Residential (C3). OPC objected on grounds of Green Belt and loss of an employment site. GBC decision awaited as at 9/02/2019.

5. **Reference: 18/P/02278 Location: Bridgefoot Farm, Portsmouth Road, Ripley, GU23 6BA**
Proposal: Listed Building Consent for replacement windows and doors to the dwelling. Opening up of a window below the sill only to create a new door opening. Existing glazed link roof to be replaced with clay tiled roof with rooflights. No OPC objection. Application withdrawn 23/01/19

6. **Reference: 18/P/02360 Location: Park Cottage, Ockham Road North, Ockham GU23 6NQ**
Proposal: Listed Building Consent for repair works to all existing windows to conserve historic materials and prevent water ingress to building. GBC refused application 31/01/19.

7. **Reference: 18/P/02374 Location: Tankards, Ockham Road North, Ockham GU23 6NQ**
Proposal: Erection of a part single storey, part two storey extension, linked outbuilding with basement following demolition of existing outbuilding and alterations to the existing dwelling. OPC expressed some concerns over the cumulative scale, bulk and mass of the various extensions within the Green Belt and in the non-designated heritage asset of Ockham Park within which Tankards is situated but raised no formal objection. GBC decision awaited as at 9/01/2019

8. **Reference: 18/P/02385 Location: Orchard Cottage, Elm Corner, Ockham, GU23 6PX**
Proposal: Certificate of lawfulness for a proposed development to establish whether a single storey outbuilding to be used as a gym/games room/study/store room would be lawful. GBC refused application 6/02/19.

9. **Reference: 18/P/01192 Location: Ripley Village Hall, High Street, Ripley**

Proposal: Construction of a replacement village hall and ancillary building including construction of two one bedroom flats, demolition of existing village hall

OPC comments: this site does not lie within Ockham Parish and GBC has not sought OPC's views but Ripley PC has informed OPC of the proposal and willingness to receive comments. OPC has no objection to the application. GBC decision awaited 9/02/19.

10. **Enforcement:** OPC has queried with GBC Enforcement whether the placing of a large "chalet" on land at Rydings Farm, Long Reach, Ockham, GU23 6PF requires planning or other consent. GBC report awaited 9/02/19

11. **Reference: 18/P/02403 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS** Proposal: Variation of conditions (wall and roofing colour and finish), no 3 (external fittings) and no 4 (wall and roofing materials) of application no 16/P/00976, approved on

30/09/2016 to amend the condition wordings allowing discharge after the building works are started. OPC no objections. GBC report awaited 9/02/19.

12. Operators Licence application by J Bath Surfacing Limited to operate 5 vehicles at Newmarsh Farm, Horsley Road, Cobham, KT11 3JX.

OPC comments: the site is just outside Ockham Parish. Operations at the site appear to have spread significantly over the years and to have become something of an eyesore. East Horsley PC have previously expressed concerns about the site. The current proposal needs to be considered in the context of e.g. additional environmental impact, suitability of access to the public highway, and more vehicles on site. Surrey CC decision awaited 09/02/2019

13. Reference: 19/P/00086 Location: Romelli, Ockham Road North, Ockham, GU23 6NL

Proposal: Creation of a dropped kerb to allow better access to dwelling. OPC comments: concerns re both existing and proposed access ways which are near a partially blind corner on Ockham Road North but no objection provided GBC and Highways Authority agree safety aspects. GBC decision awaited 09/02/2019.

14. Reference: 19/P/00091 Location: Blackmore Farm, Ockham Lane, Cobham, KT11 1LZ

Proposal: Certificate of Lawfulness for existing use to establish whether the use of the building as stables were substantially completed more than four years before the date of this application and land for grazing and exercising of horses began more than 10 years before the date of this application. OPC comments: OPC has no record of historical use but based on submitted evidence has no objection. GBC decision awaited 09/02/2019.

15. Reference: 18/P/02402 Location: Hunters End, School Lane, Ockham, GU23 6PA

Proposal: Erection of a two storey side extension, single storey flat roof rear extension and changes to fenestration following partial demolition of existing garage.

OPC comments: Site within the Green Belt, Ockham Conservation Area, within 400m to 5km of the Thames Basin Heaths SPA. Current house 3 bedroom dwelling built late 1960s/early 1970s. An application to extend (along similar lines to the current application) was granted in 2003 but was not implemented and has now expired. Current proposal provide a new kitchen, dining room and utility room on the ground floor and 2 additional bedrooms and a bathroom upstairs, much within the existing footprint. Design and appearance in keeping with original building. Pre-application advice was sought of GBC and generally favourable apart from concern over a loss of privacy to Westwood House resulting from a proposed first floor balcony (now omitted). The building has not previously been extended and the current proposal of 322 sqm would amount to an increase of 32% over the original floor area. OPC no objection.

b.) Guildford Local Plan update – Resumed Hearing in progress on 12th and 13th February 2019 by the Inspector to review household projections. QC presented on behalf of OPC and Wisley Action group. Summing up on 13th February 2019 on housing numbers and next steps.

19/22 Lovelace Neighbourhood Plan (LNP)

Dr Aish updated on progress. Agreed draft letter with LNP group to send to QC Harwood for advice on the strategic site, regulation assessments and timing. Dr Aish agreed to follow up with the QC to agree a time to feedback via a call to the LNP group. OPC agreed to fund £500 towards the cost for the advice. Work continues by the LNP group in dealing with responses to the Section 14 consultation and re-drafting of the plan.

MA

19/23 Highways

a.) Footpath update on clearing – Dr Aish reported footpath 13A has now been cleared. Asked for the footpath signs knocked down on Wisley Airfield to be re-instated. Colin Rayner advised it is the responsibility of the Landlord and agreed to raise it with them. Dr Aish awaiting feedback from Highways on the request to clear the pavements near the cricket ground and along Alms Heath. New issue

MA

raised about the signage on Ockham Road North not legible. Footpath on Old Lane needs clearing, Dr Travers agreed to arrange for someone to look at the access.

CT

- b.) Pidgeonhouse Bridge** – Response received to the letter sent to SCC Highways, circulated to Councillors and Ripley Parish Council. To review follow up actions at a future meeting.

PC

19/24 Financial Matters

- a.) Cheques paid out/money received to bank account - Community Account as at 30th January 2019 £8,059, Business Premium Account of £3,427. Cheques signed for SSALC VAT training £78 and Election briefing £48, G. Nye £390 for tree works by the Memorial and £65 re-imburement for fees to join EGRA. Receipt of £12 for Ockham maps.

19/25 Correspondence

- a.) Received notification from GBC on 29th January 2019 on advice from the Licencing unit on designated consent for street trading. Notified OHRA of the advice.

19/26 Any item for noting or inclusion on a future agenda

- a.) Notification received under Section 31(6) Highways Act – Highways declaration for Wisley Airfield, relevant notices available on the SCC website - Noted
b.) Apologies received from Dr Aish for the March meeting.

19/27 Date of next meeting – Tuesday 12th March 2019 at 8pm at the Parish Rooms.

There being no further business the meeting ended at 9.55pm
Alyson Blackwell, Clerk to Ockham Parish Council