

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 11TH April 2017
THE PARISH ROOMS
Commenced at 8PM**

<p>PRESENT: Dr Travers (Chair) Dr Aish Miss Lofthouse</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Julie Iles – Conservative candidate for the Horsleys Paul Kennedy – Liberal Democrat candidate for the Horsleys Emily Inge - observer</p>
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17/14 Apologies for Absence

Apologies from Mr Bevan and Colin Cross. Mrs Paton did not attend the meeting.

17/15 Approve Minutes of 10th January 2017

The minutes of the meeting on 10th January 2017 were approved and signed by the Chair. The meeting of the 14th February 2017 was cancelled. There was not a quorum for the meeting on 21st March 2017; notes were taken of the informal discussions.

17/16 Disclosure of interest.

Noted Dr Aish, Chair of All Friends Church. There were no conflicts of interest.

17/17 Matters Arising not on agenda:

There were no matters arising at the meeting.

17/18 Notification of Casual Vacancy for a Councillor.

Notification of the Casual Vacancy been reported to Guildford Borough Council and the notice advertised. Any request for an election to fill the vacancy to be received by 24th April 2017, thereafter the Parish Council will fill the vacancy by co-option.

17/19 Planning matters

Planning Applications:

- a.) Reference 16/P/00712, Appeal reference APP/Y3615/X/16/3149368 - Rydings Stable, Rydings Farm, GU23 6PF. GBC decision: Appeal declined, full costs awarded to GBC.
- b.) **Proposed changes to GBC planning committees** – Proposal to reduce Ward representatives to 12-15. No consultation with Parishes. Chair written to Cllrs Spooner and Furness current system works well, concerned the changes would be less democratic with less scrutiny for smaller Parishes without Ward representation. Response received from Cllr Spooner shared with Parish Councillors.

17/20 Highways Update

- a.) **Ockham Signs** – Signs ordered, received GBC Concurrent funding of £1,250 towards the project. Malcolm agreed to follow up on delivery arrangements. MA
- b.) **Speed Watch Initiatives - Use of Vehicle Activated Sign (VAS)** – 6 Local Residents have volunteered, training event arranged. Interested in using the VAS signs for monitoring speed in Ockham. Training clashed with Parish Council meeting, to contact Ripley Parish Council regarding possible assistance to use the VAS signs. CT

17/21 Ockham Common Green

Response received from surveyor advised to contact Surrey Wildlife Trust (SWT) about thinning the trees to assist with surveying to mark the boundary. Emily Inge agreed to contact SWT to find out about any plans to thin the trees and for the Parish Council to clearly mark the boundary. EI

17/22 Financial Matters

a.) **Bank statement** – Awaiting final year-end bank statement.

Receipts - GBC for Historic Ockham signs - £1,250, Parish Precept 1st payment - £5250
Payments - Leander Architectural - cancellation for signs - £90, C.T. Harlow for Parish Website - £963.68, Admin reimbursement - £28.78, Surrey ALC subscription - £120.16, Garden Maintenance GB Walker - £130.

b.) **Formal acceptance of quotes for air quality monitoring** – Approval sought outside of the meeting on the quotes received due to the timeframe. Councillors formally approved the quote from TRL of £5,219.39 plus VAT. Cheque authorised for payment by due date of 29th April 2017.

c.) **Audit arrangements for year-end 31 March 2017** - Approved internal audit arrangements with Alabet Consultancy. External audit timetable received from BDO.

d.) **Approval for internet connection at Parish Rooms** – Approval given to install a separate line and broadband to the Parish rooms £125 fee, 2 year contract for fibre optic connection of £526.80. Transparency funding of £415 received towards the costs. PC

17/23 Ockham Parish Website - Approval given to launch the website and circulate the link via the OHRA. PC

17/24 Councillor Lead for Enforcement – Identified the need for a Councillor to lead on enforcement, seeking a volunteer to be the lead. . ALL

17/25 Neighbourhood Plan Update – Dr Aish attended the Lovelace Neighbourhood Plan meeting, agreed to circulate the draft plan to Cllrs for comment. Identified the need to have a lead for Ockham. Next Neighbourhood Plan meeting end of April 2017. MA/ALL

17/26 Arrangements for Annual Meeting – 10th May 2017- Agreed to invite a speaker from Surrey Wildlife Trust. PC

17/27 Correspondence received:

a.) **Press release Updated Local Plan** – Informed of timeframe for Council approval in May, followed by Public Consultation on the updates in June and July 2017. Parish and Local residents have expressed concern of more favourable treatment in the West as more of the Executives live in Ash in comparison to the East where Ripley and Ockham have taken a proportional share of development. Also of concern the cost of the updated plan is left to smaller communities to bear the cost of consulting with local residents, in addition to the costs incurred for the Appeal arrangements rejected on 14 counts by GBC.

b.) **Notification of Elections on 4th May 2017** - Noted

17/28 Any Other Business

a.) **SCC repair of potholes** - Informed SCC candidates of the concerns about the health and safety risk of the large potholes in Ockham to cyclists and the inefficiency arising of duplicated visits due to the limited approval given to GBC to repair the potholes. Agreed to inform Local Residents at the Annual Meeting of the link on the website to report directly local problems with potholes and footpaths to SCC Highways.

17/29 Date of next meeting – 9th May 2017 at 8pm. Annual Meeting on 10th May 2017 at 8pm.

There being no further business the meeting ended at 9.04pm