

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 11th JUNE 2019
THE PARISH ROOMS
Commenced at 8.03pm**

<p>PRESENT: Dr Travers (Chair) Dr Aish (Vice Chair) Miss Lofthouse Mrs Jamieson Mr Waldman Mr Walton</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) GBC Cllr Cross (part meeting) Mrs Cross (part meeting) SCC Cllr Iles (part meeting)</p>
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19/71 Apologies for Absence

Apologies from Mrs Walton

19/72 Disclosure of Interest

There were no disclosures of interest.

19/73 Questions from Members of the Public

Mrs Cross from Lovelace NP Group attended to give an update and distributed hard copies of the final draft of the Lovelace Neighbourhood Plan (NP). Working group now disbanded. Independent consultants reviewed plan, received informal Habitats Regulation Assessment from GBC. Complied with Regulation 14, reviewed and responded to comments received. Next stage for Ockham and Ripley Parish Council to approve the submission to GBC for examination. The Examiner will review the plan and feedback to GBC to decide on any amendments. Final stage is the vote on NP plan for Lovelace Residents. Question raised should the outcome of Three Farm Meadows change as a consequence of the Judicial Review Section 113 can the plan be amended. Uncertainly also about the Burnt Common slip roads not yet approved by Highways England. Cllr Cross advised scope to change the plan within the first 5 years. A vote of thanks was given to Mrs Cross for all the work on the NP plan. Resolved the Councillors to review the document to feedback to Annie with comments and a final decision.

ALL

19/74 Approve Minutes of the Annual Meeting on 14th May 2019 and the Extraordinary Meeting on 23rd May 2019.

The Minutes of the Meeting on 14th May 2019 and 23rd May 2019 were approved and signed by the Vice Chair. The Chair and Vice Chair ratified their support for the resolution approved at the Extraordinary Meeting on 23rd May 2019.

19/75 Matters Arising not on agenda:

19/60 Questions from members of the Public – Noted following questions raised about the Parish Rooms at the last meeting, a note has been issued by the Trustees of the 3 Trusts and circulated via OHRA to Residents. Public Meeting arranged for 12th June 2019.

19/62c.) Planning Applications – Thanks were given to Mrs Jamieson for taking on Lead Cllr for Planning. Mrs Jamieson agreed to follow up on the planning applications in West Horsley for Manor Farm and East Horsley for Lollesworth fields and to contact Elmbridge Borough Council to request notification of any developments on the boundary with Ockham. Cllr Cross agreed to follow up on the enforcement cases still outstanding.

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19/65 Review of priorities for the SCC Community Allowance of £5K across Neighbouring Parishes to be received by 31st October 2019. Resolved to carry forward to the next meeting. Parish Clerk agreed to ask Cllr Iles whether OPC

could apply for funding toward the Memorial bench.

PC/JI

19/65c.) Joint Action Group update to address motorbike activity at TFM. Noted

measures have improved the situation. Cllr Iles reminded of need to continue to report any concerns to the Police contact centre.

19/65d.) Additional hours for the Parish Clerk – Thanks were given to the Clerk for the additional hours required during the last quarter. Cllrs approved the additional hours and noted it will exceed the budget provisions.

a.) Acceptance of Office of Chair - Resolved acceptance of Office received from Dr Travers.

19/76 Planning Matters

a.) Update on the application for the Section 113 Appeal under the Aarhus convention – Cllrs received the OPC submission, applied for the Protective cost order. Reported WIPL have asked to be part of the Judicial Review Section 113, decision awaited.

b.) To receive the response to the FOI request from GBC on disclosure of correspondence between GBC and AECOM from 1.1.19 to 29.4.19 – Received and noted.

c.) Current Planning Applications - Planning Applications as at 09/06/19, noted report receive on updates:

1. WIPL applied for “**registration of a person in adverse possession B149**” in respect of land at the former Stratford Farm (SF) on TFM. OPC submitted evidence to Land Registry to suggest SF did not fall within the area that WIPL purchased. Received a response from Land Registry (LR) not able to defer completion of the application on the basis of the information provided, waiting for further advice from LR. Resolved to follow up on decision with Land Registry.

2. Noted letter of 02/05/2019 from **Highways England** advising that ‘**Intrusive Surveys**’ are being carried out for 6/8 months. Anticipated traffic around Wisley Lane and Muddy Lane – 270 lorries a week and 50 at night

3. **Location: Brick Kiln Copse, Old Lane, Cobham, KT11 1NL**. Resolved to carry forward the update to the next meeting.

4. OPC has queried with **GBC Enforcement** whether the placing of a large “chalet” on land at Rydings Farm, Long Reach, Ockham, GU23 6PF requires planning or other consent. GBC report awaited.

5. **Operators Licence** application by J Bath Surfacing Limited to operate 5 vehicles at Newmarsh Farm, Horsley Road, Cobham, KT11 3JX. OPC comments: the site is just outside Ockham Parish. Surrey CC decision awaited.

6. **Reference: 19/P/00238 Location: Bridgefoot Farm, Portsmouth Road, Ripley, GU23 6BA**
Proposal: Listed Building Consent for replacement windows and doors to the dwelling. Opening up of a window – below the cill only – to create a new door opening. Existing glazed link roof to be replaced with a clay tiled roof with rooflights. OPC comments: this application supersedes 18/P/02278 , similar work no objection. GBC approved the application 08/04/2019.

7. **Reference: 18/P/01267 Location: Ash Tree Stables, Ockham Road North, Ockham**
Proposal: Erection of 6 loose box stables and creation of new access onto Ockham Road North . GBC decision Approved 24/04/19

8. **Reference: 19/P/00323 Location: Bridge End Cottage, Ockham Lane, Ockham, GU23 6NR**
Proposal: Proposed conversion of loft space to habitable accommodation including dormer window to front and rear elevations and roof light to side elevation. Changes to fenestration including new side doors on south elevation. GBC approved the application 16/04/2019.

9. **Reference: 19/T/00058 Location: Brook House, Ockham Lane, Ockham, GU23 6NP**
Proposal: Application for tree works. T1 Ash tree – remove lowest 3 branches. T2 Cypress – Fell to ground level. T3 Ash tree – reduce back to old reduction points (Ockham Conservation Area). GBC approved the application 11/04/2019.

10. **Reference: 19/P/00377 Location: Royal Horticultural Society Gardens, Wisley Lane, GU23 6QS**
Proposal: Variation of condition 17 of 16/P/00976, approved to allow alterations to the

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scheme and substitution of drawings numbers. GBC approved 21/05/2019

11. Reference: 19/P/00359 Location: Forest View, Long Reach, Ockham, GU23 6PG

Proposal: Erection of car port OPC comments: GBC recently approved the change of use of a single storey office to a residential building at this site. The proposed carport comprises an oak frame structure with plain roof tiles to match the existing building. It is reasonably large with spaces for 2 vehicles, plus storage for bins, logs and bicycles. GBC approved the application 15/04/2019.

12. Reference: 19/P/00547 Location: Tankards, Ockham Road North, Ockham, GU23 6NQ

Proposal: the formation of a new access following the closure of the existing and construction of a new inner boundary wall and gates OPC no objection. GBC approved 20/05/2019

13. Reference: 19/P/00558 Location: Forest View, Long Reach, Ockham, GU23 6PG

Proposal: Erection of a rear infill extension. OPC no objection provided this is not the start of further "creeping" development. GBC approved 30/04/19.

14. Reference: 19/P/00531 Location: 3 The Gardens, Old lane, Cobham, KT11 1NB

Proposal: Part two storey part single storey extension. OPC objected 10/04/2019 on grounds of Green Belt, nearness to SPA, significant size for area of plot, neighbours overlooked. GBC Refused 28/05/2019

15. Reference: 19/P/00675 Location: Oakmead Farm, Ockham Lane, Cobham, KT11 1LY

Proposal: Certificate of lawfulness for a proposed development to establish whether a garage and store building with a proposed new access road would be lawful. OPC objected on 17/05/2019 on the grounds of Green belt, spoils the openness of the green belt, overdevelopment, huge construction for numerous vehicles, commercial use, out of character with the surrounding area, storage of classic cars for business, blot on the landscape in rural area with tiny lanes, increase in traffic. GBC Refused 28/05/2019

16. Reference 19/P/00849 Location: Rydings Farm, Long Reach, Ockham, Woking, GU23 6PF

Proposal: Development to provide for the erection of a covered riding arena.

OPC comments: Jan 2019 Rydings Farm sought pre-application advice from GBC whilst the Planning Officer expressed concerns about possible harm to openness of green belt, recommendation that the arena should be no larger than 26m x 14m and rural in character to compliment the existing outdoor equestrian use and on this basis, it could be considered to preserve the green belt. Other issues for consideration related to additional visitor traffic, parking on site for visitors. The proposed arena is within the size specified and will be wood slatted. OPC objected on 06/06/2019

17. Reference: SCC Ref 2019/0070 GU19/CON/00016 Consultation - Location: The Drift Golf Club, The Drift, East Horsley, Surrey KT24 5HD. OPC commented on inadequacy of roads for HGV use but stated that provided the conditions are adhered to no objection submitted to GBC and SCC 06/06/2019.

18. Reference: 19/N/00061 Location: Oakfield Cottage, School Lane, Ockham, GU23 6PA

Proposal: Non-material amendment re: 18/P/01367 approved 22/08/18 for change of 2 x rear windows from two pane with bar down the middle to single pane windows. GBC approved on 04/06/19.

19. Reference: 19/P/00954 Location: Buren, Surrey Gardens, Effingham KT24 5HF

Proposal: Proposed erection of three x two-storey dwellings following demolition of the existing house. The applicant for Buren has taken pre advice from GBC and appears to have followed the recommendations made by the planning inspector

20. Reference: 18/P/00357 Location: Land adjacent to Rose Cottage, Elm Corner, Ockham, GU23 6PX Proposal: The conversion and extension of an outbuilding to form a single dwelling OPC comments: Proposal to convert an existing outbuilding used as a small store, double garage and gymnasium with wc (all on ground floor with loft and roof void above) into a single storey dwelling with an inter linked kitchen, dining area and sitting room plus 2 bedrooms and 2 bathrooms. Small side extension would be added to accommodate a utility room and downstairs

cloakroom. OPC objected on ground that the proposal was for a new dwelling separate from the main house within 400m of the Thames Heath SPA. Applicant appealed against the GBC refusal of 19/07/2018: APP/Y3615/W/18/3219330. Resolved Cllrs to submit comments to Mrs Jamison by 24/06/2019. ALL

d.) Lovelace Neighbourhood Plan (NP) update - Resolved following earlier discussion to hold a sub meeting for the Cllrs to review the final draft on 2nd July 2019 at 7.30 - 9.30pm at Dr Aish' home. ALL

19/77 Highways Update

- a.) Footpath Clearing – Resolved Dr Aish agreed to follow up on progress. MA
- b.) Ockham Bite Signs on A3 – Reported Bahram Assadi arranged for some of the signs to be taken down on the A3 however the blackboard still in place.
- c.) Missing 40 mph signs on Ockham Lane. Resolved Dr Aish to follow up on progress with replacements. MA
- d.) Vehicle Activated Signs (VAS) – Noted priority to address speed issues, resolved to revisit latter in the year due to budgetary constraints.
- e.) Ockham Bends – thanks were given to Cllr Iles for supporting the works this has resolved the flooding issues.

19/78 Financial Matters

a.) Cheques paid out/money received to bank account balance – Community Account as at 30th May 2019 £11,724 and Business Premium Account £3,429. Cheques signed for Came & Company for Insurance -£384.24, Stipend 1.3.19-31.5.19 - £2160, Stamps and Premium call to BT- £28.18, GB Walker Garden Maintenance - £110. Noted approval received from Barclays for mandate changes.

b.) Notice of Public Rights and Publication of Annual Governance and Accountability Return (exempt Authority) for year ended 31st March 2019. Approved statutory period for the exercise of public rights from 17th June 2019 to Friday 26th July 2019, notice to put on the noticeboard and website. PC

e.) To received Employers Liability Insurance for 2019/20 – Received and approved quote for £384.24. The quote reflected an increase in cover for the War Memorial following the quote obtained from a stonemason for a replacement for insurance purposes.

19/79 Correspondence

- a.) Notification received from SCC on re-thinking transport – Business, Community, and Voluntary Sector - Resolved Councillors to complete the Local Council questionnaire via the link provided by deadline of 29th June 2019. ALL

19/80 Any item for noting or inclusion on a future agenda

- a.) Item for next meeting to discuss project plans and leads for the Concurrent Function Grant projects. PC

19/81 Date of next meeting – Tuesday 9th July 2019 at the Parish Rooms at 8pm.

There being no further business the meeting ended at 10.10pm
Alyson Blackwell, Clerk to Ockham Parish Council