

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 11th SEPTEMBER 2018
THE PARISH ROOMS
Commenced at 8pm**

<p>PRESENT: Dr Travers (Chair) Dr Aish (part meeting) Mrs Inge Miss Lofthouse</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) SCC Cllr Iles (part meeting) Mr Waldman</p>
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18/82 Apologies for Absence

Apologies from Mr Bevan, Mrs Porter and GBC Cllr Cross.

18/83 Disclosure of interest.

There were no disclosures of interest.

18/84 Questions from Members of the Public

No members of the Public present.

18/85 Approve Minutes of 10th July 2018

The minutes of the meeting on 10th July 2018 were approved and signed by the Chair.

18/86 Matters Arising not on agenda:

18/29 Review of flooding issues – Cllr Iles gave a progress update, organised a meeting with Ian Fowler Flood Resilience Manager. Mr Bevan provided maps for the drainage issues, looked at incidents since 2013. Problem with drainage at Upton bends needs to be investigated.

Jl/PB

18/65 General Data Protection Regulations (GDPR) – Agreed to close item as arrangements in hand.

18/68b.) Meeting with Elm Corner Residents - Agreed to close item as no longer required.

18/75e.) GBC Invite to Planning Enforcement Forum 15th October 2018 – Miss Lofthouse can no longer attend and agreed to ask Mr Bevan whether he is available to attend.

JL

18/76c.) Footpaths – Agreed to carry forward update to next meeting from Dr Aish on missing directions sign at Three Farm Meadows and access to FP15 overgrown due to crops. Request to clear overgrown vegetation on FP13A and to clear overgrown vegetation on the footpath in Ockham Lane along the length of the cricket ground.

MA

18/78b.) Payment for QC for the Examination of Guildford Borough Council Local Plan – Agreed to close item as payment made to QC. Agreed no further action to follow up on why OPC were not awarded the costs from the Inspector's recommendation as advised Applicants are entitled to make an Appeal.

18/80 Plaque for tree planted for Robin Brind – Closed item as plaque ordered.

18/87 Planning matters:

a.) Planning Application as at 7/9/18, noted report received on updates:

1. **GBC Draft Local Plan** - GBC submitted new Local Plan to Planning Inspectorate 13 December 2017. Examination in Public from 5 June 2018 and ended 5 July 2018. Planning Inspector issued some comments, final report awaited.

2. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure.
Appeal dismissed 26/10/2016. Awaiting enforcement action. Applicant/defendant entered a

guilty plea at Guildford Magistrate Court on 29th August 2018, decision pending at Crown Court in late September.

3. Reference: 18/P/00357 Location: Land adjacent to Rose Cottage, Elm Corner, Ockham, GU23 6PX Proposal: Conversion and extension of an outbuilding to form a single dwelling.

OPC comments: objected. GBC refused application 19/7/18 as site within 400m of Thames Basin Heaths SPA.

4. Reference: Elmbridge Borough Council 2018/0892 Location: Land Northwest of Black Swan, Old Lane, Cobham, Surrey KT11 1NG. Proposal: Change of use of land from agricultural to use for dog day care and alteration to fenestration. OPC comments: not within Ockham Parish boundary but objected on several grounds. Elmbridge Borough Council refused application 20/6/18 as inappropriate development in the Green belt.

5. Location: Brick Kiln Copse, Old Lane, Cobham, KT11 1NL. Land being used/to be used for importation, deposit, storage, processing and composting of waste materials, excavated waste. Retrospective planning application submitted to SCC/GBC. OPC submitted an objection letter to SCC and GBC. GBC raised no objection, SCC decision awaited. OPC written to Environment Agency objecting to the application (re: EPR/FB3807UK/A001) for an Environment Permit.

6. Reference: 18/P/01057 Location: Oakmead Farm, Ockham Lane, Cobham, KT11 1LY Proposal: Proposed shed to provide storage of motor vehicles and workshop together with access road. OPC objected on grounds of green belt and size/bulk. GBC decision awaited 7.9.18.

7. Reference: 18/T/00151 Location: The Old School House, School Lane, Ockham, GU23 6PA Proposal: G1- Holm Oak to thin crowns by 20% and raise crowns over driveway to 5m, T1- Horse chestnut to raise crown to 5m and remove one rubbing limb on Holm Oak adjacent, T2- Oak tree to raise crown over garden to 6m, T3/T4- Oak tree and Yew tree to cut back from buildings giving up to 2m clearance, T5- Eucalyptus tree in hedge line to remove. GBC approved application.

8. Reference: 18/P/01267 Location: Ash Tree Stables, Ockham Road North, Ockham Proposal: Erection of 6 loose box stables and creation of new access on to Ockham Road North OPC objected on previously expressed grounds. GBC decision awaited 7.9.18.

9. Reference: 18/P/01305 Location: Romelli, Ockham Road North, Ockham, GU23 6NL Proposal: Erection of a new front porch and two storey rear extension following the demolition of existing rear extension. Previous application ref: 18/P/00227. GBC approved the new application 06/09/2018.

10. Reference: 18/P/01367 Location: Curleys Cottage, School Lane, Ockham, GU23 6PA Proposal: proposed single storey rear extension and single storey front porch following demolition of existing rear conservatory, rear extension and timber outbuilding.

OPC has raised no objection. GBC approved the application 22/08/2018

11. Reference: 18/P/01390 and 18/P/01391 Location: Ockham Park, Ockham Road North, Ockham, GU23 6NQ Proposal: Conservatory extension to south eastern elevation (full and listed building consent) OPC has raised no objection. GBC decision awaited as at 07/09/2018.

12. Reference: 18/P/01526 Location: Rusper Cottage, Ockham Lane, Ockham, GU23 6NR Proposal: Erection of a first floor rear extension and two replacement roof lights following demolition of existing rear dormer. OPC comments: this application follows an application for the erection of an outbuilding in the garden of Rusper Cottage, which was rejected by GBC and appealed but subsequently withdrawn. The site plans attached to the application were inaccurate as they included a significant area of land actually forming part of Bridge End Cottage and Walnut Tree Cottage, OPC written to GBC of the error in the site plan. Subject to that, OPC has no objection to the proposed extension per se provided it does not exceed the usual 50% guideline. The site plans have been amended. Confirmation from GBC awaited. GBC decision awaited as at 07/09/2018.

13. Reference: 18/P/01636 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS Proposal: Variation of condition 2 (drawings) of application no 17/P/02446, approved

on 23/01/2018 to change the cladding infill between the existing building and proposed new glasshouse. OPC comments: no objection. GBC decision awaited as at 07/09/18

14. Reference: 18/P/01665 Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6QS Proposal: Variation of condition 2 of planning application 17/P/02452 approved 24/01/2018 to allow changes to the detailed design of the proposal. OPC No objection. GBC decision awaited as at 07/09/18

15. Reference: 18/P/01641 Location: Ockham Cottage, School Lane, Ockham, GU23 6PA Proposal: Erection of a two storey rear extension with changes to fenestration. Noted the footprint and general appearance of this application replicates that of lapsed application ref: 98/P/01079. OPC no objections. GBC decision awaited as at 07/09/18

16. Reference: 18/P/01669 Location: Thrashers, Old Lane, Cobham, KT11 1NA Proposal: Proposed two storey dwelling following demolition of existing dwelling and associated works. OPC reviewing application.

17. Reference: 18/P/00194 Location: 5 Bridge End, Ockham Lane, Ockham, GU23 6NR Proposal: Two storey side extension to include a rear dormer window. OPC comments: No objection by OPC assuming usual 50% guideline not breached. GBC refused the application 05/04/18 on ground that proposed dormer by virtue of excessive size, bulk and design failed to preserve or enhance the character or appearance of the Ockham Conservation Area. Applicant appealed GBC's decision. Applicant successfully appealed GBC's decision.

18. Goods Vehicle Operators Licence Application: Rydings Farm. The application is with SCC for decision. SCC decision not known. Agreed to close OPC file.

b.) Guildford Local Plan - Consultation next steps- Notified of consultation on the modification to the Local Plan. Agreed to notify OHRA Residents and Cllrs to review the modifications.

All

c.) Lovelace Neighbourhood Plan (NP) 2018 – 2033 – Agreed to inform OHRA Residents on the consultation arrangements and to provide the link to the survey via the OHRA email distribution. Dr Aish and Dr Travers agreed to review the letter to go out via email to Residents and to include details of the open day. Angie Bailey has volunteered to drop off the Neighbourhood Plan survey and to collect the completed survey to Residents who do not have access or use the email distribution. Parish Clerk agreed to collect the survey envelopes required for hand delivery from Ripley Parish Council for Miss Lofthouse to take to the OHRA meeting for distribution.

MA/CT

PC/JL

18/88 Highways

a.) Horse stile at Elm Corner - Complaints received from Local Residents as the horse stile has been installed at Three Farm Meadows in the wrong place and is blocking access. Parish Council contacted Julian Seymour who advised that the stile is to be repaired as damaged and re-installed at Elm Corner. Cllrs Iles agreed to advise Mike Murray on the requirements regarding the installation of the stile.

Jl

b.) Pidgeonhouse Bridge to review request – Received request from Ripley Parish Council following complaints from Local Residents about lack of progress to reinstate Pigeon House Bridge and the legal mechanism under Section 56 regarding compliance. Cllr Iles updated on the cost of repair estimated at £400k and that SCC do not have sufficient funding available to prioritise the repair. Parish Council agreed to review the options and respond to Ripley Parish Council. Cllr Iles agreed to ask the Rights of Way team about what it would involve to divert the Right of Way with regard to a temporary diversion, or an alternative route, or a diversion on a long-term basis with the Golf Club.

Jl

18/89 Brick Kiln Copse – Complaints of Fires

Cllr Iles agreed to send details of the multi-agency meeting about the complaints.

Jl

Environment Agency has limited actions and fines to impose. Putting in application to remediate actions to share information to consider the Environmental permit, planning application and HGV movement. Environment Agency offered to meet with 1/2 people regarding complaints. Parish Council has received a catalogue of events and complaints for many years. Cllr Iles agreed to follow up on the request for a larger sign to advise on weight restrictions for HGV Lorries before they turn down Old Lane. JI

18/90 Ockham Village Green

Mrs Inge updated on the meeting with Zoe Channon from Surrey Wildlife Trust to look at options for Ockham Village Green. Suggestions included sweet chestnut suitable for coppice; to engage the community to create a nature trail, install bat and bird boxes, clearing of scots pine to raise funds towards the project. Mrs Inge agreed to contact local sawmills to explore any interest in the wood supply. EI

18/91 Financial Matters

- a.) Cheques paid out/money received to bank account - Community Account as at 30th August 2018 of £7,515, Business Premium Account of £3,424. Cheques signed GB Walker garden maintenance £530, Affinity water bill £257. Received payment of £750 for Burial plot 63. Parish Clerk asked to check with Affinity to ensure the water metre is not leaking. PC
- b.) Concurrent Functions Grant Aid for 2019-20 – Submitted two applications to GBC for funding for historic Ockham signs for the Church and Ockham Green and a bench in the burial ground.
- c.) SCC Members Community Allocation and Highways Funding – Cllrs Iles advised deadline for submitting projects is 31st October 2018. SCC Members Allowance is 5K and 7.5K for Highways across 5 Parishes. Discussed option to install logs around Elm Corner for security, quote received cost around £4K. Cllr Iles agreed to follow up with SCC Highways on the possibility of matched funding using funds from the SCC Members allowance and funding from Highways. Balance of matched funding of £2k would be required from contributions from Surrey Wildlife Trust, the Parish Council and Local Residents. Second option discussed to apply for funding from the SCC Members allocation for the Ockham Village Green restoration project. Agreed to include as an agenda item for the next meeting. JI
PC

18/92 Correspondence

- a.) Advanced notice of cycle event 7th October 2018 – Parish Clerk agreed to circulate the notification of the route. PC

18/93 Any item for noting or inclusion on a future agenda

- a.) To include litter problem in Ockham on the next agenda. Invited David Scotland and Christine Townsend to the October meeting to present a paper on the issues. Feedback received that Surrey Wildlife Trust do not undertake a litter pick by the A3 due to safety hazard. Parish Clerk to forward the response to Cllr Cross. Concern raised about the layby used as a toilet by the roadside and there are no bins by the layby. Agreed to email complaint to Cllr Iles to follow up on who to contact at Highways England. PC
- b.) Cllr Iles reported highway works on Guilehill Lane in Ockham on the schedule to be done before the end of the financial year.

18/94 Date of next meeting – Tuesday 9th October 2018 at 8pm at the Parish Rooms. There being no further business the meeting ended at 9.20pm.

Alyson Blackwell, Clerk to Ockham Parish Council