

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 10th OCTOBER 2017
THE PARISH ROOMS
Commenced at 8.05 PM**

<p>PRESENT: Mr Bevan (Vice Chair) Dr Aish Miss Lofthouse Mrs Inge</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Elaine Porter</p>
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17/78 Apologies for Absence

Apologies from Dr Travers, GBC Cllr Colin Cross, SCC Cllr Julie Iles

17/79 Disclosure of interest.

There were no conflicts of interest.

17/80 Approve Minutes of 12th September 2017

The minutes of the meeting on 12th September 2017 were approved and signed by the Vice Chair.

17/81 Matters Arising not on agenda:

Item 17/35 Complaint vans at Elm Corner and Motorcycles on PROW – Issues to be reviewed at Safer Guildford Partnership Executive meeting in November 2017, carry forward feedback December 2017. Surrey Wildlife Trust put up no motorcycle notices in woods, rubbish removed from stiles, GBC improving area with some clearing. JI

Item 17/40c.) GBC Election Services Notification of Vacancies – Elaine Porter was welcomed to the meeting as an observer.

Item 17/55a.) Flood Co-ordinator – Agreed to request further information from Julie Iles about what the role entails for a volunteer. PC/JI

Item 17/61 Cleaning of War Memorial – Works to clean the War Memorial Trust to be undertaken by Traditional Stone on 23rd October 2017, subject to weather conditions. Completion report to be signed off by Mr Bevan to submit to the War Memorials Trust. PB

Item 17/70 Introduction and update from Tracey Coleman, GBC Director of Planning and Regeneration – Cllrs agreed to accept the invitation to meet Tracey Coleman at GBC on 25th October 2017 at 15.30, on the proviso that the site visit to the former Wisley Airfield is not taking place at the same time as Cllrs will be involved.

Item 17/73 Garden maintenance - Received the breakdown of costs and tasks, and agreed to pay. Ms Lofthouse would however obtain an estimate from her gardener for carrying out similar work. JL

Item 17/74 SSALC training event 12th October 2017 – Resolved not able to attend.

17/82 Planning matters - Planning Applications as at 6th October 2017

1. APP/Y3615/W/16/3159894 - Appeal proceedings commenced 19/09/2017 and are continuing.
2. Reference: 17/P/00027 and APP/Y3615/W/17/3177933 Location: Field 1 off, Ockham Lane, Cobham, KT11 1LY Proposal: Change of use of land to dog walking area with fenced enclosure. OPC objected on numerous grounds including inappropriate development in the Green Belt. GBC refused the application. Applicant (TailWaggers) appealed this decision. Appeal result awaited as at 06/10/2017
3. Reference: 16/P/00449 Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH. Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure, continued use of hardstanding for two vehicles, use of two field shelters and an outbuilding for staff and dog shelter (retrospective application)

OPC objected on numerous grounds. Application refused by GBC on 25/04/2016 on grounds of inappropriate development in the Green Belt
 Applicant appealed. Appeal dismissed 26/10/2016. OPC and local residents awaiting enforcement action by GBC. GBC has not responded to requests by OPC for an update.

7. Reference: 16/P/02518 Location: Land south east of Whitehill Lane and north east of Ockham Road North, West Horsley. Proposal: Change of use of land from agriculture to a use for the walking of dogs. OPC objected on grounds of inappropriate development in the Green Belt.
 GBC refused the application on 15/03/2017. Appeal allowed 26/09/2017 subject to conditions.

8. Reference: 17/P/00441 and 17/P/00442 Location: Slade Farm, Ockham Road North, Ockham, GU23 6PB. Proposal: Full Application and Listed Building Consent for proposed conversion of the North Barn into a dwelling and conversion of the South and West Barns into a dwelling with small link extension; associated parking and landscaping. OPC no objection in principle on assumption that any approval would include a financial or other contribution to appropriate SANG provision. GBC decision awaited as at 06/10/2017.

9. Reference 17/P/01582 and 17/P/01583 Location: The Granary, Slade Farm, Ockham Road North, Ockham, GU23 6PB. Proposal: Alterations to one set of existing external doors and internal alterations and listed building consent for alterations to one set of existing external doors and internal alterations. OPC no objection. GBC approved 11/09/2017 subject to conditions.

10. Reference: 17/P/01690. Location: Elm Cottage, Ockham Road North, Ockham, GU23 6NW. Proposal: Proposed new drop kerb. OPC no objection. GBC decision 29/09/2017 approved subject to conditions.

11. Reference: 17/P/01557 and 17/P/01558 .Location: Slade Farmhouse, Ockham Road North, Ockham, GU23 6PB. Proposal: Planning and Listed Building Consent for two storey side extension to the north side of the Grade II listed farmhouse (description amended 16/08/17). OPC no objection provided the now proposed extension plus any previous extensions, do not cumulatively exceed the 50% guideline percentage over the size of the original dwelling house. GBC decision awaited as at 06/10/2017.

12. Reference: 17/P/01986. Location: Southacre, Elm Corner, Ockham, GU23 6PX
 Proposal: Amendment to approved full planning permission – Ref: 12/P/01827 to add one Dormer to the East Elevation of the site. OPC no objection. GBC decision awaited as at 06/10/2017.

13. Reference: 17/T/0020. Location: Rusper Cottage, Ockham Lane, Ockham, GU23 6N
 Proposal: Y1 Yew Tree – Fell. T1, T2, T3 & T4 Oak – Lift the crown to 6 metres from the Ground. T4 Oak – Fell. C1, C2, C3, & C4 Conifer – Fell and replace with Laurel
 OPC comments: question some aspects of the proposals and refer to Ockham Conservation Area. GBC decision awaited as at 06/10/2017.

b.) Rule 6 Appeal Hearing Update –

Inquiry proceedings in progress until 20th October 2017. Site visits to take place to the former Wisley Airfield week commencing 23 October 2017. Dr Aish provided an update on the Inquiry proceedings to date.

c.) Neighbourhood Plan Update: New draft plan, Dr Aish agreed to keep OPC informed of progress.

MA

17/83 Highways Update

a.) VAS equipment for speed monitoring – Concluded 8 weeks of monitoring, recent results noted. Dr Aish agreed to collate the data and distribute for review. Equipment now passed on to Send Parish Council. Speed watch sessions to take place by the Volunteers.

MA

- b.) **Footpaths** – Dr Aish reported attendance at service of dedication on FP19 with a new kissing gate dedicated to the former Chairman of Kingston ramblers.

17/84 SCC Consultation 25th September – 6th November 2017– Proposed Car Park Charging on SCC Countryside Estate

Concluded not in favour as a principle of charging for access to the countryside, acknowledge revenue issues however the Cllrs have concerns about the objectives and costs to administer and enforce. Mr Bevan agreed to respond on behalf of OPC.

PB

17/85 Surrey Wildlife Trust request 17291 - Environmental Regulations 2004

Notification received, concluded it was not a matter for OPC to enforce.

17/86 Financial Matters

a.) **Cheques paid out/money received to bank account**– Community account as at 29th September 2017 - £12,009.34, Business Premium accounts no change as at 28th April 2017 - £3,420. Received 2nd precept payment £5250. Signed cheques for payments: payment approved Kiely Planning Ltd £2,400, BT Account £51.48, BDO LLP – external audit £120, Ockham Parish room hire £275, GB Walker garden maintenance £360. Agreed to ask C.P Construction to re-issue the invoice in 2 stages to put up the signs and removal at a later date.

PC

b.) **SCC Members Allocation Grant scheme** – To feedback proposals to Julie Iles priorities identified as re-painting the yellow lines on the airfield. Clearing vegetation blocking road signs as hazardous: at junction at Old Lane by A3 obscured signs, both signs by Black Swan, outside Pound Farm, clean 40mph signs by Black Swan, repair insecure and unstable post by stile on FP19.

PC/JI

17/87 Correspondence

- a.) SCC Temporary Prohibition of Traffic Order 2017 – Ockham Lane for Remembrance Service - Noted closure whilst Memorial service taking place. Agreed to check the arrangements for the Memorial wreath for OPC.
- b.) SCC Temporary Prohibition of Traffic Order 2017 - Footpath 7 Wisley temporary closure extension until 7th October 2017 or completion of works - Noted

PC

17/88 Any item for noting or inclusion on a future agenda

- a.) Burial plot request – Agreed to bring forward to future meeting pending a review about regulations of usage as limited space. To review the plots and undertake a site visit. Received some information on charges from Neighbouring Parishes. To acknowledge enquiry and response delayed pending the review.
- b.) Notice of conclusion of audit received from BDO LLP. The annual return including the certificate was approved. Notification to be displayed on the noticeboard and Parish website.
- c.) Notification received from Colin Rayner, tenant farmer of plan to harvest maize crops at the former Wisley airfield over the next few weeks.

PB/PC

PC

17/89 Date of next meeting – Tuesday 14th November 2017

There being no further business the meeting ended at 22.15pm