

**MINUTES OF OCKHAM PARISH COUNCIL MEETING
TUESDAY 10th APRIL 2018
THE PARISH ROOMS
Commenced at 8pm**

<p>PRESENT: Mr Bevan (Vice-Chair) Dr Aish Miss Lofthouse Mrs Inge</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) Annie Cross Chair Neighbourhood Planning</p>
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18/34 Apologies for Absence

Apologies from Dr Travers, Mrs Porter, SCC Cllr Iles, GBC Cllr Cross. Mr Bevan Chaired the meeting.

18/35 Disclosure of interest.

Dr Aish declared joining the Parochial Church Council (PCC) in April.

18/36 Approve Minutes of 13th March 2018

The minutes of the meeting on 13th March 2018 were approved and signed by the Vice-Chair.

18/37 Matters Arising not on agenda:

Item 18/15 Litter Pick - Closed item, thanks expressed to OHRA for the litter pick.

Item 18/17 Request for additional new historic Ockham signs – To carry forward, Dr Aish awaiting feedback from Mr Walton. MA

Item 17/73 Garden maintenance - Closed item, no expression of interest from enquiries.

18/10a.) Surrey Rural Economy Conference – Closed item, Miss Lofthouse attending event on 11th May 2018. JL

18/20 General Data Protection Regulations – Dr Aish and the Parish Clerk agreed to carry out an audit of data retained by the Parish Council and to report back. Decision taken not to sign up to the GBC advice with associated costs at this stage. Dr Aish agreed to be the initial contact for Data Protection for the Parish Council. Priority agreed to transfer to new parish council email addresses. Date to be arranged for 3 Cllrs to meet with website developer to assist with set up of the new accounts, Cllrs to suggest convenient date. EI/EP/MA

18/21a.) Guest speaker for Annual meeting – Superintendent Barnett, accepted invite as the Guest speaker at 8pm at the Annual meeting or Inspector Hill in the event he is called elsewhere. Mrs Inge agreed to invite the Guildford Housing Forum to speak at the Annual meeting at 8.30pm on their view of the 3 Strategic Sites. EI

18/21c.) Prudential ride London event – Received details from Cllr Iles of potential funding from Prudential Ride London linked to charitable grants. Agreed to consider whether eligible to apply for funding for the new historic Ockham signs. MA

18/21d.) Concerns about transport of demolition waste – Informed by Cllr Iles, Mr Read has submitted a planning application for retrospective use of the land, fees outstanding. Agreed to keep the situation under review and to consider an enforcement enquiry in the event of no progress.

18/29 Review of flooding issues – Thanks were extended to David Scotland who agreed to be the flood co-ordinator. Mr Bevan agreed to pass on the contact details to Mr Scotland. Suggestion to attract other volunteers for other areas in Ockham. Miss Lofthouse agreed to raise with OHRA. . PB
JL

18/38 Planning matters a.) Planning Application as at 05/04/18

1. **GBC Draft Local Plan** - GBC submitted new Local Plan to Planning Inspectorate 13 December 2017. Examination in Public due to commence on 5 June 2018.
2. **Reference: Appeal APP/Y3615/W/16/3159894** Location: Land at Wisley Airfield, Hatch Lane, Ockham, GU23 6NU. Appeal report to be submitted to Secretary of State on 5th March 2018. Secretary of State decision expected on 5th June 2018.
3. **Highways England published consultation document: "M25 junction 10/A3 Wisley interchange improvement scheme.** OPC sent a follow up letter on 23rd March 2018 to restate concerns and objections.
4. **Reference: 16/P/00449** Location: Land south of Pound Farm, Old Lane, Cobham, KT11 1NH
Proposal: Change of use of agricultural land to dog walking/activity area with fenced enclosure. Appeal dismissed 26/10/2016. Still awaiting enforcement action by GBC.
5. **Reference: 17/P/02299** Location: Rusper Cottage, Ockham Lane, Ockham, GU23 6NR.
Proposal: To erect a new outbuilding located within close proximity to the existing dwelling. GBC refused application 03/01/2018. Applicant appealed GBC decision to the Secretary of State Ref: APP/Y3615/D/18/3193016, withdrawn appeal 9/4/18.
6. **Reference: 17/P/02488** Location: The Tyrell Building, Long Reach, Ockham, GU23 6PG
Proposal: Erection of 25 new dwellings, redevelopment of existing dwelling, with vehicular access, together with internal access roads, parking and secure cycle storage, hard and soft landscaping and an equipped play space following demolition of existing buildings and the relocation of the "Tyrell shed" off site. OPC objected on grounds inter alia of number and density of dwellings in Green Belt. GBC refused application 14/3/18.
7. **Reference: 18/P/00227** Location: Romelli. Ockham Road North, Ockham, GU23 6NL
Proposal: Following demolition of existing single storey rear extension and rear conservatory, two storey front extension, addition of chimney, part two storey/part single storey rear extension. No objection OPC. GBC refused application 5/4/18.
8. **Reference: 18/P/00194** Location: 5 Bridge End, Ockham Lane, Ockham, GU23 6NR
Proposal: Two-storey side extension to include a rear dormer window. OPC comment: no objection. GBC refused application 5/4/18..
9. **Wilderness Cottage, Hatch Lane, Ockham, Surrey KT11 1NR** Concern raised regarding Large shed noticed in grounds. GBC investigated and confirmed 16/3/18 shed constituted permitted development.
10. **Reference: 18/P/00279 and 18/P/00280** Location: Park Cottage, Ockham Road North, Ockham, GU23 6NQ. Proposal: Planning Application and Listed Building Consent for replacement of all existing windows with new double glazed windows with an oak frame painted white. OPC comments: no objection. GBC decision awaited.
11. **Reference: 18/P/00357** Location: Land adjacent to Rose Cottage, Elm Corner, Ockham, GU23 6PX
Proposal: Conversion and extension of an outbuilding to form a single dwelling. OPC comments: objected, new dwelling within 400m of SPA. GBC decision awaited.
12. **Reference: 18/T/00053** Location: 1 Yew Tree Cottages, Hatch Lane, Ockham, GU23 6NU
Proposal: T1 Taxus Baccata – reduce crown by 1 – 1.5m and crown lift by additional 2m. OPC comments: No objection. GBC Approved application 27/3/18.
13. **Reference: 18/P/00426** Location: Nutberry Fruit Farm, Portsmouth Road, Ripley, GU23 9XX
Proposal: Dropped kerb and widening of existing access with replacement gate and fencing. OPC objected due to difficult access to and from Mill Lane to A3 and impact of proposed consultation by Highways England on Junction 10. GBC decision awaited.
14. **Reference 18/P/00392** Location: Michaelmas, 2 Appstree Cottages, Ockham Lane, GU23 6NR
Proposal: Proposed rear infill extension. OPC no objection. GBC decision awaited.
15. **Reference: 18/P/00504** Location: Elm Cottage Lodge, Ockham Road North, Ockham, GU23 6NW. Proposal: Demolition of the existing garage with one bedroom flat in roof space and erection of a three-bedroom chalet bungalow to match previously approved application 17/P/02238. OPC: no objection. Current application appears identical planning permission

EI

granted on 19/12/2017 except external balcony on the north elevation now omitted. GBC decision awaited as at 05/04/18

16. **Reference: 18/P/00502 and 18/P/00503** Location: Royal Horticultural Society Gardens, Wisley Lane, Wisley, GU23 6Q Proposal: Planning Application and Listed Building Consent for internal alterations including insertion of lift, staircase and two new doorways at ground floor. External alterations including a new dormer window. OPC: no objection. GBC decision awaited as at 05/04/18

17. **Reference: Elmbridge Borough Council 2018/0892** Location: Land Northwest of Black Swan, Old Lane, Cobham, Surrey KT11 1NG. Proposal: Change of use of land from agricultural to use for dog day care and alteration to fenestration. OPC comments: not within Ockham Parish boundary but object on grounds of inappropriate development in Green Belt, dangerous access to and from Old Lane, potential noise nuisance, flooding, inadequate waste disposal.

18. **Reference: 18/P/00613** Location: Studio, Blue RydevLodge, The Drift, East Horsley, KT24 6NU. Proposal: Insertion of 4 new dormers to front elevation roof, removal of masonry to allow for full height window/door units to front elevation. OPC considering planning application.

19. **Reference: 18/T/00082** Location: Ockham Cottage, Ockham Lane, Ockham, GU23 6NP Proposal: Removal of tree (unidentified species) – Ockham Conservation Area. OPC to considering planning application.

20. **Location: Oakmead Farm, Ockham Lane, Ockham, KT11 1LY.** No planning application submitted but building work commenced believed to be preparation for erection of a new garage. OPC agreed to look into with GBC as this does not appear to be a permitted development.

21. **Location: Brick Kiln Copse, Old Lane, Cobham, KT11 1NL.** Land being used/to be used for importation, deposit, storage, processing and composting of waste materials, excavated waste. Retrospective planning application believe been submitted to GBC but not yet been validated. OPC to monitor position and if necessary lodge a planning enforcement complaint with GBC.

22. **Neighbourhood Plan** – Update from Annie Cross, taken over as Chair of Neighbourhood Plan group. Feedback received from GBC on draft plan. Carrying out a re-work in some areas and working on the policies. Next stage, require 2 reviews by ACOM and an independent review from GBC prior to embarking on Regulation 14 Consultation for 6 weeks. Mrs Inge agreed to pass on her comments from the meeting to Annie Cross. OPC supported the proposal to request both reviews at the at the same time. Thanked Annie Cross for attending the meeting and all her hard work in progressing the plan. EI

c.) Guildford Local Plan Examination – Reviewed request for a contribution towards the cost of a QC for the Local Examination to represent joint work between WAG and OPC, agreed £2-2.5K towards the costs. Some concerns were expressed about sensitivities with relationships between OPC, WAG and Residents of Elm Corner.

18/39 Threatening behaviour at Elm Corner

- a.) Funding request for logs to prevent parking at Elm Corner – Surrey Wildlife Trust (SWT) has obtained quotes for logs to fix to the ground in passing places, cheapest quote £4K. Seeking a contribution from Local Residents, Parish Council, SCC Members Allocation. Agreed to revisit as the issue has subsided with the recent interventions from the Police. Mrs Inge agreed to get a steer on the level of contributions from other partners. To seek assurance from Superintendent Barnett regarding the on-going commitment to continue to Police the area. EI

18/40 Highways

- a.) Update on damaged stile FP15 – To carry forward to next meeting. JI
b.) Local Committee Guildford – Update report from Cabinet Member for Highways on local priorities - Noted

18/41 Financial Matters

- a.) Cheques paid out/money received to bank account - Community account as at 31st March 2018 of £9,136, Business Premium account of £3,422. Cheque signed; £21.99 for Stationery, £123.65 for SAALC and NALC 2018-19 subscription. Receipts: £5,250 Parish Precept.
- b.) External audit arrangements for Smaller Authorities – Noted appointment for 2017/18 of PKF Littlejohn LLP and arrangements. To register for an exemption certificate as below the £25k.
- c.) Review of Parish Burial ground fees – To carry forward the review as an agenda item for a future meeting.

PC

18/42 Correspondence

- a.) Guildford Roll of Honour Nominations – Closing date 1 May 2018. No nominations for 2018/19. Agreed to follow up and review who has been previous winners for future consideration.
- b.) Workshop on Managing Traffic and HGV's on Country Lanes and Villages – 11th April 2018 – No one available to attend due to diary commitments.

PB

18/43 Any item for noting or inclusion on a future agenda

- a.) Arrangements for Annual Meeting – Miss Lofthouse agreed to arrange to invite OHRA and to organise the refreshments. Parish Meeting from 6.30pm -7.30pm. Annual Meeting from 8pm with Guest speakers, Chair's report and Approval of Accounts.
- b.) Ockham Village Green – Dr Aish agreed to follow up to obtain the information from the Register with SCC.
- c.) Flying of model aircraft on the former Wisley Airfield – Concern raised from a Local Resident, agreed approach to check if they have permission.

JL

MA

18/44 Date of next meeting and Annual Meeting – Tuesday 15th May 2018, Parish Meeting at 6.30pm and Annual Meeting at 8pm

There being no further business the meeting ended at 22.30pm

Alyson Blackwell, Clerk to Ockham Parish Council